



AGENDA

WORK SESSION
OF MAYOR AND COUNCIL
CITY OF SNELLVILLE, GEORGIA
MONDAY, JANUARY 10, 2022

Publication Date: January 6, 2022

TIME: 6:30 p.m.

DATE: January 10, 2022

PLACE: City Hall Conference Room 145

I. CALL TO ORDER

**II. REVIEW REGULAR BUSINESS MEETINGS AND PUBLIC HEARING
AGENDA ITEMS**

III. REVIEW CORRESPONDENCE

IV. CITY ATTORNEY'S REPORT

V. DISCUSSION ITEMS

- a) Update of Ongoing Projects [Bender]
- b) Discussion about Alcohol at Park Events [Bender]

VI. EXECUTIVE SESSION

An Executive Session may be called:

- To discuss pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the Open Meetings Act pursuant to O.C.G.A. Section 50-14-2(1).
- To authorize negotiations to purchase, dispose of, or lease property; authorize the ordering of an appraisal related to the acquisition or disposal of real estate; enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent public vote, which is excluded from the Open Meetings Act pursuant to Section 50-14-3(b)(1)(C).
- Upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. Section 50-14-3(b)(2).

VII. ADJOURNMENT

STATE OF GEORGIA

CITY OF SNELLVILLE

ORD 2022-XX

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF SNELLVILLE, GEORGIA, CHAPTER 42 PARKS AND RECREATION; TO PROVIDE FOR PROVISIONS REGARDING SPECIAL USE PERMITS FOR OUTDOOR SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES ON PARK PROPERTY; TO PROVIDE SEVERABILITY; TO PROVIDE FOR REPEAL OF CONFLICTING ORDINANCES; TO PROVIDE AN ADOPTION AND EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL PURPOSES.

WHEREAS, the duly elected governing authority of the City of Snellville, Georgia is the Mayor and Council thereof; and

WHEREAS, the Code of Ordinances, City of Snellville, provides for rules and procedures governing the sale and consumption of alcoholic beverages; and

WHEREAS, the Code of Ordinances, City of Snellville precluded the sale and consumption of alcoholic beverages on park property under any circumstances; and

WHEREAS, permitting such sales and consumption during special events would stimulate the utilization of the park properties of the City of Snellville by providing new events for the citizens of the City of Snellville; and

WHEREAS, the amendments contained herein would benefit the health, safety, morals and welfare of the citizens of the City of Snellville.

IT IS HEREBY ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF SNELLVILLE, GEORGIA, and by the authority thereof:

Section 1. That Chapter 42 of the City Code is hereby amended by deleting the language contained in Section 12 in its entirety and replacing said language with the following:

Sec. 41-12. – Illegal drugs, alcoholic beverages

- (a) It shall be unlawful for any person to possess, use, or consume any illegal drug in a recreation facility or on park property.
- (b) It shall be unlawful for any person to possess, use, or consume any alcoholic beverage in a recreation facility or on park property except as permitted under Section 6-196 of the Code of Ordinances of the City of Snellville, Georgia.
- (c) It shall be unlawful for any person to be under the influence of any alcoholic beverage or illegal drug in a recreation facility or on park property.

Section 2. The preamble of this Ordinance shall be considered to be and is hereby incorporated by reference as if fully set out herein.

Section 3. This Ordinance shall be codified in a manner consistent with the laws of the State of Georgia and the City of Snellville.

Section 4. (a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the

Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section 5. Penalties in effect for violations of Chapter 1 of the Code of Ordinances, City of Snellville, Georgia at the time of the effective date of this Ordinance shall be and are hereby made applicable to this Ordinance and shall remain in full force and effect.

Section 6. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

Section 7. This Ordinance was adopted August 12, 2019, the effective date of this Ordinance shall be the date of adoption unless otherwise stated herein.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

ORDAINED this _____ day of _____, 2022.

