

INVITATION TO BID

THE CITY OF SNELLVILLE, GEORGIA

THE GROVE PAVILION ITB# 09012022

Invitation: The City of Snellville will receive **sealed** bids for all material, labor, equipment, and services to successfully accomplish THE GROVE PAVILION project. This work generally entails the construction of a new signature park pavilion, which will accommodate small bands and performances. ***This project is part of a much larger development, which is currently under construction, and will require close coordination with all on-site contractors.***

The project shall be Substantially Complete within **six (6) months 180 calendar days** from the date of notice to proceed. Liquidated damages of **\$150 per day** will be assessed for each and every consecutive calendar day for which the completion of the project is delayed beyond the project schedule, except for quantifiable weather events.

The City will receive bids until **2:00 PM EST, Friday, September 30, 2022** at City of Snellville, 2342 Oak Road, Snellville, Georgia 30078. Bids received after that time and date will not be accepted. Bids are to be submitted in an enclosed & sealed envelope and on the face of the envelope the following shall be shown:

Bid for The Grove Pavilion: ITB# 09012022

City of Snellville
ATTN: Butch Sanders; City Manager
2342 Oak Road
Snellville, GA 30078
Bid Due: 2:00 PM EST, Friday, September 30, 2022

Bids will be publicly opened. Unofficial bid results will be posted on the City web site.

Bonding Requirements:

1. A 5% bid bond is required.
2. A Performance Bond (100%) and Labor & Material Payment Bond (110%) will be required on this project.

Work to Be Performed: The pavilion is an open-air structure with a three-tiered roof. Work to be performed by the General Contractor consists of, but is not limited to, the following items:

1. Steel superstructure and framing.
2. Roof consisting of tongue and groove decking with composite cedar shake shingles.
3. Foundations including concrete footings with a concrete slab floor and concrete steps.
4. Pavilion lighting systems including both line and low voltage for spot lights, wall wash lights, stage lights and festoon lights with dimmer controls.
5. Power requirements including six outdoor GFCI quad outlets (twelve dedicated circuits). Supply power will be stubbed up by others.
6. Minor landscaping and site work.

Non-Mandatory Pre-Bid Conference: A non-mandatory pre- bid conference will be held at the 2nd Floor Conference Room, City of Snellville, GA; 2342 Oak Road, Snellville, GA 30078 ay **10:00 AM EST, Thursday, September 15, 2022**. There will be a site visit immediately following the conference. All potential bidders are strongly encouraged to attend.

Specifications and Contract Documents: Bidding documents will be available in digital format from the Project Landscape Architect starting on **Friday, September 2, 2022**. Please contact **Michael Kidd at mkidd@RootDStudio.com** to request a link to download bid documents.

Questions: All questions regarding the bid documents shall be made via email to Matthew Pepper, Assistant City Manager at mpepper@snellville.org. The deadline to submit questions is no later than **2:00 PM EST, Wednesday, September 21, 2022**. The City will post all “Responses to Questions and/or Addenda”, if applicable, on the city web site; www.snellville.org, by no later than **2:00 PM EST, Tuesday, September 27, 2022**. It is incumbent that those submitting questions follow-up with the Assistant City Manager to ensure that questions were received.

Equal Opportunity: The selected bidder must ensure that all employees and applicants for employment are not discriminated against because of their gender, race, color, genetic information, religion, national origin, political affiliation, age, handicapped status, sexual orientation, sexual preference, or gender identity and expression.

BID ACTIVITY SCHEDULE

Listed below are the important dates and times by which the actions noted must be completed. All dates are subject to change. If the City finds it necessary to change any of these dates or times prior to the proposal due date, the change will be accomplished by addendum.

TASK	DATE
Issue RFP	Friday, September 2, 2022
Pre-Bid Conference (non-mandatory)	Thursday, September 15, 10:00 AM
Deadline for Questions	Wednesday, September 21, 2:00 PM
Answers Posted by the City (Addendum)	Tuesday, September 27, 2:00 PM
Proposals Due / Bid Opening	Friday, September 30, 2:00 PM
Award Contract	Monday, October 10 (at Regular Council Meeting)

NOTE: PLEASE CHECK THE CITY WEBSITE (<http://www.snellville.org>) FOR ADDENDA AND SCHEDULE UPDATES.

The Owner reserves the right to reject any or all bids and to waive technicalities and informalities. If the contract is awarded, it will be awarded to the bidder that offers the “best value” to the City where bid amount, qualifications, project approach and references will be considered in the selection process.