

The City of Snellville
2342 Oak Road
Snellville, Georgia 30078
(770) 985-3500 • FAX (770) 985-3525



AGENDA

WORK SESSION
OF MAYOR AND COUNCIL
CITY OF SNELLVILLE, GEORGIA
MONDAY, JANUARY 12, 2026

Publication Date: January 8, 2026

TIME: 6:30 p.m.

DATE: January 12, 2026

PLACE: City Hall Conference Room 145

I. CALL TO ORDER

II. REVIEW REGULAR BUSINESS MEETING AND PUBLIC HEARING AGENDA ITEMS

III. REVIEW CORRESPONDENCE

IV. CITY ATTORNEY'S REPORT

V. DISCUSSION ITEMS

- a) Update of Ongoing Projects [Bender]
- b) Report on Intersection Improvement Discussion with Georgia Department of Transportation [Carter]

VI. EXECUTIVE SESSION

An Executive Session may be called:

- To discuss pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the Open Meetings Act pursuant to O.C.G.A. Section 50-14-2(1).
- To authorize negotiations to purchase, dispose of, or lease property; authorize the ordering of an appraisal related to the acquisition or disposal of real estate; enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent public vote, which is excluded from the Open Meetings Act pursuant to Section 50-14-3(b)(1)(C).
- Upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. Section 50-14-3(b)(2).

VII. ADJOURNMENT

The City of Snellville
2342 Oak Road
Snellville, Georgia 30078
(770) 985-3500 • FAX (770) 985-3525



AGENDA

**PUBLIC HEARING & REGULAR BUSINESS MEETING
OF MAYOR AND COUNCIL
CITY OF SNELLVILLE, GEORGIA
MONDAY, JANUARY 12, 2026**

Publication Date: January 8, 2026

TIME: 7:30 p.m.

DATE: January 12, 2026

PLACE: Council Chambers

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE TO THE FLAG

IV. CEREMONIAL MATTERS

- a) Recognition of the Active Adult Center Volunteer of the Year Award
- b) PRO 2026-01 - 10th Annual Festival of Trees Winner
- c) Recognition of Outgoing Snellville Tourism and Trade Board Members

V. MINUTES

Approve the Minutes of the December 8, 2025 Meetings and the December 10, 2025 Special Called Work Session

VI. INVITED GUESTS

Captain Chris Raymer, Gwinnett Corps Officer, Salvation Army

VII. COMMITTEE / DEPARTMENT REPORTS

VIII. APPROVAL OF THE AGENDA

IX. PUBLIC HEARING

X. CONSENT AGENDA (Please see *Note)

XI. OLD BUSINESS

PUBLIC HEARING & REGULAR BUSINESS OF MAYOR AND COUNCIL
MONDAY, JANUARY 12, 2026
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XII. NEW BUSINESS

- a) Consideration and Action on Award of Bid for the Contract for Repair of Stormwater Drainage Systems – PW25251112 [Bender]
- b) 2nd Reading – ORD 2025-13 – Ordinance to Amend the Offenses and Miscellaneous Provisions Ordinance (Chapter 38); to Delete a Section Related to Loitering; to Provide Severability; to Repeal Conflicting Ordinances; to Provide an Effective Date; and For Other Purposes [Bender]
- c) Consideration and Action on Approval of the Updated Stormwater Manual [Bender]
- d) Consideration and Action on Approval of the Fiscal Year 2025 Budget Amendment [2025]

XIII. COUNCIL REPORTS

XIV. MAYOR'S REPORT

XV. PUBLIC COMMENTS

- Section 2-53
Each member of the public who wishes to address the Mayor and City Council in public session must submit their name, address and the topic (be as specific as possible) of their comments to the City Clerk prior to making such comments. Individuals will be allotted five minutes to make their comments and such comments must be limited to the chosen topic. Members of the public shall not make inappropriate or offensive comments at a City Council meeting and are expected to comply with our adopted rules of decorum.
- Decorum
You must conduct yourself in a professional and respectful manner. All remarks should be directed to the Chairman and not to individual Council Members, staff or citizens in attendance. Personal remarks are inappropriate.

XVI. EXECUTIVE SESSION

An Executive Session may be called:

- To discuss pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the Open Meetings Act pursuant to O.C.G.A. Section 50-14-2(1).
- To authorize negotiations to purchase, dispose of, or lease property; authorize the ordering of an appraisal related to the acquisition or disposal of real estate; enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent public vote, which is excluded from the Open Meetings Act pursuant to Section 50-14-3(b)(1)(C).
- Upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. Section 50-14-3(b)(2).

XVII. ADJOURNMENT

***Note: Items on the Consent Agenda may be read by title only. Upon the request of any Council Member, any item may be removed from the Consent Agenda and placed on the Regular Agenda prior to the adoption of the Regular Agenda. The Consent Agenda, or the remainder thereof omitting the challenged items, shall be adopted by unanimous consent.**

**CITY OF SNELLVILLE
MEETINGS AND LOCAL EVENTS
JANUARY 12, 2026**

January 12

Council Meeting

Monday, January 12, 2026

6:30 p.m. Work Session – Conference Room 145, City Hall

7:30 pm Meeting - Council Chambers, City Hall

January 13

Board of Appeals Meeting - CANCELED

Tuesday, November 11, 2026

7:30 pm – Council Chambers, City Hall

January 19

City offices Closed in Honor of the MLK Jr Holiday

(with the exception of emergency services)

January 21

Downtown Development Authority Meeting

Wednesday, January 21, 2026

4:30 p.m. – 2nd Floor Conference Room 259, City Hall

January 22

Special Called Work Session

Thursday, January 22, 2026

6:00 p.m. - City Hall Community Room

January 26

Council Meeting

Monday, January 26, 2026

6:30 p.m. Work Session – Conference Room 145, City Hall

7:30 pm Meeting - Council Chambers, City Hall

January 27

Planning Commission Meeting - CANCELED

Tuesday, January 27, 2026



CITY OF SNELLVILLE

Proclamation

PRO 2026-01

Recognition of St. Oliver Plunkett Catholic Church Winning Best Tree with the Most Donated Items at the 10th Annual Snellville Festival of Trees 2025

WHEREAS, the 10th Annual Festival of Trees was created by Experience Snellville to allow business owners, churches, schools and residents the opportunity to showcase their Christmas Trees in Snellville City Hall while helping the community Give Hunger the Boot; and

WHEREAS, all non-perishable food items, toiletries and toys were accepted and placed under the tree of choice, with each item registering as a vote. All non-perishable items were donated to the Southeast Gwinnett Cooperative Ministry, and all toys were donated to Toys for Tots; and

WHEREAS, thirteen entries displayed trees throughout the halls of City Hall with a combined effort of 6,074 donations in a four week period. St. Oliver Plunkett Catholic Church "Holy Family Ministry" tree received 4,225 votes, receiving the award for best tree; and

WHEREAS, St. Oliver Plunkett Catholic Church parishioners donated generously with a spirit of giving back to the community. Vibrant blue Advent bags filled the halls of City Hall on a regular basis throughout the 10th Annual Festival of Trees.

THEREFORE, I, Barbara Bender, Mayor of the City of Snellville, Georgia, Where Everybody's PROUD to be Somebody, do hereby join with our City Council, Experience Snellville and the Citizens of Snellville to recognize the faithful servants of St. Oliver Plunkett Catholic Church who are called to action by faithful giving and joyful witness to the community for their outstanding support in the 10th Annual Snellville Festival of Trees.

Proclaimed this 12th day of January 2026



Barbara Bender, Mayor

Norman Carter, Mayor Pro Tem

Richelle Brown, Council Member

Kerry Hetherington, Council Member

Shaunte Jermaine Pitt, Council Member

Catherine Hardrick, Council Member

ATTEST:

Melisa Arnold, City Clerk



WORK SESSION
OF MAYOR AND COUNCIL
CITY OF SNELLVILLE, GEORGIA
MONDAY, DECEMBER 8, 2025

Present: Mayor Barbara Bender, Mayor Pro Tem Norman A. Carter Jr., Council Members Richelle Brown, Catherine Hardrick, Kerry Hetherington and Shaunt'e Pitt. Also present City Manager Matthew Pepper, Assistant City Manager Mercy Montgomery, City Attorney Tony Powell with Powell and Crowley, Chief Greg Perry, Assistant Chief David Matson, Planning and Development Director Jason Thompson, Public Information Officer Brian Arrington, Code Enforcement Officer Johnny Greene and City Clerk Melisa Arnold.

CALL TO ORDER

Mayor Bender called the meeting to order at 6:30 p.m.

REVIEW REGULAR BUSINESS MEETING AND PUBLIC HEARING AGENDA ITEMS

The agenda was reviewed and discussed. During the discussion Jim Woodward with Pope Flynn, LLC reviewed the Georgia Municipal Financing program the city is using for the Community Center. He explained that it is a 15-year loan at an interest rate of 4.25% with Queensboro Bank that has no penalty for early payoff. Mr. Woodward and City Manager Pepper then answered questions of the Council.

REVIEW CORRESPONDENCE

None

CITY ATTORNEY'S REPORT

None

DISCUSSION ITEMS

Update of Ongoing Projects [Bender]

City Manager Pepper gave an update on The Grove restaurants and other City projects. He reported that the invitation to bid for the sanitation contract is expected to be released the week of January 5, 2026.

Planning Director Thompson updated the Mayor and Council on a potential application that will be submitted to the city for the Snellville Oaks area. He explained that the size of this development will trigger a process called DRI (Developments of Regional Impact) that includes a detailed review by the Atlanta Regional Commission (ARC). The process can range from eight (8) to sixteen (16) weeks and the City will be involved in the process as well. Once the ARC is done they will issue their findings and then it can go before the Planning Commission.

City of Snellville Administration Department

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City Manager Pepper continued his update with the package store lawsuit, the installation of Flock cameras and Ravens (gun shot detectors) at Briscoe Park and the North Road and Wisteria Drive intersection improvements.

