



CITY OF SNELLVILLE

ANNOUNCES A VACANCY FOR:

PT ATHLETIC ASSISTANT (2) – PARKS & RECREATION

Starting Salary: \$9.00 per hour

APPLICATIONS WILL BE RECEIVED UNTIL: OPEN UNTIL FILLED

DUTIES: This is responsible and professional work in assisting Park staff in planning, organizing and supervising a wide variety of recreational, athletic programming and special events. Direction is provided by the Director of Recreation and Parks. Incumbent must exercise personal judgment and discretion in supervising activities based on established policies, procedures and schedules. Incumbent will be working a variety of days/shifts with majority being evening and weekend hours.

MINIMUM REQUIREMENTS: High School diploma or equivalent. Bachelor's Degree in Recreation, Physical Education or related field preferred; or partial completion of major course work; or a combination of training, education and/or experience in Parks & Recreation and/or athletic profession. Must be 17 years of age or older.

Examination: Job interview, personal and work background check, criminal history check, and a successful post offer, pre-employment drug screen.

APPLICATIONS CAN BE FILED AT:

**City Hall
Personnel Office
2342 Oak Road
Snellville, GA 30078**

THE CITY OF SNELLVILLE IS AN EQUAL OPPORTUNITY EMPLOYER.

Date: September 9, 2014