Barbara Bender, Mayor

ATTEST:

Dave Emanuel, Mayor Pro Tem

Melisa Arnold, City Clerk

Solange Destang, Council Member

APPROVED AS TO FORM:

Cristy Lenski, Council Member

W. Charles Ross, City Attorney
Powell & Edwards, Attorneys at Law, P.C.

Gretchen Schulz, Council Member

Tod Warner, Council Member

The City of Snellville
2342 Oak Road
Snellville, Georgia 30078
(770) 985-3500 • FAX (770) 985-3525



AGENDA

PUBLIC HEARING & REGULAR BUSINESS MEETING
OF MAYOR AND COUNCIL
CITY OF SNELLVILLE, GEORGIA
MONDAY, JANUARY 10, 2022

Publication Date: January 6, 2022

TIME: 7:30 p.m.
DATE: January 10, 2022
PLACE: Council Chambers

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGE TO THE FLAG
- IV. CEREMONIAL MATTERS
- V. MINUTES
Approve the Minutes of the December 10, 2021 Meetings and the December 20, 2021 Special Called Meeting
- VI. INVITED GUESTS
None
- VII. COMMITTEE / DEPARTMENT REPORTS
- VIII. APPROVAL OF THE AGENDA
- IX. PUBLIC HEARING
None
- X. CONSENT AGENDA (Please see *Note)
- XI. OLD BUSINESS

XII. NEW BUSINESS

- a) Consideration and Action on Approval of Engineering and Design Services for Wisteria Drive at the North Road Intersection and Authorization for the Mayor to Execute the Contract [Bender]

XIII. COUNCIL REPORTS

XIV. MAYOR'S REPORT

XV. PUBLIC COMMENTS

- Section 2-53
Each member of the public who wishes to address the Mayor and City Council in public session must submit their name, address and the topic (be as specific as possible) of their comments to the City Clerk prior to making such comments. Individuals will be allotted five minutes to make their comments and such comments must be limited to the chosen topic. Members of the public shall not make inappropriate or offensive comments at a City Council meeting and are expected to comply with our adopted rules of decorum.
- Decorum
You must conduct yourself in a professional and respectful manner. All remarks should be directed to the Chairman and not to individual Council Members, staff or citizens in attendance. Personal remarks are inappropriate.

XVI. EXECUTIVE SESSION

An Executive Session may be called:

- To discuss pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the Open Meetings Act pursuant to O.C.G.A. Section 50-14-2(1).
- To authorize negotiations to purchase, dispose of, or lease property; authorize the ordering of an appraisal related to the acquisition or disposal of real estate; enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent public vote, which is excluded from the Open Meetings Act pursuant to Section 50-14-3(b)(1)(C).
- Upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. Section 50-14-3(b)(2).

XVII. ADJOURNMENT

***Note:** Items on the Consent Agenda may be read by title only. Upon the request of any Council Member, any item may be removed from the Consent Agenda and placed on the Regular Agenda prior to the adoption of the Regular Agenda. The Consent Agenda, or the remainder thereof omitting the challenged items, shall be adopted by unanimous consent.

CITY OF SNELLVILLE
MEETINGS AND LOCAL EVENTS
JANUARY 10, 2022

January 10

Council Meeting

Monday, January 10, 2022

6:30 pm Work Session – Conference Room 145, City Hall

7:30 pm Meeting - Council Chambers, City Hall

January 11

Board of Appeals Meeting

Tuesday, January 11, 2022

7:30 pm to 8:00 pm – Community Room

January 16

Broadcast of 12/27/21 Council Meeting

Sunday, January 16, 2022

Watch the broadcast of the 12/27/21 Council Meeting on Comcast Channel 25 at 6:30 pm

January 17

City Offices Closed for Martin Luther King Day

(With the exception of Emergency Services

Will reopen on Tuesday, January 18, 2022

January 19

DDA Meeting

Wednesday, January 19, 2022

4:00 pm to 5:00 pm

City Hall Room 259, Second Floor

January 20

DAS & URA Joint Meeting

Thursday, January 20, 2022

4:00 pm to 5:00 pm

City Hall Room 259, Second Floor

January 22

Snellville Winter Farmers' Market

Saturday, January 22, 2022

9:00 am to Noon

City Hall Parking Lot

January 24

Council Meeting

Monday, January 24, 2022

6:30 pm Work Session – Conference Room 145, City Hall

7:30 pm Meeting - Council Chambers, City Hall



WORK SESSION
OF MAYOR AND COUNCIL
CITY OF SNELLVILLE, GEORGIA
MONDAY, DECEMBER 13, 2021

Present: Mayor Barbara Bender, Mayor Pro Tem Dave Emanuel, Council Members Solange Destang, Cristy Lenski, Gretchen Schulz and Tod Warner. Also present City Manager Butch Sanders, Assistant City Manager Matthew Pepper, City Attorney Jay Powell with Powell and Edwards Attorneys at Law (Attorney Chuck Ross was absent) Chief Greg Perry, Captain Zach Spahr, Public Works Manager Craig Barton, Public Information Officer Brian Arrington, and City Clerk Melisa Arnold.