Discussion About Smoking at the Grove [Bender]

A discussion was held focusing on The Grove area. During the discussion Chief Perry explained how the legalization of hemp, which is identical to marijuana, has made it difficult to enforce marijuana charges for less than an ounce. Discussion followed on possible ideas to help curb smoking in the public areas with the installation of signs of “No Smoking” or “Smoke Free Community.” City Manager Pepper explained that staff is working on a “rules” sign for the Grove that will include that message as well as others.

EXECUTIVE SESSION

None

ADJOURNMENT

Mayor Pro Tem Carter made a motion to adjourn, 2nd by Council Member Hetherington; voted 6 in favor and 0 opposed, motion approved. The meeting adjourned at 7:27 p.m.

Barbara Bender, Mayor

Melisa Arnold, City Clerk



**PUBLIC HEARING & REGULAR BUSINESS MEETING
OF MAYOR AND COUNCIL
CITY OF SNELLVILLE, GEORGIA
MONDAY, DECEMBER 8, 2025**

Present: Mayor Barbara Bender, Mayor Pro Tem Norman A. Carter Jr., Council Members Richelle Brown, Catherine Hardrick, Kerry Hetherington and Shaunt'e Pitt. Also present City Manager Matthew Pepper, Assistant City Manager Mercy Montgomery, City Attorney Tony Powell with Powell and Crowley, Assistant Chief David Matson, Public Information Officer Brian Arrington, Code Enforcement Officer Johnny Greene, IT Administrator Erika Fleeman and City Clerk Melisa Arnold.

CALL TO ORDER

Mayor Bender called the meeting to order at 7:35 p.m.

INVOCATION

City Attorney Powell gave the invocation.

PLEDGE TO THE FLAG

Mayor Pro Tem Carter led the Pledge of allegiance.

CEREMONIAL MATTERS

None

MINUTES

Approve the Minutes of the November 10, 2025 Meetings and the November 18, 2025 Special Called Work Session

Council Member Hetherington made a motion to approve the minutes of the November 10, 2025 meetings and the November 18, 2025 Special Called Work Session, 2nd by Mayor Pro Tem Carter; voted 6 in favor and 0 opposed, motion approved.

INVITED GUESTS

None

COMMITTEE / DEPARTMENT REPORTS

None

APPROVAL OF THE AGENDA

Mayor Pro Tem Carter made a motion to approve the agenda as presented, 2nd by Council Member Hardrick; voted 6 in favor and 0 opposed, motion approved.

City of Snellville Administration Department

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PUBLIC HEARING & REGULAR BUSINESS OF MAYOR AND COUNCIL
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PUBLIC HEARING

Public Hearing on the Financing of the Acquisition, Construction and Installation of a New Community Center for the City of Snellville

City Manager Pepper explained that this item is related to the financing of the Community Center which is being done through the Georgia Municipal Association. This program will give the city the immediate revenue needed since the project is funded by the delayed revenue from SPLOST.

Mayor Bender opened the floor to public comment and no one came forward so she closed public comment.

CONSENT AGENDA

None

OLD BUSINESS

None

NEW BUSINESS

Consideration and Action on Approval of Resolution for Financing of the Acquisition, Construction and Installation of a New Community Center for the City of Snellville [Bender]

Council Member Hetherington made a motion to approve the resolution for financing of the acquisition, construction and installation of a new community center, 2nd by Mayor Pro Tem Carter; voted 6 in favor and 0 opposed, motion approved. (A copy of RES 2025-16 is attached to and made a part of these minutes.)

1st Reading – ORD 2025-13 – Ordinance to Amend the Offenses and Miscellaneous Provisions Ordinance (Chapter 38); to Delete a Section Related to Loitering; to Provide Severability; to Repeal Conflicting Ordinances; to Provide An Effective Date; and For Other Purposes [Bender]

Mayor Bender explained that this amendment is being done to remove a section of the Code that is no longer in use and has been deemed unconstitutional.

Council Member Hetherington made a motion to waive the first reading and place on the January 12, 2026 agenda for the second reading, 2nd by Council Member Hardrick; voted 6 in favor and 0 opposed, motion approved.

Consideration and Action on Surplus of City Police Vehicles [Bender]

Mayor Bender announced that four (4) vehicles are being surplused due to mechanical issues and repair costs and will be listed for sale on GovDeals.

Mayor Pro Tem Carter made a motion to approve the surplus, 2nd by Council Member Brown; voted 6 in favor and 0 opposed, motion approved.

Mayor Bender explained that her next 2 nominations are for the City seats on the STAT Board.

Mayor's Nomination and Council Confirmation of Deborah Jones to Snellville Tourism and Trade (STAT) Board Post 3 for the Term of 2026 to 2027 [Bender]

Mayor Bender nominated Deborah Jones to Snellville Tourism and Trade (STAT) Board Post 3 for the Term of 2026 to 2027; confirmed 6 in favor and 0 opposed, nomination confirmed.

PUBLIC HEARING & REGULAR BUSINESS OF MAYOR AND COUNCIL
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Mayor's Nomination and Council Confirmation of Stephanie McDonald to Snellville Tourism and Trade (STAT) Board Post 5 for the Term of 2026 to 2027 [Bender]

Mayor Bender nominated Stephanie McDonald to Snellville Tourism and Trade (STAT) Board Post 5 for the Term of 2026 to 2027; confirmed 6 in favor and 0 opposed, nomination confirmed.

COUNCIL REPORTS

Council Members Hardrick, Brown, Pitt, Hetherington and Mayor Pro Tem Carter each gave a report.

MAYOR'S REPORT

Mayor Bender gave a report.

PUBLIC COMMENTS

The following people came forward to speak:

Tricia Rawlins, 2088 Harbour Oaks Drive, Snellville.

Stephanie McDonald, 1957 Tanglewood Drive, Snellville.

EXECUTIVE SESSION

None

ADJOURNMENT

Council Member Hetherington made a motion to adjourn, 2nd by Council Member Brown; voted 6 in favor and 0 opposed, motion approved. The meeting adjourned at 8:13 p.m.

Barbara Bender, Mayor

Melisa Arnold, City Clerk



**SPECIAL CALLED WORK SESSION
OF MAYOR AND COUNCIL
CITY OF SNELLVILLE, GEORGIA
WEDNESDAY, DECEMBER 10, 2025**

Present: Mayor Barbara Bender, Mayor Pro Tem Norman A. Carter Jr., Council Members Richelle Brown, Catherine Hardrick, Kerry Hetherington and Shaunt'e Pitt. Also present City Manager Matthew Pepper, Assistant City Manager Mercy Montgomery, City Attorney Jay Crowley with Powell and Crowley, Planning and Development Director Jason Thompson, Public Information Officer Brian Arrington, Downtown Development Director Jan Harris and City Clerk Melisa Arnold.

The following Board Members were present: Downtown Development Authority board members Don Britt, Emmett Clower, Rafiq Ukani, and Deborah Jones; Planning Commission member Terry Kori; and Board of Appeals board member Betty Ann Kumin.

CALL TO ORDER

Mayor Bender called the meeting to order at 6:26 p.m.

DISCUSSION ITEMS

Discussion About Towne Center Visioning [Bender]

Mayor Bender gave a presentation about the history of the City as well as the development of the Towne Center. (A copy of the presentation is attached to and made a part of these minutes.)

EXECUTIVE SESSION

None

ADJOURNMENT

Council Member Hetherington made a motion to adjourn, 2nd by Council Member Hardrick; voted 6 in favor and 0 opposed, motion approved. The meeting adjourned at 8:02 p.m.

Barbara Bender, Mayor

Melisa Arnold, City Clerk

City of Snellville Administration Department

2342 Oak Road Snellville, GA 30078 770-985-3500 770-985-3525 Fax www.snellville.org



Agenda Item Summary

Date: January 12, 2026

Prepared by: David Mitchell, Director of Public Works

Agenda item: Consideration and Action on Award of Bid for the Stormwater Drainage Projects – PW251112

Background: This is the bid for four-teen (14) stormwater drainage projects. Seven (7) of the four-teen projects being under contract and seven (7) of the four-teen projects are add alternates budget allowing. These projects will improve the handling of stormwater and reduce our overall inventory of poor infrastructure. A list of the four-teen (14) locations and a copy of the bid registry is included.

Financial Impact: The financial impact is one of great importance when taking into consideration our volume of drainage projects that have been identified as being in poor condition. The use of our Stormwater Utility Fee will be put to work. The estimated total for all locations is \$ 896,101.95.

Recommendation: We recommend acceptance of the lowest responsive bid received for the total of all projects as listed in the RFP. The (4) bidders were The Dickerson Group, Inc., Professional Pipeline LLC, Civil Construction & Utilities LLC, and Blount Construction Company Inc.

Action requested: We would like to recommend The Dickerson Group, Inc. be awarded all projects out of the four (4) submittals, they were the lowest responsive bidder for the total of all projects.

