

The City of Snellville
2342 Oak Road
Snellville, Georgia 30078
(770) 985-3500 • FAX (770) 985-3525



AGENDA

WORK SESSION
OF MAYOR AND COUNCIL
CITY OF SNELLVILLE, GEORGIA
MONDAY, DECEMBER 11, 2023

Publication Date: December 7, 2023

TIME: 6:30 p.m.

DATE: December 11, 2023

PLACE: City Hall Conference Room 145

I. CALL TO ORDER

**II. REVIEW REGULAR BUSINESS MEETINGS AND PUBLIC HEARING
AGENDA ITEMS**

III. REVIEW CORRESPONDENCE

IV. CITY ATTORNEY'S REPORT

V. DISCUSSION ITEMS

a) Update of Ongoing Projects [Bender]

VI. EXECUTIVE SESSION

An Executive Session may be called:

- To discuss pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the Open Meetings Act pursuant to O.C.G.A. Section 50-14-2(1).
- To authorize negotiations to purchase, dispose of, or lease property; authorize the ordering of an appraisal related to the acquisition or disposal of real estate; enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent public vote, which is excluded from the Open Meetings Act pursuant to Section 50-14-3(b)(1)(C).
- Upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. Section 50-14-3(b)(2).

VII. ADJOURNMENT

The City of Snellville
2342 Oak Road
Snellville, Georgia 30078
(770) 985-3500 • FAX (770) 985-3525



AGENDA

PUBLIC HEARING & REGULAR BUSINESS MEETING
OF MAYOR AND COUNCIL
CITY OF SNELLVILLE, GEORGIA
MONDAY, DECEMBER 11, 2023

Publication Date: December 7, 2023

TIME: 7:30 p.m.

DATE: December 11, 2023

PLACE: Council Chambers

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE TO THE FLAG

IV. CEREMONIAL MATTERS

- a) Administer Oath of Office to Norman A. Jr. Carter for City Council Post 1
- b) Senior Center Volunteer of the Year Award

V. MINUTES

- a) Approve the Minutes of the November 15, 2023 Special Called Meetings and the November 27, 2023 Work Session

VI. INVITED GUESTS

Adelma Stamford Brown

VII. COMMITTEE / DEPARTMENT REPORTS

Snellville Youth Commission

VIII. APPROVAL OF THE AGENDA

IX. PUBLIC HEARING

None

X. CONSENT AGENDA (Please see *Note)

XI. OLD BUSINESS

None

XII. NEW BUSINESS

a) Consideration and Action on Ratification of the December 5, 2023 General Runoff Election Results:

Council Post 1:

Norman A. Carter - 749

Catherine Hardrick – 687

(One provisional outstanding so results may change by 1 vote.)

- b) Consideration and Action on Surplus of City Park and Police Vehicles [Bender]
- c) Consideration and Action on Award of Bid for Engineering and Architecture Firm for the Community Recreation Center at TW Briscoe Park [Bender]
- d) Consideration and Action on Approval of the Intergovernmental Contact and Assignment of Lease for the Second Floor of the Gwinnett County Library [Bender]
- e) Consideration and Action on Award of Bid for the Annual Resurfacing & Paving Bid PW231018 [Bender]
- f) Consideration and Action on Award of Bid for the Traffic Calming Project on Tanglewood Drive [Bender]
- g) Consideration and Action on RES 2023-13 - Transmittal of the Draft Snellville 2045 Comprehensive Plan to the Atlanta Regional Commission for Regional and State Review [Bender]

XIII. COUNCIL REPORTS

XIV. MAYOR'S REPORT

XV. PUBLIC COMMENTS

- Section 2-53

Each member of the public who wishes to address the Mayor and City Council in public session must submit their name, address and the topic (be as specific as possible) of their comments to the City Clerk prior to making such comments. Individuals will be allotted five minutes to make their comments and such comments must be limited to the chosen topic. Members of the public shall not make inappropriate or offensive comments at a City Council meeting and are expected to comply with our adopted rules of decorum.

- Decorum

You must conduct yourself in a professional and respectful manner. All remarks should be directed to the Chairman and not to individual Council Members, staff or citizens in attendance. Personal remarks are inappropriate.

