



**CITY OF SNELLVILLE
ANNOUNCES A VACANCY FOR:
PERMANENT PT FACILITY WORKER**

Starting Salary: \$15.00 per hour (20-25 hrs per week)

APPLICATIONS WILL BE RECEIVED UNTIL: **12/22/2023**

DUTIES: This Permanent PT work will be assisting Park Maintenance staff with general facility maintenance and up keep. Incumbent will assist in preparing facilities for rentals and SPRD events at any Parks & Recreation facilities. They will assist in various janitorial duties on a daily basis including but not limited to trash pick-up, restroom cleaning, dusting and various facility repairs and up keep. Position requires ability for incumbent to work Monday – Friday, some weekend and evening work required on an as needed basis for Park Special events. Ability to respond to the needs of other staff and city workers and perform “team” oriented duties. Position reports to the Park Maintenance Supervisor and/or the Park Crew Leader.

MINIMUM REQUIREMENTS: High School Diploma or equivalent. Ability to establish and maintain effective working relationships with co-workers and public. Lift up to 50 lbs., bend, squat, twist, crawl and climb on a daily basis. Work inside and outside. Possess valid Georgia Driver's license and a good motor vehicle record.

EXAMINATION: Job interview, personal and work background check, driving and criminal history check, and a successful post offer, pre-employment drug screen.

APPLICATIONS CAN BE FILED AT:

**City Hall
Personnel Office
2342 Oak Road
Snellville, GA 30078**

THE CITY OF SNELLVILLE IS AN EQUAL OPPORTUNITY EMPLOYER.

DATE: November 29, 2023