- A. 1590 Timberline Trace
- B. 1876 Hillsway
- C. 1935 Rockdale Circle
- D. 1940 Stockton Walk Ln
- E. 2366 Hidden Ln
- F. 2670 Holly Springs Dr
- G. Detention Pond @ 1561 Summit Pond Rd
- H. 1921 Commons View Circle
- I. 2186 Windsor Dr
- J. 2216 Windsor Dr
- K. 2544 Springdale Dr
- L. 2645 Beverly Ln
- M. 2743 Ashworth Circle
- N. 3245 Pondridge Trl

	CONTRACTOR NAME	CONTRACTOR NAME	CONTRACTOR NAME
ADDENDA - YES OR NO	YES	YES	YES
Projects for Contract	PROFESSIONAL PIPELINE	DICKERSON GROUP	BLOUNT CONSTRUCTION
1 1590 Timberline Trace	\$ 198, 255. <u>90</u>	\$ 63, 501. <u>96</u>	\$ 166, 439. <u>36</u>
2 1876 Hillsway SW	\$ 93, 604. <u>00</u>	\$ 48, 375. <u>40</u>	\$ 164, 472. <u>52</u>
3 1935 Rockdale Circle	\$ 548, 870. <u>50</u>	\$ 187, 709. <u>00</u>	\$ 467, 532. <u>34</u>
4 1940 Stockton Walk Ln	\$ 233, 720. <u>00</u>	\$ 118, 297. <u>32</u>	\$ 268, 265. <u>31</u>
5 2366 Hidden Ln	\$ 173, 570. <u>00</u>	\$ 74, 495. <u>00</u>	\$ 296, 696. <u>32</u>
6 2670 Holly Springs Dr	\$ 210, 749. <u>00</u>	\$ 99, 940. <u>40</u>	\$ 255, 226. <u>69</u>
7 Detention Pond 1561 Summit Pond Rd	\$ 162, 500. <u>00</u>	\$ 17, 002. <u>00</u>	\$ 10, 409. <u>95</u>
Add Alternate Projects			
1 1921 Commons View Circle	\$ 55, 355. <u>00</u>	\$ 22, 719. <u>32</u>	\$ 74, 245. <u>13</u>
2 2186 Windsor Dr	\$ 57, 455. <u>00</u>	\$ 24, 328. <u>00</u>	\$ 90, 435. <u>53</u>
3 2216 Windsor Dr	\$ 51, 705. <u>00</u>	\$ 19, 589. <u>00</u>	\$ 87, 804. <u>04</u>
4 2544 Springdale Dr	\$ 134, 980. <u>00</u>	\$ 46, 588. <u>00</u>	\$ 192, 185. <u>50</u>
5 2645 Beverly Ln	\$ 147, 360. <u>00</u>	\$ 75, 870. <u>00</u>	\$ 222, 706. <u>13</u>
6 2743 Ashworth Circle	\$ 160, 990. <u>00</u>	\$ 69, 072. <u>55</u>	\$ 170, 116. <u>68</u>
7 3245 Pondridge Trl	\$ 60, 874. <u>00</u>	\$ 28, 614. <u>00</u>	\$ 104, 509. <u>40</u>
Total	\$ 2, 289, 987. <u>50</u>	\$ 896, 101. <u>95</u>	\$ 2, 631, 044. <u>90</u>

I certify that this a true and accurate record of bids received, opened and read publicly on 12/11/2025 at 2:05 PM

1. _____

2. _____

3. _____

10F2

	CONTRACTOR NAME	CONTRACTOR NAME	CONTRACTOR NAME
ADDENDA – YES OR NO	YES		
Projects for Contract	Civil Const. & Utilities		
1 1590 Timberline Trace	\$ 98,761. 00		
2 1876 Hillsway SW	\$ 84,481. 00		
3 1935 Rockdale Circle	\$ 318,969. 75		
4 1940 Stockton Walk Ln	\$ 167,368. 50		
5 2366 Hidden Ln	\$ 115,997. 00		
6 2670 Holly Springs Dr	\$ 150,799. 00		
7 Detention Pond 1561 Summit Pond Rd	\$ 19,502. 00		
Add Alternate Projects			
1 1921 Commons View Circle	\$ 43,450. 00		
2 2186 Windsor Dr	\$ 41,521. 50		
3 2216 Windsor Dr	\$ 37,656. 00		
4 2544 Springdale Dr	\$ 101,624. 00		
5 2645 Beverly Ln	\$ 107,439. 00		
6 2743 Ashworth Circle	\$ 99,545. 00		
7 3245 Pondridge Trl	\$ 49,365. 00		
Total	\$ 1,428,248. 25		

I certify that this a true and accurate record of bids received, opened and read publicly on

12/11/2025 at 2:05 PM.

1. John D. Jones
2. Paul Mitchell
3. James D. Jones

STATE OF GEORGIA

CITY OF SNELLVILLE

ORDINANCE NO. 2025-13

**AN ORDINANCE TO AMEND THE OFFENSES AND MISCELLANEOUS
PROVISIONS ORDINANCE (CHAPTER 38); TO DELETE A SECTION RELATED TO
LOITERING; TO PROVIDE SEVERABILITY; TO REPEAL CONFLICTING
ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER
PURPOSES.**

WHEREAS, the duly elected governing authority of the City of Snellville, Georgia (the “City”) is the Mayor and Council; and

WHEREAS, the Mayor and the Council of the City of Snellville, Georgia, desire to amend portions of its offenses and miscellaneous provisions ordinance; and

WHEREAS, the Mayor and Council have determined that the health, safety, and welfare of the citizens of the City to ordain certain zoning rules and regulations to be consistent with updated legislation regarding the zoning procedures act; and

WHEREAS, the Mayor and Council of the City of Snellville, Georgia deem such amendment to be for the betterment and general welfare of the City of Snellville and its inhabitants; and,

**IT IS HEREBY ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY
OF SNELLVILLE, GEORGIA**, and by the authority thereof:

Section 1. Section 38-91 of Article III of Chapter 38 of the Ordinance of the City of Snellville, Georgia is hereby deleted in its entirety and not replaced with any other language.

Section 2. (a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this

Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section 3. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

Section 4. This Ordinance was adopted _____, 2026. The effective date of this Ordinance shall be the date of adoption unless otherwise stated herein.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

ORDAINED this _____ day of _____, 2026.

Barbara Bender, Mayor

ATTEST:

Norman Carter, Mayor Pro Tem

Melisa Arnold, City Clerk

Richelle Brown, Council Member

APPROVED AS TO FORM:

Catherine Hardrick, Council Member

Anthony O.L. Powell, City Attorney
Powell & Edwards, P.C.

Kerry Hetherington, Council Member

Shaunt'e Jermaine Pitt, Council Member



MEMORANDUM

TO: Mayor Bender and City Council

FROM: Mercy Montgomery, Assistant City Manager

DATE: Monday, January 12, 2026

RE: Updated Stormwater Utility Credit Manual

Overview

The City of Snellville owns, operates, and manages a small Municipal Separate Stormwater Sewer System (MS4) to capture and convey stormwater runoff primarily in and around city owned streets and roadways. Operation of the MS4 aligns with regulatory requirements of the State of Georgia as well as the National Pollutant Discharge Elimination System (NPDES) Phase I Stormwater Permit held by the city and requirements of the Metropolitan North Georgia Water Planning District.

The MS4 was established in 2008 and is funded by the city's stormwater fees. Each property owner in the city pays the annual stormwater fee based on the calculated amount of stormwater runoff on their property.

Property owners are eligible for a reduction in their annual stormwater fee through a stormwater credit if they take action to reduce the impact on their property and operations.

Updated Stormwater Utility Credit Manual

The existing credit program was reviewed by staff in the Public Works, Planning and Development, and Administration departments. Staff made edits to confirm alignment with the regional approach to credits by Gwinnett County and neighboring cities based on recommendations from Integrated Science and Engineering, Inc (ISE). ISE serves as the City's stormwater utility consultant. Staff also evaluated the processes for implementation of the program and made minor changes in organizing information to streamline submission and make clear to customers the requirements of receiving credits.

Staff recommends implementation of the updated credit program and form to streamline and clarify administration. Changes in credit(s) are listed below:

Credit	Term	Max. Potential Stormwater Utility Credit		Rec. Change
		Residential	Non-Residential	
Low Impact Parcel	N/A	10%		
Rain Barrel	5 Yrs.		10%	
Public Participation	1 Yr.		5%	
Septic Tank Maintenance	5 Yrs.		10%	
Sewer System Connection	3 Yrs.		40%	Previously only allowed 1 year of credit.
Direct Discharge	5 Yrs.		40%	
Infiltration Basin	5 Yrs.		20%	
NPDES Industrial Stormwater General Permit Compliance	5 Yrs.		10%	
Stormwater Runoff Water Quality Treatment	5 Yrs.		10%	
Channel Protection Credit	5 Yrs.		10%	
Overbank Flood Control	5 Yrs.		10%	
Extreme Flood Control	5 Yrs.		10%	
Runoff Discharge Elimination	Varies		Varies	
Greenspace Preservation	10 Yrs.		Varies, Max. of 20%	
Impervious Surface Reduction	1 Yr.		Varies	
Water Resource Education	1 Yr.		20%	

Requested Action

Mayor and City Council action to adopt and implement the updated Stormwater Utility Credit Manual.



Stormwater Utility Credit Manual

City of Snellville

Updated 2026

www.snellville.org/public-works/stormwater-drainage

stormwater@cityofsnellville.org



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OVERVIEW

The City of Snellville owns, operates, and manages a small Municipal Separate Stormwater Sewer System (MS4) to capture and convey stormwater runoff primarily in and around City owned streets and roadways. Operation of the MS4 aligns with regulatory requirements of the State of Georgia as well as the National Pollutant Discharge Elimination System (NPDES) Phase I Stormwater Permit held by the city and requirements the Metropolitan North Georgia Water Planning District.

The MS4 was established in 2008 and is a municipal utility funded by fees related to the service provided. Each property owner in the City of Snellville pays an annual stormwater fee based on the calculated amount of stormwater runoff on their property.



Property owners are eligible for a reduction in their annual stormwater fee through a stormwater credit if they take action to reduce the impact of their property and operations.

Available Credits

Both residential and commercial stormwater customers are eligible to apply for stormwater credits. Different types of credits are available to each category of owner.

The chart below shows the available types of credit, whether Residential or Non-Residential customers are eligible, and the term and amount of the credit. Detailed eligibility information for each type of credit is listed in the next section of this manual.