XVI. EXECUTIVE SESSION

An Executive Session may be called:

- To discuss pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the Open Meetings Act pursuant to O.C.G.A. Section 50-14-2(1).

REGULAR BUSINESS & PUBLIC HEARING OF MAYOR AND COUNCIL
MONDAY, DECEMBER 11, 2023
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- To authorize negotiations to purchase, dispose of, or lease property; authorize the ordering of an appraisal related to the acquisition or disposal of real estate; enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent public vote, which is excluded from the Open Meetings Act pursuant to Section 50-14-3(b)(1)(C).
- Upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. Section 50-14-3(b)(2).

XVII. ADJOURNMENT

***Note: Items on the Consent Agenda may be read by title only. Upon the request of any Council Member, any item may be removed from the Consent Agenda and placed on the Regular Agenda prior to the adoption of the Regular Agenda. The Consent Agenda, or the remainder thereof omitting the challenged items, shall be adopted by unanimous consent.**

CITY OF SNELLVILLE
MEETINGS AND LOCAL EVENTS
DECEMBER 11, 2023

December 11

Council Meeting

Monday, December 11, 2023

6:30 pm Work Session – Conference Room 145, City Hall

7:30 pm Meeting - Council Chambers, City Hall

December 12

Board of Appeals Meeting

Tuesday, December 12, 2023

7:30 pm – Council Chambers, City Hall

December 12

Parent's Night Out

Tuesday, December 12, 2023

6:00 pm to 9:00 pm – Snellville Parks & Recreation 2500 Sawyer Parkway, Snellville

December 15

Parent's Night Out

Friday, December 15, 2023

6:00 pm to 9:00 pm – Snellville Parks & Recreation 2500 Sawyer Parkway, Snellville

December 16

Extended Farmers' Market

Saturday, December 16, 2023

9:00 am to 12:00 pm

City Hall Parking Lot

December 17

Broadcast of 12/11/23 Council Meeting

Sunday, December 17, 2023

Watch the broadcast of the 12/11/2023 Council Meeting on Comcast Channel 25 at 6:30 pm

December 20

DDA Meeting

Wednesday, December 20, 2023

4:00 pm – City Hall Room 259, Second Floor

December 21

DAS & URA Joint Meeting

Thursday, December 21, 2023

4:00 pm – City Hall Room 259, Second Floor

December 25 and 26

Christmas Holidays

Monday, December 25, 2023 and Tuesday, December 26, 2023

All City Offices will be closed on 12/25 and 12/26 to observe the Christmas Holidays. We will reopen on Wednesday, December 27, 2023 at 8:00 am. ALL EMERGENCY SERVICES WILL OPERATE AS NORMAL.

December 26

Planning Commission Meeting

Tuesday, December 26, 2023

7:30 pm – Council Chambers, City Hall

January 2024

New Year's Day Holiday

Monday, January 1, 2024

All City Offices will be closed on 01/01/2024 to observe the New Year Holiday. We will reopen on Tuesday, January 2, 2024 at 8:00 am. ALL EMERGENCY SERVICES WILL OPERATE AS NORMAL.

January 6

Extended Farmers' Market

Saturday, January 6, 2023

9:00 am to 12:00 pm

City Hall Parking Lot

January 8

Council Meeting

Monday, January 8, 2024

6:30 pm Work Session – Conference Room 145, City Hall

7:30 pm Meeting - Council Chambers, City Hall



SPECIAL CALLED WORK SESSION
OF MAYOR AND COUNCIL
CITY OF SNELLVILLE, GEORGIA
WEDNESDAY, NOVEMBER 15, 2023

Present: Mayor Barbara Bender, Mayor Pro Tem Tod Warner, Council Members Dave Emanuel, Cristy Lenski, Gretchen Schulz and Council Member-Elect Kerry Hetherington. (Council Member Solange Destang was absent.) Also present City Manager Butch Sanders, Assistant City Manager Matthew Pepper, City Attorney Chuck Ross with Powell and Edwards Attorneys at Law, Chief Greg Perry, Public Information Officer Brian Arrington and City Clerk Melisa Arnold.

CALL TO ORDER

Mayor Bender called the meeting to order at 6:35 p.m.

REVIEW REGULAR BUSINESS MEETINGS AND PUBLIC HEARING AGENDA ITEMS

The agenda was reviewed and discussed.