CALL TO ORDER

Mayor Bender called the meeting to order at 6:30 p.m.

REVIEW REGULAR BUSINESS MEETINGS AND PUBLIC HEARING AGENDA ITEMS

During discussion of the agenda City Manager Sanders asked that the agenda be amended to include the Georgia Transportation Infrastructure Bank (GTIB) Application resolution. This resolution will allow Larry Kaiser to file for a grant which will help with funding for intersection improvements at North Road at Wisteria Drive. Mayor Bender asked Council to amend the agenda to add a first reading of the speed zone ordinance, which was recently updated by the State of Georgia to indicate what areas have the school zone cameras.

REVIEW CORRESPONDENCE

Mayor Bender discussed the upcoming retreat and asked Council to think about topics they want to discuss and asked about a special called meeting two weeks before the retreat to go over the agenda.

CITY ATTORNEY'S REPORT

None

DISCUSSION ITEMS

Master Plan Update for TW Briscoe Park by Goodwyn Mills and Cawood [Bender]

Amy Bell with GMC reviewed the process that was used to come up with the Master Plan and presented the final Master Plan update to the Mayor and Council. Consensus was positive and discussion was held about moving forward with a new Park Maintenance building in the new location on the field behind Public Works as indicated on the Master Plan.

Update of Ongoing Projects [Bender]

City Manager Sanders reviewed the list. He discussed Reinhardt College possibly occupying part of the second floor of the library along with Thrive.

City of Snellville Administration Department

WORK SESSION OF MAYOR AND COUNCIL
MONDAY, DECEMBER 13, 2021
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He advised the contract was set with the artist for the mosaic bench in the Towne Center and about bids going out the first of the year for two digital kiosks.

During discussion he reviewed proposals for sidewalk engineering by Clark Patterson Lee for the Skyland Drive and Pinehurst Road areas. Discussion was held and consensus was to get proposals from other companies for a cost comparison.

City Manager Sanders continued with the update advising Council of his recent meeting with Gwinnett Clean and Beautiful regarding trash pickup.

Sidewalk Survey/Engineering Proposal Review – Skyland Dr and Pinehurst Rd [Bender]

Discussed during the project update.

Discussion of Police Patrol Operations [Bender]

Mayor Bender read the email from a person who was upset about Officers running radar on a City street for multiple days. Discussion was held on the issue and consensus was Council was in favor of this type of operation.

Veterans' Memorial Cleanup and Repair [Lenski]

Council Member Lenski addressed the current problems with the Memorial. City Manager Sanders gave a brief overview of what the City has done to date and Mayor Bender explained this is a privately funded Memorial and that she has spoken with Tom Witts who is going to call another company to see if they can come out.

EXECUTIVE SESSION

None

ADJOURNMENT

Mayor Pro Tem Emanuel made a motion to adjourn, 2nd by Council Member Schulz; voted 6 in favor and 0 opposed, motion approved. The meeting adjourned at 7:31 p.m.

Barbara Bender, Mayor

Melisa Arnold, City Clerk



PUBLIC HEARING & REGULAR BUSINESS MEETING
OF MAYOR AND COUNCIL
CITY OF SNELLVILLE, GEORGIA
MONDAY, DECEMBER 13, 2021

Present: Mayor Barbara Bender, Mayor Pro Tem Dave Emanuel, Council Members Solange Destang, Cristy Lenski, Gretchen Schulz and Tod Warner. Also present City Manager Butch Sanders, Assistant City Manager Matthew Pepper, City Attorney Jay Powell with Powell and Edwards Attorneys at Law (Attorney Chuck Ross was absent) Chief Greg Perry, Captain Zach Spahr, Public Works Manager Craig Barton, Public Information Officer Brian Arrington, and City Clerk Melisa Arnold.

CALL TO ORDER

Mayor Bender called the meeting to order at 7:35 p.m.

INVOCATION

Rev. Dr. Joan Murray gave the invocation.

PLEDGE TO THE FLAG

Stephanie McDonald led the Pledge of Allegiance.