Credit	Term	Max. Potential Stormwater Utility Credit		Inspection Required?
		Residential	Non-Residential	
Low Impact Parcel	N/A	10%		Yes
Rain Barrel	5 Yrs.		10%	Yes
Public Participation	1 Yr.		5%	N/A
Septic Tank Maintenance	5 Yrs.		10%	N/A
Sewer System Connection	3 Yrs.		40%	N/A
Direct Discharge	5 Yrs.		40%	Yes
Infiltration Basin	5 Yrs.		20%	N/A
NPDES Industrial Stormwater General Permit Compliance	5 Yrs.		10%	N/A
Stormwater Runoff Water Quality Treatment	5 Yrs.		10%	N/A
Channel Protection Credit	5 Yrs.		10%	N/A
Overbank Flood Control	5 Yrs.		10%	N/A
Extreme Flood Control	5 Yrs.		10%	N/A
Runoff Discharge Elimination	Varies		Varies	N/A

Greenspace Preservation	10 Yrs.		Varies, Max. of 20%	Yes
Impervious Surface Reduction	1 Yr.		Varies	Yes
Water Resource Education	1 Yr.		20%	Yes

Program Policies

- Credits are only applied to eligible customers that are current on all billed fees and complete all elements of the application, inspection, and documentation process.
- The applicant for a stormwater credit must be the legal owner of a property or the operator with primary/legal responsibility for operation and maintenance of a qualifying stormwater best management practice (BMP) located on the same property.
- Since the stormwater fee is assessed on an individual property owner basis, a group of customers cannot apply for a credit unless otherwise noted. If a group of customers are served by a BMP, then the credit will be applied to the eligible property owner/customer on whose property the BMP resides (the primary applicant). If the primary applicant provides a Memorandum of Agreement (MOA) between the primary applicant and another customer(s) for which the BMP(s) provides stormwater treatment that satisfies requirements of the credit, then the city will consider the application for a credit to all customers named in the MOA. The credit shall be applied to all applicants until such time as the primary applicant notifies the City that the MOA is no longer in effect or the term of the credit expires, whichever is sooner. If the MOA is revoked by the primary applicant, the credit shall only apply to the primary applicant.
- Applications for a stormwater credit for existing facilities may be submitted to the City of Snellville at any time. Applications submitted before May 15th will be considered for application within that calendar year. Applications submitted after May 15th will be considered for application in the following year. Applications are reviewed on a rolling basis and credits are applied during the annual billing cycle in the fall of each year.
- The city will conduct visual inspections of BMPs and other activities related to active credits. Following notification of approval of application, the applicant must contact the City of Snellville Public Works Department to schedule an inspection of the BMP(s) ~~Prior to inspection, the city will provide the customer with a 30 day notice. Following the 30 day notice, the city will contact the applicant to schedule an inspection by qualified city staff and the applicant or their designee.~~ If the BMP facility is found to be functional and properly maintained, the credit will remain in effect. If operations do not comply with requirements of the credit, the credit will not be instated.

- If a property owner's credit is revoked, a full new application must be completed in order to receive that credit again in the future.
- Each type of credit carries different maximum credits. The maximum total credit that a customer may receive is 40% of the applicable fee. However, if a customer secures credit(s) for Stormwater Runoff Water Quality Treatment, Runoff Discharge Elimination, Impervious Surface Reduction, and/or Education credit, a combined credit up to 100% may be granted.

Program Procedures

All customers seeking a credit must complete an application and submit the required documentation.

Some credit types require engineering calculations to verify eligibility for a credit.

These calculations must be performed, signed, and submitted in accordance with the certifications of the professional engineers.

Application and Credit Approval Process:

1. Review the Stormwater Utility Credit Manual available at www.snellville.org/public-works/stormwater-drainage
2. Complete all sections of the application included in the appendix of the manual, including retaining a professional engineer to perform any required analysis
3. Submit the completed application and any required documents to stormwater@snellville.org
4. Appropriate city staff review the application for completeness. Following review, applicants are notified of the approval, denial, or denial with request for additional information. The decision on award of stormwater credit by the City of Snellville is final. Applications received prior to May 15th each year are eligible for consideration and potential application in that year's billing cycle. Applications received after May 15th will be considered for credit application in the calendar year following application receipt.

Credits automatically expire at the end of the term. Depending on the type of credit, customers may be eligible to apply for the same type of credit in a new term. It is the customer's responsibility to ensure that an application is completed prior to the credit expiring and in alignment with annual deadlines.

STORMWATER UTILITY CREDIT ELIGIBILITY

Low Impact Parcel Credit

Residential parcels with a relatively small impervious surface area as compared to the total lot size may be eligible for a Low Impact Parcel Credit in recognition of their reduced impact on the stormwater utility through lower runoff amounts.

In order to be eligible for a credit, the property:

- Must have a total site area greater than 2 acres and
- Must have total impervious cover that is less than 15% of the total site area

If these conditions are met and complete application is submitted, then a 10% credit shall be applied. The term of the credit shall be indefinite so long as the conditions described above continue. It is the responsibility of the owner to notify the City of Snellville of any changes in condition that impact the size of the impervious surface area.

Required Documents:

- Application
- Survey of property documenting acreage
- Sketch of impervious surface area
- Calculations showing the impervious surface area as a percentage of the property area

Rain Barrel Credit

Rain barrels are containers designed to intercept stormwater and collect it for reuse.

Customers that install rain barrel(s) or other approved containers that hold at least 50 gallons of collected stormwater from all downspouts and gutters on a property are eligible for a 10% credit with submission of completed application.

Required Documents:

- Application

Public Participation Credit

Customers that participate in either of service events related to stormwater quality are eligible for a credit with submission of completed application:

- Spending at least four (4) hours stenciling storm drains
 - Contact stormwater@snellville.org to schedule
- Spending at least four (4) hours participating in a stream clean up
 - Stream clean ups are scheduled occasionally based on availability to facilitate such events. Contact stormwater@snellville.org for information about available events.

For residential customers to qualify for the credit, at least one member of the household must participate in a qualifying event.

For non-residential customers to qualify for the credit, at least 20% of the employees or members of the organization must participate in a qualifying event.

Required Documents:

- Application
- Verification of attendance of required proportion of individuals associated with a property

Septic Tank Maintenance Credit



Owners who have septic service at their property are eligible for a credit if they conduct regular maintenance of existing sewer systems. In order to receive a credit, septic tanks must be pumped out at a minimum of every five (5) years.

If multiple tanks are located on the property, all tanks must be pumped in order to receive the credit.

Owners are eligible for a 20% credit for the five years after the tank has been pumped.

Customers may utilize the service of any licensed hauler of septic waste and must submit receipt of payment for services along with their credit application.

Required Documents:

- Application
- Receipt of payment for septic tank service

Sewer System Connection Credit



Customers that disconnect an existing septic system and connect to the Gwinnett County Sewer System are eligible for a 1 year credit of 40%.

Documentation showing that the septic system has been disconnected must be submitted along with the credit application.

Required Documents:

- Application
- Documentation of disconnection of septic tank service

Direct Discharge Credit



Properties that don't contribute any stormwater runoff to the City's drainage facilities are eligible for a credit for their direct discharge. Owners need to demonstrate that the stormwater runoff leaving their property will not immediately enter City owned or maintained drainage systems, initially or further downstream, after traveling over other properties. The maximum credit offered for direct discharge is up to 40%.

Required Documents

- Site map of the property illustrating the drainage patterns of the property
- Documentation that stormwater runoff will not enter a City drainage system after leaving the property.

Infiltration Basin, Rain Gardens, and Bio-Retention Area Credit

Infiltration basins are areas that can temporarily store stormwater runoff and then release the stored runoff into the ground over time. Infiltration basins are also called rain gardens or bio-retention areas.

Property owners with an infiltration basin are eligible for up to a 20% credit if the basin can accommodate the stormwater runoff for the impervious surface area.

This is calculated by multiplying the impervious surface area by 1.2 inches, which represents runoff from a storm event.

The total required storage volume to receive a credit is calculated by multiplying 100 cubic feet of volume per each 1,000 square feet of impervious surface area.

The infiltration basin must be in a location to receive stormwater flow from at least 25% of the impervious surface on a property and have soils that will allow the area to drain within 48 hours of a rainfall event.

Please note that an owner with an infiltration basin can only apply for an Infiltration Basin credit or a Water Quality credit.

Required Documents:

1. Application
2. Documentation demonstrating achievement of required thresholds

NPDES Industrial Stormwater General Permit Compliance Credit

Commercial (non-single family residential) customers that comply with National Pollutant Discharge Elimination System (NPDES) standards for industrial facilities set by the United States Environmental Protection Division are eligible for a credit recognizing the positive impact on local stormwater systems.

If the customer has secured a NPDES Industrial Stormwater General Permit and is in compliance with all applicable requirements (i.e. development and implementation of a Stormwater Pollution Prevention Plan or SWP3), a credit application may be filed with the City for a 10% credit on the annual stormwater bill.

The credit will only be applied to the portion of the property covered by the NPDES permit.

Customers satisfying all requirements are eligible for up to 5 years of annual credits. However, in order to remain in compliance with the City of Snellville, the customer must submit the Summary Annual Report of Compliance on an annual basis by May 15th each year and continue to comply with NPDES Industrial Stormwater General Permit requirements.

Required Documents:

- Application
- Current NPDES Industrial Stormwater Permit Notice of Intent
- Certification by the responsible party/permit holder that the SWP3 is being implemented as documented
- Summary Annual Report of Compliance
- Stormwater Pollution Prevention Plan (SWP3)

Stormwater Runoff Water Quality Treatment Credit



The City of Snellville has adopted standards for water quality treatment as outlined in the state-wide Georgia Stormwater Management Manual.

Property owners that demonstrate that Best Management Practices (BMPs) are properly designed, constructed, and maintained to capture and treat rainfall runoff are eligible to apply for a credit.

Required Documents:

- Application
- Hydrologic Design Report including:
 - Site map illustrating drainage patterns of the site
 - Location of all BMPs
 - Calculations demonstrating that water quality volume from the site is captured and treated by the BMPs
- Operations and Maintenance Plan with specific activities and intervals
- Certification by Professional Engineer

Customers satisfying all requirements are eligible for up to 5 years of annual credits. However, in order to remain in compliance with the City of Snellville, the customer must submit the Operations and Maintenance Plan on an annual basis

Channel Protection Credit



The City of Snellville has adopted the standards for channel protection as outlined in the state-wide Georgia Stormwater Management Manual.

Property owners that demonstrate that properly designed, constructed, and maintained extended detention facilities can capture the volume of runoff generated by 1-year, 24-hour Soil Conservation Service rainfall event for the site and release this volume over 24 hours are eligible for a credit through application.

Required Documents:

- Application
- Hydrologic Design Report including:
 - Site map illustrating drainage patterns of the site
 - Location of all extended detention facilities
 - Calculations demonstrating that the channel protection volume will be captured and released by the extended detention facilities over a period of 24 hours
- Operations and Maintenance Plan with specific activities and intervals
- Certification by Professional Engineer

Customers satisfying all requirements are eligible for up to 5 years of annual credits. However, in order to remain in compliance with the City of Snellville, the customer must submit the Operations and Maintenance Plan by May 15th each year.