REVIEW CORRESPONDENCE

None

CITY ATTORNEY'S REPORT

None

DISCUSSION ITEMS

Update of Ongoing Projects [Bender]

City Manager Sanders gave an update on the Towne Center as well as other issues. During the update, he advised Council that after review of the bids for the Community Center they would like to discuss a contract with Goodwyn Mills Cawood (GMC). After discussion, the consensus by Mayor and Council was to move forward with a contract for approval.

EXECUTIVE SESSION

None

ADJOURNMENT

Council Member Emanuel made a motion to adjourn, 2nd by Mayor Pro Tem Warner; voted 5 in favor and 0 opposed, motion approved. The meeting adjourned at 6:50 p.m.

Barbara Bender, Mayor

Melisa Arnold, City Clerk
City of Snellville Administration Department



SPECIAL CALLED MEETING
OF MAYOR AND COUNCIL
CITY OF SNELLVILLE, GEORGIA
WEDNESDAY, NOVEMBER 15, 2023

Present: Mayor Barbara Bender, Mayor Pro Tem Tod Warner, Council Members Dave Emanuel, Cristy Lenski, Gretchen Schulz and Council Member-Elect Kerry Hetherington. (Council Member Solange Destang was absent.) Also present City Manager Butch Sanders, Assistant City Manager Matthew Pepper, City Attorney Chuck Ross with Powell and Edwards Attorneys at Law, Chief Greg Perry, Public Information Officer Brian Arrington and City Clerk Melisa Arnold.

CALL TO ORDER

Mayor Bender called the meeting to order at 7:31 p.m.

INVOCATION

Pastor Brian Boyles with Church on Main gave the invocation.

PLEDGE TO THE FLAG

Snellville Youth Commission Members Saly Fentahum and Hana Anteneh led the Pledge of Allegiance.

CEREMONIAL MATTERS

Administer Oath of Office to Barbara Bender for the Mayor's Post

Judge J. Taire administered the Oath of Office to Barbara Bender for the Mayor's post.

Administer Oath of Office to Kerry Hetherington for City Council Post 2

Judge J. Taire administered the Oath of Office to Kerry Hetherington for City Council Post 2.

Council Member Hetherington took her seat on the dais.

PRO 2023-18 - Honoring Council Member Dave Emanuel

Mayor Bender read the proclamation into record recognizing Council Member Emanuel's 12 years of public service to the City of Snellville and presented it to him.

Experience Snellville (STAT) Recognition of Service Awards

Executive Director Kelly McAloon recognized outgoing Board Members Jared Eakins and Alice Snipes.

MINUTES

Approve the Minutes of the October 23, 2023 Meetings

Council Member Emanuel made a motion to approve the October 23, 2023 minutes, 2nd by Council Member Lenski; voted 5 in favor and 1 abstention with Council Member Hetherington abstaining.

City of Snellville Administration Department

**SPECIAL CALLED MEETING OF MAYOR AND COUNCIL
WEDNESDAY, NOVEMBER 15, 2023
PAGE TWO**

The motion was approved 6 in favor and 0 opposed. (Per Article II, Division 1, Section 2-47 of the Code of Ordinances, an abstention shall be counted as an affirmative vote.)

INVITED GUESTS

None

COMMITTEE / DEPARTMENT REPORTS

None

APPROVAL OF THE AGENDA

Council Member Lenski made a motion to approve the agenda for the November 15, 2023 Special Called Meeting, 2nd by Council Member Emanuel; voted 6 in favor and 0 opposed, motion approved.

PUBLIC HEARING

None

CONSENT AGENDA

None

OLD BUSINESS

None

NEW BUSINESS

Consideration and Action on Ratification of the November 7, 2023 General Election Results:

Mayor (Unopposed)

Barbara Bender – 1,516

Council Post 1:

Norman A. Carter - 843

Catherine Hardrick - 858

Elizdine Heathington – 45

Since no candidate received a majority vote for Council Post 1 a run-off will be scheduled for Tuesday, December 5, 2023 between Norman Carter and Catherine Hardrick.

Council Post 2:

Solange Destang - 699

Kerry Hetherington – 1,029

Mayor Bender read the election results into the record. The results were ratified 6 in favor and 0 opposed.