CEREMONIAL MATTERS

None

MINUTES

Approve the Minutes of the November 8, 2021 Meetings and the November 29, 2021 Special Called Meetings

Council Member Destang made a motion to approve the minutes of the November 8, 2021 Meetings and the November 29, 2021 Special Called Meetings, 2nd by Mayor Pro Tem Emanuel; voted 6 in favor and 0 opposed, motion approved.

INVITED GUESTS

None

COMMITTEE / DEPARTMENT REPORTS

None

APPROVAL OF THE AGENDA

Council Member Lenski made a motion to approve the agenda with the addition of New Business item "g" Consideration and Action on a Resolution for GTIB Road Projects Grant Application and Mayor Pro Tem Emanuel made a motion to add New Business item "h" 1st

City of Snellville Administration Department

2342 Oak Road Snellville, GA 30078 770-985-3500 770-985-3525 Fax www.snellville.org

PUBLIC HEARING & REGULAR BUSINESS OF MAYOR AND COUNCIL
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Reading on ORD 2021-23 Adoption of the Updated Speed Zones; motions were seconded by Council Member Schulz; voted 6 in favor and 0 opposed, motions approved.

PUBLIC HEARING

None

CONSENT AGENDA

None

OLD BUSINESS

None

NEW BUSINESS

Mayor's Nomination and Council Confirmation of Jared Eakins to Snellville Tourism and Trade Post 3 [Bender]

Mayor Bender nominated Jared Eakins to Post 3, confirmed by Council 6 in favor and 0 opposed, nomination confirmed.

Mayor's Nomination and Council Confirmation of Stephanie McDonald to Snellville Tourism and Trade Post 5 [Bender]

Mayor Bender nominated Stephanie McDonald to Post 5, confirmed by Council 6 in favor and 0 opposed, nomination confirmed.

Consideration and Action on Award of Bid for the South Crestview Drainage Improvement [Bender]

City Manager Sanders explained that this will be a public/private funded project with the developer responsible for some of the costs. Staff recommends award to the low bid, The Dickerson Group.

Council Member Schulz made a motion to award to The Dickerson Group in the amount of \$125,100 and authorize the Mayor to execute the contract, 2nd by Mayor Pro Tem Emanuel; voted 6 in favor and 0 opposed, motion approved.

Consideration and Action on Approval of Briscoe Park Pool Filter Replacement [Bender]

City Manager Sanders explained that the current system is old and difficult to find parts for repairs. The recommendation is to award to the current contracted company, Positively Pools.

Council Member Lenski made a motion to award the Briscoe Park Pool Filter Replacement to Positively Pools in the amount of \$36,000, 2nd by Council Member Warner; voted 6 in favor and 0 opposed, motion approved.

Consideration and Action on RES 2021-10 Moratorium on Snellville-Shareable Dockless Mobility Devices [Bender]

Mayor Bender explained that there was an inquiry by a company about putting out scooters and since the previous moratorium expired and the Towne Center is still under construction the City is not prepared.

PUBLIC HEARING & REGULAR BUSINESS OF MAYOR AND COUNCIL
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Council Member Schulz made a motion to approve RES 2021-10 Moratorium on Snellville-Shareable Dockless Mobility Devices, 2nd by Mayor Pro Tem Emanuel; voted 6 in favor and 0 opposed, motion approved.

Consideration and Action on Surplus of Police Vehicles [Bender]

- i. 2009 Chevrolet Tahoe 1GNEC03089R224870
- ii. 2009 Dodge Charger 2B3KA43TX9H630069
- iii. 2013 Dodge Charger 2C3CDXAG7DH696352
- iv. 2008 Dodge Charger 2B3KA43H78H285948

Council Member Lenski made a motion to approve the surplus of vehicles as listed, 2nd by Council Member Warner; voted 6 in favor and 0 opposed, motion approved.

Consideration and Action on RES 2021-11 to Provide the Local Funding for a Georgia Transportation Infrastructure Bank (GTIB) Grant Application for North Road at Wisteria Drive Intersection Improvements [Lenski]

Council Member Lenski made a motion to approve RES 2021-11 for GTIB for North Road at Wisteria Drive, 2nd by Council Member Destang.

Mayor Bender explained that this is to apply for a grant to add turn lanes at the intersection.

The motion was voted 6 in favor and 0 opposed, motion approved.

Consideration and Action on the 1st Reading of ORD 2021-23 Adoption of the Updated Speed Zones [Emanuel]

Mayor Pro Tem Emanuel made a motion to waive the first reading and place on the agenda for a Special Called Meeting to be held on Monday, December 20th at 4:30 p.m., 2nd by Council Member Warner.