Overbank Flood Control Credit



The City of Snellville has adopted the standards for flood control as outlined as outlined in the state-wide Georgia Stormwater Management Manual.

Property owners that demonstrate that properly designed, constructed, and maintained facilities that reduce the stormwater runoff discharge rates to those comparable to an undeveloped state for the 2-year through 25-year storm events are eligible to apply for a credit.

Required Documents

- Application
- Hydrologic Design Report including:
 - Site map illustrating drainage patterns of the site
 - Location of all detention facilities
 - Calculations documenting the pre-developed and post-developed routed discharge rates
 - Calculations demonstrating that the site effectively reduces the impacts of development on adjacent properties to pre-developed conditions or better
- Operations and Maintenance Plan with specific activities and intervals
- Certification by Professional Engineer

Customers satisfying all requirements are eligible for up to 5 years of annual credits. However, in order to remain in compliance with the City of Snellville, the customer must submit the Operations and Maintenance Plan by May 15th each year.

Extreme Flood Control Credit



The City of Snellville has adopted the standards for flood control as outlined in the state-wide Georgia Stormwater Management Manual.

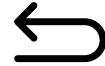
Property owners that properly design, construct, and maintain facilities to control and/or safely convey the stormwater runoff discharge rates for the 100-year, 24-hour storm event such that flooding is not exacerbated are eligible to apply for a credit.

Required Documents

- Application
- Hydrologic Design Report including:
 - Site map illustrating drainage patterns of the site
 - Location of all detention facilities
 - Calculations documenting the pre-developed and post-developed routed discharge rates
 - Calculations demonstrating that the site effectively reduces the impacts of development on adjacent properties to pre-developed conditions or better
- Operations and Maintenance Plan with specific activities and intervals
- Certification by Professional Engineer

Customers satisfying all requirements are eligible for up to 5 years of annual credits. However, in order to remain in compliance with the City of Snellville, the customer must submit the Operations and Maintenance Plan by May 15th each year.

Runoff Discharge Elimination Credit



Non-single family residential customers that demonstrate that all or some portion of the impervious surfaces on the property does not discharge to adjacent properties or rights-of-way are eligible to apply for a credit.

At least 20% of the property and 20% of the impervious area must drain to a single retention facility that does not discharge to adjacent properties or rights-of-way.

Required Documents

- Application
- Hydrologic Design Report including:
 - Site map illustrating drainage patterns of the site
 - Location of all retention facilities
 - Calculations demonstrating that the retention facility can hold a minimum volume of runoff equal to two times the volume generated by a 100-year, 24-hour Type II SCS rainfall event
 - Calculations and figures documenting the area of impervious surface on the applicant's property that drains to the retention facility
- Certification by Professional Engineer

- Alternatively, a survey documenting that the retention facility can hold 59,242 cubic feet of volume per acre of contributing drainage area can be provided as evidence of the sufficiency of the facility
 - The survey must contain:
 - a drainage area map for the facility and a topographic survey of the facility with supporting calculations of the necessary volume
 - calculations and figures documenting the area of impervious surface on the applicant's property that drains to the retention facility

The credit shall be calculated and applied by reducing the amount of impervious surface area utilized in the calculation of the customer's bill, up to and including a 100% credit.

Greenspace Preservation Credit



Non-Single Family Residential customers who provide for greenspace preservation are eligible to apply for a stormwater credit.

At least one acre of contiguous wooded greenspace that meets the requirements of a conservation use assessment under OCGA Section 48-5-7.4 must be preserved.

Required Documents

- Application
- Survey of the property prepared and signed by a Georgia Registered Land Surveyor showing the property lines and conservation areas
- Evidence of a State of Georgia Conservation Easement

The credit shall be calculated by reducing the customer's bill by 1% for every acre preserved, up to a maximum of 20% credit.

Impervious Surface Reduction Credit



Non-Single Family Residential customers who reduce impervious surface area on their property are eligible to apply for a credit.

At least 3,000 square feet of impervious surface must be removed to qualify for application and granting of credit.

Prior to beginning demolition of any parking or other impervious surfaces, the applicant must:

- **Apply for and receive all necessary permitting for demolition AND**
- **Submit the credit application as well as copies of related permits and a complete site plan of the proposed reduction in impervious surface area for review to ensure that the site will remain in compliance with any applicable zoning regulations.**

Once documentation has been reviewed and approved, the applicant shall remove the impervious surface area ensuring that all applicable land disturbance and disposal regulations are complied with. Following establishment of permanent vegetation, the applicant shall notify the City that the site is ready for inspection.

Once demolition, re-vegetation, and inspection are complete and confirmed by the City, the credit may be approved. The credit is based on calculating the fee reduction in the customer's bill and applying the credit to the bill for a period of one year. This credit is in addition to the automatic reduction in the bill realized as a result of reduced impervious surface area.

Required Documents

- Application *to be submitted prior to removal of impervious surface area*
- Site Plan
- Copies of relevant granted permits

Water Resource Education Credit



Non-Single Family Residential property owners of a site used for a public or private school that implements environmental science curriculum may be eligible for a stormwater credit with application.

Eligible curriculum programs include:

- WaterWise™
- Enviroscape
- Global Learning and Observation to Benefit the Environment (GLOBE)
- Project WET
- Other curriculum programs to be approved by the Stormwater manager. *Curriculum content should focus on the importance of surface water, ground water and stormwater, and how individuals play a role in preserving and restoring water quality.*

Educational institutions must have more than one thousand (1,000) full-time enrolled students.

The credit will be applied system wide and only within the service area of the Snellville Stormwater Utility.

A credit may be granted for 20% of the total user fee for the school system properties and facilities.

Education credits may be applied in combination with other stormwater credits.

Required Documents

- Application
- Total school enrollment
- Number of total students per grade and at site(s) within the City of Snellville
- Approximate number of students per grade that will complete the curriculum
- Documentation of curriculum topics, including at least two example lesson plans



Stormwater Utility Credit Application

Complete one (1) application per property and identify all categories of credit type you are applying for. Attach any additional documentation needed and email completed form to stormwater@snellville.org.

Property Owner Information

Name

Mailing Address

Phone Number

Email Address

Property Information

Account ID

Property Address

Additional Identifying Information (ex: building or business name)

Credit(s) Applied For *Check to indicate all credits applied for.*

	<i>Credit Type</i>	<i>Addtl. Reqs.</i>	<i>Req. Addtl. Documents?</i>	<i>Inspection Required?</i>
	Low Impact Parcel		Yes	Yes
	Rain Barrel			Yes
	Public Participation		Yes	
	Septic Tank Maintenance		Yes	
	Sewer System Connection		Yes	
	Direct Discharge		Yes	Yes
	Infiltration Basin, Rain Garden, and Bio-Retention Area		Yes	
	NPDES Industrial Stormwater General Permit Compliance		Yes	
	Stormwater Runoff Quality Treatment	PE Cert.	Yes	
	Channel Protection	PE Cert.	Yes	
	Overbank Flood Control	PE Cert.	Yes	
	Extreme Flood Control	PE Cert.	Yes	
	Runoff Discharge Elimination	PE Cert.	Yes	
	Greenspace Preservation	RLS Cert.	Yes	Yes
	Impervious Surface Reduction	Pre-approv.	Yes	Yes
	Water Resource Education		Yes	Yes

Application Submission

I hereby request the City of Snellville to review this application for stormwater utility credit(s). I attest that the information submitted, including all supplemental documents, is accurate and true to the best of my knowledge and belief. I authorize the City of Snellville to inspect the relevant stormwater facilities for the purpose of assessment and potential granting of a credit for stormwater utility fees. I certify that I have the authority to make such a request and grant such authority for this property. I agree to provide corrected or supplemental information upon request of the City of Snellville and to provide timely notice directly to the City of Snellville of any relevant changes in stormwater practices or facilities on this property after this date of submission.

Name and Title (print)

Name (sign)

Date

For internal use by the City of Snellville only.

Approved	Signed	Date
Addtl. Info Needed	Signed	Date
Denied	Signed	Date



Agenda Item Summary

Date: January 12, 2026

Prepared By: Matthew Pepper, City Manager

Agenda Item: Consideration and Action on a budget amendment for the FY2025 Budget.

Background: Per state law, a department cannot spend more than is approved in the budget. Throughout the fiscal year, a department may incur more or less expenses than originally anticipated. Consequently, staff prepares an amendment to reconcile departmental budgets to reflect the actual expenses incurred during the fiscal year. Through this process, the total fund amount may be increased or decreased. The City completes the amendment as part of the annual audit.

Financial Impact: The chart below shows the budget amendment for expenditures incurred within each of the City's funds.

Fund	Current Budget	Budget Amendment	Final Budget
General Fund	16,421,455	3,641,573	20,063,028
Confiscated Assets	30,100	-	30,100
School Zone Safety	901,100	241,857	1,142,957
LCI Fund	465,000	-	465,000
American Rescue	2,713,779	(795,304)	1,918,475
URA	-	30	30
Hotel/Motel Tax Fund	519,668	85,215	604,883
Tree Bank	300,000	(294,780)	5,220
2023 SPLOST	5,315,504	-	5,315,504
2017 SPLOST	3,400,000	(2,722,259)	677,741
Sanitation Fund	3,461,950	108,512	3,570,462
Stormwater Fund	1,172,250	(842,838)	329,412

Recommendation: Approval of the FY2025 Budget Amendment.

Action Requested: VOTE to approve the FY2025 Budget Amendment.