SPECIAL CALLED MEETING OF MAYOR AND COUNCIL
WEDNESDAY, NOVEMBER 15, 2023
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Mayor's Nomination and Council Confirmation of Deborah Jones to Snellville Tourism and Trade (STAT) Board Post 3 for the Term of 2024 to 2025 [Bender]

Mayor Bender nominated Deborah Jones to Post 3, confirmed 6 in favor and 0 opposed, nomination approved.

Mayor's Nomination and Council Confirmation of Stephanie McDonald to Snellville Tourism and Trade (STAT) Board Post 5 for the Term of 2024 to 2025 [Bender]

Mayor Bender nominated Stephanie McDonald to Post 5, confirmed 6 in favor and 0 opposed, nomination approved.

Consideration and Action on Approval of Contract for Extra Drainage Work on Springdale Drive [Bender]

Mayor Bender explained that Gwinnett County advised the City additional drainage work needed to be done due to the sidewalk project.

Council Member Schulz made a motion to approve the contract with Backbone Infrastructure, LLC for the cost of \$209,240, 2nd by Council Member Emanuel; voted 6 in favor and 0 opposed, motion approved.

COUNCIL REPORTS

Council Member Hetherington, Lenski, Schulz, Emanuel, and Mayor Pro Tem Warner each gave a report.

MAYOR'S REPORT

Mayor Bender gave a report.

PUBLIC COMMENTS

The following people came forward to speak:

Kurt Schulz, 2027 Tanglewood Drive, Snellville.

Deborah Jones, 1657 Ramblewood Way, Snellville.

CJ Pitts, 2704 Hickory Smoke Court, Snellville.

EXECUTIVE SESSION

None

ADJOURNMENT

Council Member Emanuel made a motion to adjourn, 2nd by Council Member Lenski; voted 6 in favor and 0 opposed, motion approved. The meeting adjourned at 8:17 p.m.

Barbara Bender, Mayor

Melisa Arnold, City Clerk



WORK SESSION
OF MAYOR AND COUNCIL
CITY OF SNELLVILLE, GEORGIA
MONDAY, NOVEMBER 27, 2023

Present: Mayor Barbara Bender, Mayor Pro Tem Tod Warner, Council Members Kerry Hetherington, Cristy Lenski, and Gretchen Schulz. (Council Member Dave Emanuel was absent.) Also present City Manager Butch Sanders, Assistant City Manager Matthew Pepper, Assistant City Attorney Jay Crowley with Powell and Edwards Attorneys at Law, Captain Z. Spahr, Planning and Development Director Jason Thompson, Downtown Development Chairman Don Britt and City Clerk Melisa Arnold.

CALL TO ORDER

Mayor Bender called the meeting to order at 6:30 p.m.

EXECUTIVE SESSION

Mayor Bender read the closed meeting notice into the record as follows:

- To discuss pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the Open Meetings Act pursuant to O.C.G.A. Section 50-14-2(1).
- To authorize negotiations to purchase, dispose of, or lease property; authorize the ordering of an appraisal related to the acquisition or disposal of real estate; enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent public vote, which is excluded from the Open Meetings Act pursuant to Section 50-14-3(b)(1)(C).

Upon a motion by Council Member Lenski, 2nd by Council Member Schulz, the meeting was closed, with five Council Members and the Mayor present and voting in favor.

The meeting was closed at 6:33 p.m.

The meeting reconvened at 7:35 p.m.

ADJOURNMENT

Mayor Pro Tem Warner made a motion to adjourn, 2nd by Council Member Hetherington; voted 5 in favor and 0 opposed, motion approved. The meeting adjourned at 7:35 p.m.

Barbara Bender, Mayor

Melisa Arnold, City Clerk
City of Snellville Administration Department

CITY OF SNELLVILLE UNOFFICIAL ELECTION RESULTS
DECEMBER 5, 2023
GENERAL RUNOFF ELECTION

CITY COUNCIL POST 1

<u>Candidate</u>	<u>Election Day</u>	<u>Abs. By Mail</u>	<u>Abs. In Person</u>	<u>Prov.</u>	<u>TOTAL</u>
Norman A. Carter	370	5	374		749
Catherine Hardrick	412	0	275		687

**ONE PROVISIONAL IS OUTSTANDING

NOTE:

