

**DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF SNELLVILLE**

**Meeting Minutes
April 21, 2016**

I. CALL TO ORDER

The meeting was called to order at 5:05 PM. This meeting was a joint meeting of the Downtown Development Authority and the Development Authority of Snellville. Directors present: Buddy Scott, Nelson Williams, Dan LeClair and Tom Witts. Also present were Eric Van Otteren, Blake Sharpton, Jeremy Becker, Butch Sanders, Tony Powell, Chuck Ross, Roger Marmol, Dave Emanuel and Cristy Lenski.

II. EXECUTIVE SESSION

The DDA Directors enter into Executive Session to talk about property acquisition. The motion was made by Nelson and seconded by Dan LeClair. The vote to enter executive session was unanimous.

III. NEW BUSINESS

A. Review of volunteer applications. The Directors reviewed volunteer applications from Mathew Czarick and Gary Parker. After a discussion of the DDA responsibilities and the candidates shared their backgrounds, the Directors reached consensus on nominating the applicants to Mayor and Council for approval.

B. Discussion of meeting date and time. The Directors talked about the day and time of the regular meetings. The decision was made to start the meeting a little later.

IV. OLD BUSINESS

A. Status of Phase 1 Wayfinding project. Eric shared that the project on the Towne Green was wrapping up. The Towne Green signs area complete. It was brought to the Directors' attention that there is a need for a cover on the switch on the back of the large Snellville sign. It was also decided to look into adding words to the back of the Towne Green sign.

B. Location of Primary Gateway. Eric reported that there has been no progress in work with Mr. Sung to agree to an easement for the primary gateway sign.

V. ANNOUNCEMENTS

Next Meeting: May 19 at 4:00PM in City Hall.

VI. PUBLIC COMMENTS

Motion was made to adjourn by Nelson, seconded by Dan. All approved.
Meeting adjourned at 5:32 PM.