



**CITY OF SNELLVILLE
ANNOUNCES A VACANCY FOR:**

FULL-TIME DEPUTY DIRECTOR - PARKS & RECREATION

Starting Salary Range: \$64,949.00 - \$75,321.00 Competitive salary, commensurate with experience and qualifications.

APPLICATIONS WILL BE RECEIVED UNTIL: May 6, 2026 and thereafter until position is filled

DUTIES: This is a highly responsible role assisting with the management of the City of Snellville's park operations and maintenance. This role also plans, organizes, and manages the operations and programs of all City parks; supervises staff directly and through subordinates; and performs related duties as required. Duties include serving as liaison with the community for special events and representing the Department before various boards, clubs, organizations as needed. Work is performed under the general direction of the Director of Parks & Recreation.

MINIMUM REQUIREMENTS: Bachelor's degree in Recreation, Physical Education, Management or related field from an accredited college or university. Extensive experience (at least 5 years) in progressively responsible supervisory positions in recreation and parks management. Any equivalent combination of education and experience may be acceptable. Red Cross certifications in First Aid and CPR preferred and required to be completed within 6 months of hiring. Professional certification through the Georgia Recreation and Parks Association and/or National Recreation & Parks Association preferred.

HIRING PROCESS: The hiring process includes a panel interview, evaluation of educational background and work experience, a criminal background check, financial background check, a motor vehicle history check and successful completion of a post-offer, pre-employment drug screening.

APPLICATIONS CAN BE FILED AT:

**City Hall
Personnel Office
2342 Oak Road
Snellville, GA 30078
or online at www.snellville.org**

THE CITY OF SNELLVILLE IS AN EQUAL OPPORTUNITY EMPLOYER.

Date: April 9, 2026