785 Ballots cast on Election Day

650 Ballots cast during AIP

5 Ballots cast by ABM

RESULTADOS NO OFICIALES DE ELECCION CIUDAD DE SNELLVILLE
5 DE DICIEMBRE 2023
LA ELECCION GENERAL DE SEGUNDA

PUESTO DE CONCEJO MUNICIPAL 1

<u>Candidato</u>	<u>Dia de Eleccion</u>	<u>Aus. Por Correo</u>	<u>Aus. En Persona</u>	<u>Prov.</u>	<u>TOTAL</u>
Norman A. Carter	370	5	374		749
Catherine Hardrick	412	0	275		687

Agenda Item Summary



Date: 12/11/2023

Prepared by: Lt. Rain Nieddu

Agenda item:

Consideration and Action on Surplus of City Vehicle

1. Police Unit 190 - 2011 Dodge Charger - 2B3CL1CT8BH579240

Background:

This vehicle has high mileage and multiple mechanical issues that exceed the value of the vehicle. The City will dispose of the vehicle by selling it on GovDeals.

Financial Impact:

There is a small cost to list the item on GovDeals, but that is recouped in the sale.

Recommendation:

Approve the surplus of the vehicle for disposal.

Action requested:

Motion and affirmative vote to approve the listed vehicle for surplus.

Attachments:

- None

Agenda Item Summary



Date: 12/11/2023

Prepared by: Lisa A Platt, CPRP

Agenda item:

Consideration and Action on Surplus of City Parks & Recreation Vehicle

1. 2007 Ford F240 Truck – 1FTSW20518EC76619

Background:

This vehicle has multiple mechanical issues that exceed the value of the vehicle and is no longer in working condition. The City will dispose of this vehicle by selling it on GovDeals.

Financial Impact:

There is a small cost to list the items on GovDeals, but that is recouped in the sale.

Recommendation:

Approve the surplus of this vehicle for disposal.

Action requested:

Motion and affirmative vote to approve the listed vehicle for surplus.

Attachments:

- None

Agenda Item Summary



Date: December 4, 2023

Prepared by: Matthew Pepper

Agenda item: Consideration and Action on the Contract Award for the architecture and engineering services to construct a new Community/Recreation Center at T.W. Briscoe Park.

Background: In response to a Request for Qualifications, the City received 16 proposals from firms interested in providing professional architecture and engineering services to construct a new Community/Recreation Center at T.W. Briscoe Park. After a review of the proposals and several interviews, the staff recommends that the Mayor and Council award the contract to Goodwyn Mills Cawood (GMC).

Financial Impact: The 2023 SPLOST Budget includes \$10,000,000 to design and construct a new Community/Recreation Center.

Recommendation: Approval of the contract with GMC for architecture and engineering services to construct a new Community/Recreation Center.

Action requested: VOTE to approve the contract with GMC for architecture and engineering services to construct a new Community/Recreation Center.

Attachments: Contract

Agenda Item Summary



Date: November 30, 2023

Prepared by: Matthew Pepper

Agenda item: The Intergovernmental Contract and Assignment of Lease between the City and the Downtown Development Authority (DDA) for the second floor of the new library.

Background: The Intergovernmental Contract and Assignment of Lease assigns the use of the second floor to the DDA with no changes in terms and conditions.

Financial Impact: None.

Recommendation: Approval of the Intergovernmental Contract and Assignment of Lease.

Action requested: **VOTE** to approve the Intergovernmental Contract and Assignment of Lease.

Attachments: Intergovernmental Contract and Assignment of Lease.



Agenda Item Summary

Date: December 11, 2023

Prepared by: David Mitchell, Interim Director of Public Works

Agenda item: Award of City of Snellville Street Paving & Resurfacing RFP PW231018 to E.R. Snell Contractor, Inc.

Background: This item is the contracting of patching, milling, resurfacing, striping and shoulder filling for six (6) initial City streets. They are listed on the attached sheet. Five (5) total contractors submitted bids for the project.

Financial Impact: The cost of the patching, milling, resurfacing, shoulder filling, and striping will be \$1,471,983.64. Funds utilized will be taken from our LMIG allotment, SPLOST & Capital Paving Expense. This doesn't prohibit the patching, milling, resurfacing, shoulder filling, and striping of additional streets if the budget allows using the unit price given.