Mayor Bender explained that we have to adopt this every three years and did so earlier this year, however the State made changes to add the school zone cameras so we need to readopt the ordinance.

The motion was voted 6 in favor and 0 opposed, motion approve.

COUNCIL REPORTS

Council Members Destang, Warner, Lenski, Schulz and Mayor Pro Tem Emanuel each spoke.

MAYOR'S REPORT

Mayor Bender gave a report.

PUBLIC COMMENTS

The following people spoke:

Kelly McAloon, 2960 Overwood Lane, Snellville.

Kurt Schulz, 2027 Tanglewood Drive, Snellville.

Tricia Rawlins, 2088 Harbour Oaks Drive, Snellville.

Debbie McCreary, 2345 Burlington Lane, Snellville.

Stephanie McDonald, 1957 Tanglewood Drive, Snellville.

PUBLIC HEARING & REGULAR BUSINESS OF MAYOR AND COUNCIL
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EXECUTIVE SESSION

None

ADJOURNMENT

Mayor Pro Tem Emanuel made a motion to adjourn, 2nd by Council Member Destang; voted 6 in favor and 0 opposed, motion approve. The meeting adjourned at 8:24 p.m.

Barbara Bender, Mayor

Melisa Arnold, City Clerk



SPECIAL CALLED MEETING
OF MAYOR AND COUNCIL
CITY OF SNELLVILLE, GEORGIA
MONDAY, DECEMBER 20, 2021

Present: Mayor Barbara Bender, Mayor Pro Tem Dave Emanuel, Council Members Solange Destang, Gretchen Schulz and Tod Warner. (Council Member Cristy Lenski was absent.) Also present City Manager Butch Sanders, Assistant City Manager Matthew Pepper, City Attorney Chuck Ross and Jay Powell with Powell and Edwards Attorneys at Law, Chief Greg Perry, Public Information Officer Brian Arrington, and City Clerk Melisa Arnold.

CALL TO ORDER

Mayor Bender called the meeting to order at 4:30 p.m.

NEW BUSINESS

2nd Reading – ORD 2021-23 – Adoption of the Updated Speed Zone Ordinance [Emanuel]

Mayor Bender explained the updated speed zone listing now indicates which streets have the speed cameras.

Council Member Destang made a motion to approve ORD 2021-23 Adoption of the Updated Speed Zone Ordinance, 2nd by Mayor Pro Tem Emanuel; voted 5 in favor and 0 opposed, motion approved.

EXECUTIVE SESSION

None

ADJOURNMENT

Mayor Pro Tem Emanuel made a motion to adjourn, 2nd by Council Member Schulz; voted 5 in favor and 0 opposed, motion approved. The meeting adjourned at 4:31 p.m.

Barbara Bender, Mayor

Melisa Arnold, City Clerk

Agenda Item Summary



Date: January 10, 2022

Prepared by: Butch Sanders, City Manager

Agenda item:

Approval of Roadway Engineering Bid – Wisteria Drive and North Road

Background:

This major intersection is almost always a bottleneck during morning and afternoon rush hours. A redesign will be developed to alleviate much of the congestion and is also needed to improve Grove traffic flow. Five firms submitted proposals and CHA was the consensus choice by the review committee and had the lowest fee of those shortlisted. They are very familiar with the Grove project and the area.

Financial Impact:

Bid fee of \$144,043.46

Recommendation:

Motion and affirmative vote to approve a contract with CHA for this work.

Action requested:

Motion and vote to approve a contract with CHA in the amount of \$144,043.46.

Attachments:

CHA price quote

Attachment A
City of Snellville
Wisteria @ North Scope/Fee

COST ESTIMATE
SUMMARY

Concept Development and Database Preparation (including SUE QL/B)	\$39,394.56
Environmental Screening	\$1,950.00
Preliminary Plans (including Traffic)	\$47,871.29
Final Plans	\$34,644.13
Right-of-Way Plans	\$8,019.88
Public Involvement and Meetings	\$12,163.61
TOTAL	\$144,043.46
Direct Costs (printing, mileage, etc.)	\$1,383.25
Miscellaneous (contingencies)	\$19,954.50

Firm Summary		DBE
CHA	\$127,893.46	
VHB	\$1,950.00	
SEI	\$ 14,200.00	10%