Attachments: FY2025 Budget Amendment

**City of Snellville
Amended Budget
General Fund
FY2025**

				Current Budget	Actual Adjusted Balance	Budget Amendment	Final Budget
Revenues							
Prior Year Surplus							
100	340	134150	From Fund Balance	329,505	0	2,505,476	2,834,981
Taxes							
100	340	311119	Property	5,850,000	6,015,288	165,000	6,015,000
100	340	311120	FIFA	5,000	3,800		5,000
100	340	311125	Misc Fees	5,000	25,774	20,774	25,774
100	340	311130	Property Tax Refund	0	(40,378)		0
100	340	3111310	Auto Tags	15,000	11,957		15,000
100	340	3111315	Title Ad Valorem	680,000	778,386	98,386	778,386
100	340	3111320	Alt TAVT		0		0
100	340	3111600	Intangible	60,000	63,986	3,986	63,986
100	340	3111601	Transfer	30,000	42,003	12,000	42,000
100	340	3111700	Franchise	1,450,000	1,574,287	124,000	1,574,000
100	340	3111710	Telecom ROW Use Fees	15,000	7,530		15,000
100	340	3111800	Excise	10,000	15,639	5,639	15,639
100	340	3111805	Rental Excise	90,000	114,898	24,900	114,900
100	340	319110	Interest on Property Taxes	20,000	28,601	8,600	28,600
100	370	314200	Alcohol	350,000	351,896	1,890	351,890
100	370	314201	Alcohol Tax Penalty	1,000	1,300	300	1,300
100	370	316100	Occupational Tax	950,000	944,106		950,000
100	370	316200	Insurance Premium	1,935,000	1,962,920	27,920	1,962,920
100	370	316300	Financial Institution Occ	100,000	127,432	27,432	127,432
100	370	319400	Occupational Tax Penalty	5,000	12,082	7,000	12,000
Total Taxes				11,571,000	12,041,507	527,827	12,098,827
Licenses & Permits							
100	370	321100	Alcohol	100,000	96,000		100,000
100	370	321101	Investigative Fee	1,000	1,710	710	1,710
100	370	321200	Insurance Business License	35,000	31,263		35,000
100	370	321901	Temporary Use Permit	1,000	2,200	1,200	2,200
100	370	322000	Home Business Permits	500	0		500
100	370	322005	Portable Accessory Structure	100	75		100
100	370	322230	Sign Permits	5,000	2,526		5,000
100	370	323100	Building Permits Residential	200,000	188,105		200,000
100	370	323101	Building Permits Commercial	100,000	98,339		100,000
100	370	323102	Site Development	5,000	150		5,000
100	370	323110	Inspection Permits	15,000	19,830	4,830	19,830
Total Licenses & Permits				462,600	440,198	6,740	469,340

City of Snellville
Amended Budget
General Fund
FY2025

				Actual			
				Current Budget	Adjusted Balance	Budget Amendment	Final Budget
Intergovernmental							
100	310	331101	Lag-Bulletproo Vests Grant	0	825	825	825
100	310	331115	SDS-911	522,000	542,007	20,000	542,000
100	310	334110	GOHS Grant	94,000	64,028		94,000
100	310	334900	Misc Revenue	1,000	73,131	72,131	73,131
100	310	331105	Intergovernmental Revenue	0	0		0
100	340	331130	ARPA	500,000	0		500,000
100	340	334100	Safety Grant	15,000	8,100		15,000
100	340	334101	Grant Revenue	0	10,000	10,000	10,000
100	340	334115	Wellness Reimbursement	0	16,156	16,000	16,000
100	360	331305	Grant Revenue	0	1,800	1,800	1,800
Total Intergovernmental				1,132,000	716,047	120,756	1,252,756
Charges for Services							
100	310	342120	Police Report Fees	30,000	20,974		30,000
100	310	342310	Fingerprint Fees	15,000	10,925		15,000
100	310	342315	Background Checks	15,000	12,200		15,000
100	310	342320	Pawn Shop Ordinance Fees	3,000	1,185		3,000
100	340	349300	Return Ck Fees	500	0		500
100	360	347300	Pool Receipts	30,000	26,623		30,000
100	340	347301	Tennis Receipts	7,000	4,504		7,000
100	360	347302	Youth Activity Fees	40,000	140,801	100,000	140,000
100	360	347305	Adult Leagues	18,000	15,581		18,000
100	360	347500	Special Events	1,000	2,816	1,800	2,800
100	360	347600	Swim Lessons	7,500	7,880	300	7,800
100	360	347900	Senior Membership Dues	12,000	21,773	9,700	21,700
100	360	347910	Senior Programs/Events	5,000	7,255	2,250	7,250
100	360	347915	Senior Donations	500	1,245	745	1,245
100	360	347920	Senior Day Trips	15,000	13,305		15,000
100	370	341300	Plan Review Fees	25,000	30,495	5,495	30,495
100	370	341301	Land Disturbance Fees	1,000	0		1,000
100	370	341392	P&D Applications	5,000	19,775	17,775	22,775
100	370	341400	Printing & Duplicating	2,000	1,545		2,000
Total Charges for Services				232,500	338,882	138,065	370,565
Fines & Forfeitures							
100	341	351160	Fines & Forfeitures	2,200,000	2,400,840	200,800	2,400,800
Total Fines & Forfeitures				2,200,000	2,400,840	200,800	2,400,800
Investment Income							
100	340	361000	Interest	5,000	5,188	200	5,200

**City of Snellville
Amended Budget
General Fund
FY2025**

				Actual			
				Current Budget	Adjusted Balance	Budget Amendment	Final Budget
Total Investment Income				5,000	5,188	200	5,200
Miscellaneous Income							
100 310 382909	Misc Revenue-Police			20000	48,025	28,000	48,000
100 340 382000	Community Room Rental			1,000	(200)		1,000
100 340 382005	Rent-Thrive			250,000	253,933	3,900	253,900
100 340 382006	Utility Reimbursement-Thrive			0	38,242	38,200	38,200
100 340 382008	Rent-Market Hall			110,000	65,711		110,000
100 340 382015	Cell Tower Lease			35,000	35,354	354	35,354
100 340 382025	Rental Property			9,600	36,520	26,920	36,520
100 340 382030	EV Stations Parking Deck			2,000	6,648	4,648	6,648
100 340 383000	Opioid Settlement			10,000	15,445	5,445	15,445
100 340 389000	Misc Revenue Admin			1,000	2,999	2,000	3,000
100 340 389005	Centennial Merchandise			0	10		0
100 340 389030	Credit Card Pointe Redeemed			0	5,000	5,000	5,000
100 341 383005	Restitution			0	2,169	2,100	2,100
100 360 381000	Concessions			2,000	2,426		2,000
100 360 381005	Facility Rentals-Fields			9,000	26,750	17,750	26,750
100 360 381010	Facility Rentals-Special			1,000	850		1,000
100 360 381015	Facility Rentals-Classes			1,000	4,051	3,000	4,000
100 360 382000	Park Facility Rentals			30,000	17,895		30,000
100 360 387905	Sign Revenue			750	2,850	2,100	2,850
100 360 389000	Misc Revenue-Park			500	250		500
100 360 389020	Misc Revenue-Sr Center			500	20		500
100 370 371000	Shark Tank			0	1,750	1,750	1,750
100 370 389000	Misc Revenue-Planning			500	1,042	542	1,042
Total Miscellaneous Income				483,850	567,740	141,709	625,559
Other							
100 310 392100	Sale of Equipment-Police			5,000	0		5,000
Total Other				5,000	0	0	5,000
Total Revenues				16,421,455	16,510,402	3,641,573	20,063,028

Expenditures

Police

City of Snellville
Amended Budget
General Fund
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				Actual		
			Current Budget	Adjusted Balance	Budget Amendment	Final Budget
Police Administration						
100	510	3210	511100 Salaries	1,129,500	1,142,808	13,308
100	510	3210	511300 Overtime	3,000	2,140	(860)
100	510	3210	512100 Group Insurance	170,000	164,535	(5,400)
100	510	3210	512200 Social Security	70,500	68,748	(1,700)
100	510	3210	512300 Medicare	16,500	16,078	(400)
100	510	3210	512400 Retirement Contr	68,000	68,077	77
100	510	3210	512700 Workers' Comp	56,500	37,654	(18,800)
100	510	3210	512900 Long Term Disability	5,500	5,162	(300)
100	510	3210	512901 Uniforms	48,000	52,541	4,541
100	510	3210	512902 Employee Medical Expense	2,000	4,161	2,161
100	510	3210	512903 Ballistic Vests	12,000	10,796	(1,200)
100	510	3210	522200 Repairs and Maintenance	10,000	25,404	15,404
100	510	3210	522205 Building Maintenance	40,000	78,323	38,323
100	510	3210	523200 Communications	100,000	112,463	12,463
100	510	3210	523500 Travel	6,200	5,207	(993)
100	510	3210	523600 Dues and Fees	2,500	1,823	(600)
100	510	3210	523605 Bank Fees	1,500	1,495	
100	510	3210	523700 Education & Training	1,500	5,639	4,139
100	510	3210	531100 Supplies and Materials	18,000	20,688	2,688
100	510	3210	531230 Utilities	45,000	60,848	15,848
100	510	3210	531270 Gasoline	135,000	180,116	45,116
100	510	3210	542000 Machinery & Equipment	17,000	18,720	1,720
100	510	3210	542400 Computer Expense	28,000	27,762	
100	510	3210	542405 Software Maintenance	25,000	24,748	
100	510	3210	571055 Pawn Shop Ordinance	1,500	1,210	1,500
Total Police Administration				2,012,700	2,137,146	125,535
						2,138,235
Dispatch						
100	510	3211	511100 Salaries	483,000	451,968	(31,000)
100	510	3211	511300 Overtime	13,000	53,032	40,032
100	510	3211	512100 Group Insurance	90,000	42,606	(47,394)
100	510	3211	512200 Social Security	31,000	30,526	(470)
100	510	3211	512300 Medicare	7,500	7,139	(350)
100	510	3211	512400 Retirement Contr	30,000	18,225	(11,775)
100	510	3211	512700 Workers' Comp	2,000	1,384	(600)
100	510	3211	512900 Long Term Disability	2,500	1,852	(600)
100	510	3211	521100 Audit	6,000	7,500	1,500
100	510	3211	523200 Communications	33,000	113,281	80,281
100	510	3211	531100 Supplies	1,250	0	(1,250)
100	510	3211	531230 Utilities	300	282	300