Recommendation: We recommend awarding the contract to E.R. Snell Contractor, Inc. based on the lowest submitted price and the quality of past work performed for the City.

Motion requested: Motion and affirmative vote for awarding of PW231018 to E.R. Snell Contractor, Inc.

Attachments: List of all contractors and their submitted bids - List of initial streets for current bid package


City of Snellville
 Bid Registry / Summary

Annual Paving
 PW231018

November 27, 2023
 2:00 pm

	Contractor	Bid Form Executed	Bid Bond Enclosed	Base Bid Amount
1	BACK BONE	YES	YES	\$ 2,336,773. <u>90</u>
2	E.R. SNELL	YES	YES	\$ 1,471,983. <u>64</u>
3	VERTICAL EARTH INC	YES	YES	\$ 1,912,478. <u>19</u>
4	SUNBELT	YES	YES	\$ 1,782,565. <u>10</u>
5	PITMAN CONST.	YES	YES	\$ 1,545,116. <u>13</u>
6				
7				
8				
9				
10				
11				
12				
13				
14				

I certify that this a true and accurate record of bids received, opened and read publicly on 11/27/2023 at 2:00 PM

1. 
2. Paul Mitchell
3. Melisa Arnold

CIP PAVING LIST
FY 2023 - 24 PW231018

PROPOSED RESURFACING PROJECTS FY 2023-2024

Street Name

Glenhurst Dr
Glenhurst Way
Ivy Manor Pl

Carolina Wind Ct
Tuftstown Ct

Rockdale Circle (long)

Agenda Item Summary



Date: December 6, 2023

Prepared by: Matthew Pepper

Agenda item: Consideration and Action on the Bid Award for the Tanglewood Traffic Calming Project.

Background: The City's capital budget includes the construction of eight (8) traffic-calming islands located on Tanglewood Drive.

Financial Impact: \$348,213.60 – paid from our American Rescue Plan (ARPA) funds.

Recommendation: Approval and award of the contract to Backbone Infrastructure in the above amount.

Action requested: **VOTE** to approve award of the contract for the sidewalk construction.

Attachments: Bid Tabulation; Contract



“TANGLEWOOD TRAFFIC CALMING”

BIDS DUE: December 5th, 2023; 1:00 PM

BID OPENING: December 5th, 2023; 1:05 PM

BIDDER	Addendum (1) - Response to Questions (0) Acknowledgement (yes/no)	Instructions to Bidder form completed (yes/no)	General Conditions Completed (yes/no)	Determination of Responsibility (yes/no)	Bid Bond (yes/no)	CONTRACTOR AFFIDAVIT & AGREEMENT E-VERIFY (yes/no)	SUBCONTRACTOR AFFIDAVIT & AGREEMENT E-VERIFY (yes/no)	Drug Free Workplace (yes/no)	Public Benefit Affidavit (yes/no)	References & Subcontractor form (yes/no)	Non-Collusion Affidavit (yes/no)	Bid Form & Completed Bid Schedule of Items (yes/no)	BID AMOUNT
Construction 57, Inc.	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	362,160.50
Vertical Earth	YES	YES	YES	No	YES	YES	YES	YES	YES	YES	YES	YES	451,586.62
Ohmshuv Construction	YES	YES	YES	YES	YES	YES	YES N/A	YES	YES	YES	YES	YES	366,818.00
Backbone Infrastructure	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	348,213.60
SOL Construction LLC	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	379,547.00 379,547.00

NOTE: Apparent Low Bidder is: Backbone Infrastructure. Acceptance of bidder not official until all bid documents are verified as completed per ITB and Council vote

Witness to Bid Opening: [Signature] Project Engineer [Signature] City Manager/Asst. City Manager

Date: 12/5/2023



Agenda Item Summary

TO: The Mayor and Council

FROM: Jason Thompson, Director
Department of Planning and Development

DATE: December 11, 2023

RE: Resolution to Transmit Draft Snellville 2045 Comprehensive Plan for Regional and State Review

Resolution to transmit the *draft* Snellville 2045 Comprehensive Plan and Technical Addendum to the Atlanta Regional Commission and Georgia Department of Community Affairs for regional and state review.

This is the five (5) year update to the Snellville 2040 Comprehensive Plan, adopted February 2019 and requirement to maintain qualified local government status and eligibility for state funding.

