



Snellville Parks & Recreation Department
BONNIE ROSE GAZEBO RENTAL AGREEMENT

2500 Sawyer Parkway, Snellville, GA 30078

PAY BY DATE: _____ PENALTY AFTER PAY BY DATE IS: \$20.00

Applicant _____ Home Phone _____ Work Phone _____

Address _____ City _____ State _____ Zip _____ County _____

E-Mail _____ Cell Phone _____ Name/Description of Event _____

Type of Use: Individual _____ Profit _____ Non-Profit _____ Tax Exempt Number _____

Date(s) & Day(s) Requested: _____

Date

Day of Week

Time of Facility Use: _____ to _____ Depending on availability, choose one or more two hour blocks, from 8am to 8pm.

Estimated: Participants _____ Vehicles _____

CALL 770-985-3555 IF SOMEONE IS IN THE GAZEBO AND WILL NOT LEAVE

RENT AND DEPOSIT MUST BE PAID TOGETHER

NO REFUNDS OR RESCHEDULES DUE TO WEATHER

Special Events/Requests May Require The Following:

Does your organization have current liability insurance for these activities? Yes _____ No _____

(Please attach a copy of coverage, amount, carrier, carrier telephone number)

Will food, goods, or services be sold? (Requires approval from S. P. R. D.) Yes _____ No _____

Will you have security (police) present? (If yes, must be off-duty Snellville police officer) Yes _____ No _____

CERTIFICATE OF INSURANCE MUST BE SUBMITTED NO LATER THAN FOURTEEN (14) DAYS PRIOR TO REQUESTED EVENT DATE AND LIST SNELLVILLE PARKS AND RECREATION DEPARTMENT AS ADDITIONAL INSURED.

FOR OFFICE USE ONLY

Deposit Fee of \$ 75.00

City Limit Resident Fee of \$ _____

Non-Resident Fee of \$ _____

Non-County Resident Fee of \$ _____

cash check VISA / MC

Receipt # _____ Check # _____

Staff Signature: _____

Date: _____

Certificate of Insurance Required: Y N

Date Received: _____

*Residents are those persons who live in or operate a business within the incorporated city limits of Snellville and pay city property taxes in addition to Gwinnett County property taxes.

Proof of residency is required (i.e. valid driver's license). I have read this contract in its entirety and agree to the terms, date, time, facility and fees of this agreement.

Renter's Signature _____

Date _____

FACILITY RENTAL AGREEMENT RULES

1. No person is permitted to bring, use or serve alcoholic beverages on park property or in department buildings.
2. Individuals and groups must follow park rules, regulations, and agree that the rights of other park visitors shall not be infringed upon.
3. You have fourteen days from your initial request for a reservation to complete the Facility Rental Agreement and make payment in FULL or your reservation will be cancelled. That full payment must be made and the Rental Agreement completed at least fourteen days prior to the use of the facility. Make check payable to S.P.R.D. **If you miss the pay by date, it will result in a \$20 penalty fee.**
4. The City does not allow inflatables (such as moonwalks), ponies, dunk tanks, firecrackers, deep fryers, fog machines, sidewalk chalk, or anything similar to be brought or used on the premises.
5. Deposits will be cashed and then returned within 30 days (as a check mailed from the City) after the rental; only if the facility is left clean and undamaged (for example; no flower petals left on the ground) and if someone has the gazebo after you, you must exit on time. A **\$35 fee** will be accessed on all checks returned for insufficient funds.

ALCOHOL IS PROHIBITED WITHIN BRISCOE PARK

Refund Policy: *No refunds or reschedules will be given due to weather.* The renter must notify Snellville Parks & Recreation Department in writing of a cancellation **no less** than fourteen days prior to reservation date in order to receive a refund. **A \$10.00 administrative fee will be deducted from all approved refunds.** A request for cancellation made less than fourteen days prior to reservation date will **not** be granted a refund or a reschedule. Snellville Parks & Recreation Department reserves the right to cancel a rental if absolutely necessary. In such an instance, a full refund or rescheduling of the event will be offered. **Refunds will be in the form of a check from the city within 30 days after the rental.**

HOLD HARMLESS

Applicant agrees to, and will at all times, indemnify, save, and hold harmless the City of Snellville, its officers, agents, and employees from all liability, claims, demands and cost of every kind and nature, including attorney's fees at trial or appellate levels and all court costs arising out of injury to, or death of persons, and damage to any and all property including loss of use therefore, resulting from or in manner arising out of or in connection with activities or use of the facilities that are mentioned previously. The Applicant will, upon request of the Snellville Parks & Recreation Department, defend and satisfy any and all suits arising from its use of the premises.

The Renter acknowledges and agrees that the Renter is encouraged to examine and inspect the City Facilities, to assess their condition, suitability and fitness for the Renter's permitted use. RENTER ACKNOWLEDGES AND AGREES THAT THE CITY MAKES NO EXPRESSED OR IMPLIED WARRANTIES OF ANY KIND OR NATURE WHATSOEVER, INCLUDING WITHOUT LIMITATION, ANY EXPRESSED OR IMPLIED WARRANTIES OF SUITABILITY OF FITNESS FOR ANY PARTICULAR PURPOSE OR FUNCTION. THE RIGHT TO USE CITY FACILITIES IS GRANTED ON AN "AS IS" AND "WHERE AS" BASIS ONLY. Renter further acknowledges that the relationship between the parties is not that between the landlord and tenant as defined in Georgia law.

INSURANCE AGREEMENT

Liability insurance may be required based on the nature of the activity. *Applicant will, at own expense, keep in force during the term of this agreement, insurance from a licensed insurance company. Required certificate of insurance will evidence insurance including: Comprehensive Liability Insurance with a minimum limit of one million dollars per occurrence, combined single limit to include premises, personal injury, and operations. Snellville Parks & Recreation must be listed as additional insured Party.*

GAZEBO RENTAL FEES PER 2 HOUR BLOCK (Effective 2-1-13)

\$20 penalty will be assessed for payments made less than 14 days before the date of the rental

	Deposit plus	Non-profit Groups & Individuals Residency			Profit Groups & Businesses Location		
		Snlvl Cty limit *	Gw Cty	Non Gw Cty	Snlvl Cty Limit*	Non-City limit	Non Gw Cty
Mon thru Thurs							
Gazebo	\$75 plus	\$40	\$55	\$65	\$75	\$90	\$100
Fri thru Sun							
	\$75 plus	\$45	\$60	\$70	\$80	\$95	\$105

*Note: Snellville City Limit residents and businesses pay property taxes to Gwinnett County and to the City of Snellville. Proof of residency is required (i.e. – valid driver's license).