City of Snellville
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General Fund
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				Actual			
				Current Budget	Adjusted Balance	Budget Amendment	Final Budget
100	510	3211	542405 Software Maintenance	5,000	5,000		5,000
100	510	3211	542410 Code Red	15,000	14,849		15,000
Total Dispatch				719,550	747,644	28,374	747,924
Criminal Investigation							
100	510	3221	511100 Salaries	575,000	573,207	(1,700)	573,300
100	510	3221	511300 Overtime	18,000	3,503	(14,475)	3,525
100	510	3221	512100 Group Insurance	90,000	77,590	(12,400)	77,600
100	510	3221	512200 Social Security	37,000	34,612	(2,300)	34,700
100	510	3221	512300 Medicare	9,000	8,095	(900)	8,100
100	510	3221	512400 Retirement Contr	36,000	33,911	(2,000)	34,000
100	510	3221	512700 Workers' Comp	30,000	20,715	(9,000)	21,000
100	510	3221	512900 Long Tern Disability	3,000	2,608		3,000
100	510	3221	523500 Travel	2,000	3,484	1,484	3,484
100	510	3221	523600 Dues and Fees	200	686	486	686
100	510	3221	523700 Education and Training	2,000	1,160	(800)	1,200
100	510	3221	531101 Investigative Expense	15,000	13,713	(1,200)	13,800
100	510	3221	542405 Software Maintenance	0	4,403	4,403	4,403
Total Criminal Investigation				817,200	777,687	(38,402)	778,798
Patrol							
100	510	3223	511100 Salaries	2,624,000	2,543,349	(80,000)	2,544,000
100	510	3223	511300 Overtime	35,000	53,307	18,307	53,307
100	510	3223	511500 POAB	15,500	16,608	1,108	16,608
100	510	3223	512100 Group Insurance	550,000	429,879	(120,000)	430,000
100	510	3223	512200 Social Security	165,000	154,787	(10,000)	155,000
100	510	3223	512300 Medicare	40,000	36,201	(3,700)	36,300
100	510	3223	512400 Retirement Contr	160,000	118,943	(41,000)	119,000
100	510	3223	512700 Workers' Comp	135,000	85,326	(49,000)	86,000
100	510	3223	512900 Long Tern Disability	12,500	10,660	(1,800)	10,700
100	510	3223	523500 Travel	8,000	6,678	(1,300)	6,700
100	510	3223	523600 Dues and Fees	250	673	423	673
100	510	3223	523700 Education and Training	8,000	5,935	(2,000)	6,000
100	510	3223	531100 Firing Range Supplies	25,000	23,622	(1,300)	23,700
Total Patrol				3,778,250	3,485,968	(290,262)	3,487,988
Records							
100	510	3224	511100 Salaries	124,500	139,154	14,654	139,154
100	510	3224	511300 Overtime	600	0	(600)	0
100	510	3224	512100 Group Insurance	40,000	30,142	(9,858)	30,142

City of Snellville
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General Fund
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				Actual			
				Current Budget	Adjusted Balance	Budget Amendment	Final Budget
100 510 3224 512200	Social Security			7,700	8,292	592	8,292
100 510 3224 512300	Medicare			1,800	1,939	139	1,939
100 510 3224 512400	Retirement Contr			8,500	8,245		8,500
100 510 3224 512700	Workers' Comp			500	373		500
100 510 3224 512900	Long Term Disability			600	631	31	631
Total Records				184,200	188,776	4,958	189,158
Public Relations							
100 510 3285 531100	Public Relations			5,000	857	(4,000)	1,000
Total Public Relations				5,000	857	(4,000)	1,000
Total Police				7,516,900	7,338,078	(173,797)	7,343,103

Public Works

Highways and Streets

100 530 4210 511100	Salaries			163,500	174,213	10,713	174,213
100 530 4210 512100	Group Insurance			35,000	25,836	(9,000)	26,000
100 530 4210 512200	Social Security			10,250	10,508	258	10,508
100 530 4210 512300	Medicare			2,500	2,457		2,500
100 530 4210 512400	Retirement Contr			10,000	10,386	386	10,386
100 530 4210 512700	Workers' Comp			600	5,702	5,102	5,702
100 530 4210 512900	Long Term Disability			800	739		800
100 530 4210 512901	Uniforms			4,000	2,483	(1,500)	2,500
100 530 4210 522140	Maintenance Lawn Care			105,000	70,739	(34,000)	71,000
100 530 4210 522200	Repairs & Maintenance			1,000	2,400	1,400	2,400
100 530 4210 522201	Trade Services			3,000	1,717	(1,200)	1,800
100 530 4210 522205	Building Maintenance			6,500	5,863		6,500
100 530 4210 522210	Vehicle Repair			38,000	37,438		38,000
100 530 4210 522320	Rental Equipment			3,000	2,903		3,000
100 530 4210 523200	Communications			23,000	14,766	(8,000)	15,000
100 530 4210 523300	Advertising			500	0	(500)	0
100 530 4210 523600	Dues & Fees			1,000	819		1,000
100 530 4210 523700	Eduaction & Training			1,000	0	(1,000)	0
100 530 4210 531100	Supplies & Materials			18,000	16,985	(1,000)	17,000
100 530 4210 531225	Electricity-Street Lights			260,000	311,051	51,051	311,051
100 530 4210 531230	Utilities			18,000	10,421	(2,576)	15,424
100 530 4210 531270	Gasoline			13,000	11,859	(1,100)	11,900
100 530 4210 531701	Street Signs			5,000	4,996		5,000
100 530 4210 541200	Site Improvements			50,000	55,282	5,282	55,282
100 530 4210 542000	Vehicle & Equip Repair			95,000	86,607	(8,000)	87,000

City of Snellville
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General Fund
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				Actual			
				Current Budget	Adjusted Balance	Budget Amendment	Final Budget
100 530	4210	542100	Machinery	2,500	0	(2,500)	0
100 530	4210	542300	Furniture & Fixtures	2,000	694	(1,300)	700
100 530	4210	542400	Computer Expense	10,000	8,340	(1,600)	8,400
Total Highways and Streets				882,150	875,204	916	883,066
Paved Streets							
100 530	4221	511100	Salaries	190,000	191,088	1,088	191,088
100 530	4221	511300	Overtime	0	770	770	770
100 530	4221	512100	Group Insurance	50,000	48,162	(1,800)	48,200
100 530	4221	512200	Social Security	12,500	11,499	(1,000)	11,500
100 530	4221	512300	Medicare	3,000	2,689	(300)	2,700
100 530	4221	512400	Retirement Contr	12,000	7,220	(4,500)	7,500
100 530	4221	512700	Workers' Comp	22,500	11,929	(10,000)	12,500
100 530	4221	512900	Long Term Disability	1,500	816	(600)	900
Total Paved Streets				291,500	274,173	(16,342)	275,158
Maintenance							
100 530	4600	511100	Salaries	68,500	68,722	222	68,722
100 530	4600	512100	Group Insurance	250	654	404	654
100 530	4600	512200	Social Security	4,300	4,131		4,300
100 530	4600	512300	Medicare	1,000	966		1,000
100 530	4600	512400	Retirement Contr	4,200	4,105		4,200
100 530	4600	512700	Workers' Comp	1,500	854	(600)	900
100 530	4600	512900	Long Term Disability	350	316		350
Total Maintenance				80,100	79,748	26	80,126
Total Public Works				1,253,750	1,229,125	(15,400)	1,238,350

General Government

				Actual			
				Current Budget	Adjusted Balance	Budget Amendment	Final Budget
100 540	1110	511100	Salaries	40,000	42,000	2,000	42,000
100 540	1110	512200	Social Security	2,450	2,480	30	2,480
100 540	1110	512300	Medicare	450	580	130	580
100 540	1110	512700	Workers' Comp	200	249	49	249
100 540	1110	523500	Travel	9,000	(10)	(9,000)	0
100 540	1110	523700	Education and Training	10,000	7,972	(2,000)	8,000
100 540	1110	531700	Supplies-Misc	1,000	0	(1,000)	0
Total Governing Body				63,100	53,271	(9,791)	53,309

City of Snellville
Amended Budget
General Fund
FY2025

				Actual			
				Current Budget	Adjusted Balance	Budget Amendment	Final Budget
100 540	1130	511100 Salaries		116,500	114,135	(826)	115,674
100 540	1130	512100 Group Insurance		16,500	14,128	(2,000)	14,500
100 540	1130	512200 Social Security		7,500	6,979	(475)	7,025
100 540	1130	512300 Medicare		1,700	1,632		1,700
100 540	1130	512400 Retirement Contr		7,000	6,969		7,000
100 540	1130	512700 Workers' Comp		400	354		400
100 540	1130	512900 Long Term Disability		550	1,136	586	1,136
100 540	1130	523500 Travel		4,000	389	(3,000)	1,000
100 540	1130	523600 Dues and Fees		350	385	35	385
100 540	1130	523700 Education and Training		1,100	1,305	205	1,305
Total City Clerk				155,600	147,412	(5,475)	150,125
Mayor							
100 540	1310	511100 Salaries		12,000	12,000		12,000
100 540	1310	512200 Social Security		800	744		800
100 540	1310	512300 Medicare		120	174	54	174
100 540	1310	512700 Workers' Comp		50	75	25	75
100 540	1310	523500 Travel		1,500	(295)	(1,500)	0
100 540	1310	523700 Education and Training		1,800	695	(1,000)	800
100 540	1310	531700 Supplies-Misc		100	0		100
Total Mayor				16,370	13,393	(2,421)	13,949
City Manager							
100 540	1320	511100 Salaries		150,000	150,384	384	150,384
100 540	1320	512100 Group Insurance		23,000	21,248	(1,400)	21,600
100 540	1320	512200 Social Security		10,500	9,539	(850)	9,650
100 540	1320	512300 Medicare		2,500	2,231		2,500
100 540	1320	512400 Retirement Contr		10,000	8,977	(750)	9,250
100 540	1320	512700 Workers' Comp		1,000	1,198	198	1,198
100 540	1320	512800 Car Allowance		11,700	11,700		11,700
100 540	1320	512900 Long Term Disability		800	560		800
100 540	1320	523200 Communications		0	490	490	490
100 540	1320	523500 Travel		1,000	0	(1,000)	0
100 540	1320	523600 Dues and Fees		500	960	460	960
100 540	1320	523700 Education and Training		1,250	1,245		1,250
Total City Manager				212,250	208,532	(2,468)	209,782
Assistant City Manager							
100 540	1325	511100 Salaries		118,500	117,413	(750)	117,750
100 540	1325	512100 Group Insurance		10,000	7,384	(1,500)	8,500
100 540	1325	512200 Social Security		7,500	7,199		7,500