The 2045 Comprehensive Plan process began in July 2023 and involved community engagement, research on existing conditions, strategy development, and coordination with elected officials, Community Task Force members, City departments and partner organizations. Draft elements were posted to the Snellville 2045 project website (<https://www.snellville2045.org/>) for review throughout the process and feedback was incorporated into the final draft.

The City of Snellville's Comprehensive Plan is the foundation for its future. It is a community driven plan, focused on an aspirational vision for the future and identifying the issues and opportunities that matter most to residents, employees, and local businesses in achieving that vision. It presents strategies to address the community's concerns, with an emphasis on what can be done over the next five years (2024 to 2029).

The plan addresses four main issues: land use, transportation, housing, and economic development. It focuses on what is within the City's sphere of control, including both direct improvements like new sidewalks and broader direction in the form of City policies. The plan builds on previous work, connecting the dots between smaller ongoing projects and plans to make sure they are aligned and identify gaps where additional work may need to be done.

The Snellville City Council will vote to adopt the final draft on February 12, 2024.

**Planning Department
Recommendation:**

Approval

**Planning Commission
Meeting and
Recommendation:**

November 28, 2023 (Approval)

Action Requested:

Consideration, Public Hearing and Action

Draft Transmittal Resolution:

Attached

**November 2023 *Draft* Snellville
2045 Comprehensive Plan:**

Attached

**November 2023 Draft Technical
Addendum:**

See project website

Snellville 2045 Plan Project Website: <https://www.snellville2045.org/>

RESOLUTION NO. 2023-13

TRANSMITTAL RESOLUTION
CITY OF SNELLVILLE 2045 COMPREHENSIVE PLAN

WHEREAS, the governing authority of the City of Snellville, Georgia is the Mayor and Council thereof; and

WHEREAS, the Georgia Planning Act of 1989 authorizes local governments throughout the State to prepare Comprehensive Plans to be used in guiding their future growth and development; and

WHEREAS, the preparation of the City of Snellville 2045 Comprehensive Plan was initiated in July 2023 with the assistance of Jacobs Engineering Group, Inc. of Atlanta, Georgia; and

WHEREAS, the City of Snellville has prepared and updated its existing Comprehensive Plan that covers the period through the year 2045; and

WHEREAS, the City of Snellville appointed a nineteen-member Community Task Force to champion the project within the community and assist in the development of the City of Snellville 2045 Comprehensive Plan; and

WHEREAS, the Community Task Force met four times over the course of four months; and

WHEREAS, in August 2023 the City's Project Team conducted a variety of stakeholder interviews meeting with local experts in all things Snellville, including business owners, nonprofit leaders, neighborhood organizers, real estate professionals, City staff, and elected officials to help identifying the key issues and opportunities to be addressed in the plan; and

WHEREAS, the City of Snellville employed a variety of community outreach efforts including posted website information, surveys, questionnaires, social media, public meeting announcements, and press releases to facilitate and encourage discussion and community input; and

WHEREAS, the document was prepared by Jacobs Engineering Group, Inc. in accordance with the Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989, and the required public hearings were held on August 14, 2023, November 28, 2023 and December 11, 2023; and

WHEREAS, the City of Snellville held an Open House on November 16, 2023 in the Community Room at Snellville City Hall; and,

WHEREAS, the Mayor and City Council gratefully acknowledges the extensive community input that has been incorporated into the plan by stakeholders, residents, business owners and others that have been involved in the plan preparation process.

NOW THEREFOR BE IT RESOLVED that the Mayor and City Council of the City of Snellville, Georgia does hereby authorize the transmittal of the draft City of Snellville 2045 Comprehensive Plan to the Atlanta Regional Commission for Regional and State review, pursuant to the Georgia Planning Act of 1989.

RESOLVED this 11th day of December, 2023.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

Barbara Bender, Mayor

Tod Warner, Mayor Pro Tem

Norman A. Carter Jr., Council Member

Kerry Hetherington, Council Member

Cristy Lenski, Council Member

Gretchen Schulz, Council Member

ATTEST:

Melisa Arnold, City Clerk

APPROVED AS TO FORM:

W. Charles Ross, City Attorney
Powell & Edwards, Attorneys at Law, P.C.