

IN THE MUNICIPAL COURT OF THE CITY OF SNELLVILLE
STATE OF GEORGIA
STANDING ORDER

AMENDED GENERAL SAFETY GUIDELINES FOR THE
CITY OF SNELLVILLE MUNICIPAL COURT

On June 30, 2021, the Statewide Judicial Emergency Order expired requiring the individual courts to establish their local COVID-19 protocols. The following protocols are hereby mandated by local order and have been put in place in order to maintain public safety and instill confidence in the Snellville Municipal Court procedures for reducing the possibility of COVID-19 infection in those individuals that have been designated as being in a vulnerable population.

MASK OR FACE COVERINGS ARE REQUIRED
FOR ALL PEOPLE REGARDLESS OF VACCINATION.

THIS INCLUDES PEOPLE ENTERING THE BUILDING AND ALL COURT PERSONNEL

1. The courthouse will remain open for the public. Only parties, attorneys and necessary witnesses should appear.
2. Only parties, counsel and witnesses will be allowed to enter the building. Non-essential members (children, spouses and other family members) will only be allowed at the time the parties' case is called and shall remain in their vehicle. If a party has a childcare issue or other family member issue said party shall notify the Court. All parties are encouraged to make arrangements for child care before coming to Court.
3. Defendants 21 and under may have one parent or guardian attend the court hearing with them.
4. No one should come to court if they are not feeling well or have a temperature above 100.4 degrees. Contact the clerk's office to have your case rescheduled.
5. Before you come to the courthouse or entering the courthouse, please answer the following questions below. If your answer to any of the questions is YES, then you should not come to the courthouse. Instead contact the clerk's office to be excused and to have your case rescheduled.
 - a. Have you experienced a fever of 100.4 degrees or greater; had difficulty breathing or a persistent cough in the last fourteen (14) days?

- b. Have you been around anyone who has been outside of the country or traveled to any high risk areas in the last 14 days?
 - c. Have you been around anyone who has been diagnosed with or is under investigation for potential COVID-19 infection in the last fourteen (14) days?
- 6. Prior to entering the courthouse, you should answer the above questions again, and if your answer to any of the questions is YES, then contact the clerk's office to be excused and to have your case rescheduled.
- 7. All visitors who are members of a vulnerable population (such as persons over 65, individuals with serious underlying health conditions such as high blood pressure, chronic lung disease, diabetes, obesity, asthma, pregnant and those whose immune systems are compromised, such as by chemotherapy for cancer or other conditions requiring such therapy) are encouraged to contact the court prior to any scheduled court date so that alternative arrangements may be made or bring that to the attention of court personnel prior to entering the building so that reasonable alternatives may be explored.
- 8. **Mask or face covering required. Signs will be clearly posted regarding face coverings. EVERYONE will be required to wear a face covering or mask regardless of vaccination status. It shall cover both the nose and mouth. The mask or face covering shall remain on while in the courthouse unless you are given permission to remove the mask or face covering by the judge or other court staff member.**
- 9. If you are entering the courthouse maintain social distancing at all times (when possible). When there is a line, maintain social distance of three (3) feet. Where there are markings on the ground establishing safe spacing, they are to be followed.
- 10. Hand sanitizer and wipes shall be made available around the building. Frequent hand washing is encouraged.
- 11. The Clerk of Court is directed to post this Order at the entrance of the Courthouse and on the Court's website.

The above guidelines are intended to be in compliance with public health guidelines and with the requirements of applicable court orders and rules. The guidelines are intended to allow all of us to move forward together by practicing social distancing and other daily habits to reduce our risk of exposure to the virus that causes COVID-19. Please remember to continue to practice social distancing, frequently wash hands, use hand sanitizer and wear a face covering or mask.

This 1st day of September, 2021.

A handwritten signature in blue ink, appearing to read 'Jammie Taire', is written over a horizontal line.

Jammie Taire, Chief Judge
City of Snellville Municipal Court