City of Snellville
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				Actual			
				Current Budget	Adjusted Balance	Budget Amendment	Final Budget
100	540	1325	512300 Medicare	1,800	1,684		1,800
100	540	1325	512400 Retirement Contr	7,100	1,363	(5,000)	2,100
100	540	1325	512700 Workers' Comp	500	365		500
100	540	1325	512900 Long Term Disability	550	540		550
100	540	1325	523200 Communications	0	340	340	340
100	540	1325	523300 Advertising	100	14		100
100	540	1325	523500 Travel	500	3,155	2,655	3,155
100	540	1325	523600 Dues and Fees	1,000	425	(500)	500
100	540	1325	523651 Partnership Gwinnett	11,000	10,000	(1,000)	10,000
100	540	1325	523700 Education and Training	2,000	4,723	2,723	4,723
100	540	1325	523910 Economic & Dev Activities	0	1,750	1,750	1,750
100	540	1325	531100 Supplies	1,000	65	(900)	100
100	540	1325	531400 Books-Periodicals	100	0		100
				161,650	156,420	(2,182)	159,468
General Administration							
100	540	1500	511100 Salaries	170,000	154,067	(15,000)	155,000
100	540	1500	511300 Overtime	1,000	0	(1,000)	0
100	540	1500	512100 Group Insurance	26,000	16,144	(9,000)	17,000
100	540	1500	512200 Social Security	10,700	9,462	(1,200)	9,500
100	540	1500	512300 Medicare	2,500	2,213	(200)	2,300
100	540	1500	512400 Retirement Contr	10,300	7,438	(2,000)	8,300
100	540	1500	512500 Employee Education Program	0	494	494	494
100	540	1500	512600 Unemployment Ins	500	0	(500)	0
100	540	1500	512700 Workers' Comp	5,000	4,415	(300)	4,700
100	540	1500	512900 Long Term Disability	1,000	665	(300)	700
100	540	1500	512910 Employee Wellness	0	14,068	14,068	14,068
100	540	1500	521001 Old Pension Plan Adm	11,200	10,659	(375)	10,825
100	540	1500	521003 Consultant	0	3,025	3,025	3,025
100	540	1500	521005 Drug & Alcohol Plan	1,000	1,303	303	1,303
100	540	1500	521100 Audit	55,000	61,995	6,995	61,995
100	540	1500	521101 Legal	150,000	82,889	(67,000)	83,000
100	540	1500	521102 Employee Background Checks	0	125	125	125
100	540	1500	521103 Property Tax Billing	15,000	120,123	105,123	120,123
100	540	1500	521210 Opioid Settlement Exp	10,000	1,980	(8,000)	2,000
100	540	1500	522200 Maintenance Contracts	0	2,694	2,694	2,694
100	540	1500	522205 Building Maintenance	60,000	33,114	(26,000)	34,000
100	540	1500	523005 Employee Recognition	3,000	0	(3,000)	0
100	540	1500	523100 Insurance P&L	375,000	395,436	20,436	395,436
100	540	1500	523200 Communications	32,000	57,746	25,746	57,746
100	540	1500	523300 Advertising	2,000	0	(2,000)	0
100	540	1500	523401 Publications	44,000	58,375	14,375	58,375

City of Snellville
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				Actual			
				Current Budget	Adjusted Balance	Budget Amendment	Final Budget
100	540	1500	523600 Dues and Fees	0	9,598	9,598	9,598
100	540	1500	523601 Dues and Fees Municipal	40,000	60,675	20,675	60,675
100	540	1500	523605 Bank Card Fees	35,000	76,152	41,152	76,152
100	540	1500	523700 Education/Work Retreat	2,500	3,692	1,192	3,692
100	540	1500	523850 Event Security	16,000	25,127	9,127	25,127
100	540	1500	531100 Supplies & Materials	15,000	13,593	(1,100)	13,900
100	540	1500	531105 Supplies-Safety Grant	0	14,100	14,100	14,100
100	540	1500	531230 Utilities	100,000	94,361	(5,000)	95,000
100	540	1500	531235 Rental Property Expenses	1,000	3,034	2,034	3,034
100	540	1500	542300 Office Equipment	1,000	1,294	294	1,294
100	540	1500	542400 Computer Expense	150,000	150,715	715	150,715
100	540	1500	542405 Software Maintenance	50,000	49,176	(800)	49,200
100	540	1500	551000 Contingency	40,000	67,347	27,347	67,347
Total General Administration				1,435,700	1,607,294	176,843	1,612,543

Accounting

100	540	1512	511100 Salaries	89,250	89,355	105	89,355
100	540	1512	512100 Group Insurance	10,000	8,842	(1,000)	9,000
100	540	1512	512200 Social Security	5,600	5,467		5,600
100	540	1512	512300 Medicare	1,300	1,278		1,300
100	540	1512	512400 Retirement Contr	5,400	5,339		5,400
100	540	1512	512700 Workers' Comp	300	273		300
100	540	1512	512900 Long Term Disability	450	411		450
100	540	1512	523500 Travel	500	0	(500)	0
100	540	1512	523600 Dues and Fees	200	190		200
100	540	1512	523700 Education and Training	500	0	(500)	0
Total Accounting				113,500	111,155	(1,895)	111,605

Tax Administration

100	540	1514	522201 Contracted Services	4,000	0	(4,000)	0
100	540	1514	523200 Communications	5,000	0	(5,000)	0
100	540	1514	531100 Supplies	1,000	0	(1,000)	0
				10,000	0	(10,000)	0

IT Administration

100	540	1517	511100 Salaries	81,000	81,116	116	81,116
100	540	1517	512100 Group Insurance	9,500	7,862	(1,300)	8,200
100	540	1517	512200 Social Security	5,000	4,845		5,000
100	540	1517	512300 Medicare	1,200	1,133		1,200
100	540	1517	512400 Retirement Contr	4,900	4,846		4,900
100	540	1517	512700 Workers' Comp	300	247		300
100	540	1517	512900 Long Term Disability	400	373		400

City of Snellville
Amended Budget
General Fund
FY2025

					Actual			
					Current Budget	Adjusted Balance	Budget Amendment	Final Budget
100	540	1517	523500	Travel	100	0	(100)	0
100	540	1517	523600	Dues & Fees	0	145	145	145
100	540	1517	523700	Education and Training	200	0	(200)	0
Total IT Administration					102,600	100,567	(1,339)	101,261
Human Resources								
100	540	1540	511100	Salaries	87,000	87,199	199	87,199
100	540	1540	512100	Group Insurance	9,500	8,159	(1,000)	8,500
100	540	1540	512200	Social Security	5,400	5,180	(200)	5,200
100	540	1540	512300	Medicare	1,300	1,211		1,300
100	540	1540	512400	Retirement Contr	5,300	5,209		5,300
100	540	1540	512700	Workers' Comp	300	267		300
100	540	1540	512900	Long Term Disability	400	401	1	401
100	540	1540	523500	Travel	300	0	(300)	0
100	540	1540	523600	Dues and Fees	100	364	264	364
100	540	1540	523700	Education and Training	600	245	(300)	300
Total Human Resources					110,200	108,235	(1,336)	108,864
The Grove Common Area								
100	540	1565	522140	Lawn Care	30,000	27,079	(2,000)	28,000
100	540	1565	522200	Maint Contracts	15,000	78,402	63,402	78,402
100	540	1565	522201	Trade Services	5,000	2,490	(2,000)	3,000
100	540	1565	522205	Repairs/Maint	5,000	8,180	3,180	8,180
100	540	1565	523100	Maintenance	0	(11,288)		0
100	540	1565	523100	Ins Liability	3,000	0	(3,000)	0
100	540	1565	523300	Advertising	3,000	0	(3,000)	0
100	540	1565	523900	Contract Labor	5,000	0	(5,000)	0
100	540	1565	531100	Supplies	2,500	4,058	1,558	4,058
100	540	1565	531230	Utilities	34,000	35,469	1,469	35,469
Total The Grove Common Area					102,500	144,390	54,609	157,109
The Grove Library/Thrive								
100	540	1566	522200	Maintenance Contracts	17,000	9,533	(7,000)	10,000
100	540	1566	522205	Building Maintenance	2,000	1,968		2,000
100	540	1566	523100	Insurance-Liability	3,000	0	(3,000)	0
100	540	1566	523101	Insurance	3,000	1,146	(1,500)	1,500
100	540	1566	531100	Supplies	2,500	4,011	1,511	4,011
100	540	1566	531230	Utilities	13,000	24,331	11,331	24,331
Total The Grove Library/Thrive					40,500	40,989	1,342	41,842
The Grove Market/The Hall								

**City of Snellville
Amended Budget
General Fund
FY2025**

				Actual			
				Current Budget	Adjusted Balance	Budget Amendment	Final Budget
100 540	1567	522200	Repairs and Maintenance	1,000	0	(1,000)	0
100 540	1567	522205	Building Maintenance	1,000	3,932	2,932	3,932
100 540	1567	523100	Insurance-Liability	5,000	0	(5,000)	0
100 540	1567	523600	Dues and Fees	2,500	0	(2,500)	0
100 540	1567	531100	Supplies	2,500	0	(2,500)	0
100 540	1567	531230	Utilities	3,000	4,481	1,481	4,481
Total The Grove/The Hall				15,000	8,413	(6,587)	8,413
The Grove Parking Deck							
100 540	1568	522200	Repairs and Maintenance	20,000	(1,968)	(20,000)	0
100 540	1568	522201	Trade Services	10,000	5,620	(4,000)	6,000
100 540	1568	522205	Building Maintenance	10,000	19,306	9,306	19,306
100 540	1568	522215	Elevator Maintenance	15,000	318	(14,000)	1,000
100 540	1568	523100	Insurance-Liability	5,000	0	(5,000)	0
100 540	1568	523900	Contract Labor	10,000	0	(10,000)	0
100 540	1568	531100	Supplies	2,000	556	(1,000)	1,000
100 540	1568	531230	Parking Deck Utilities	30,000	1,783	(28,000)	2,000
Total The Grove Parking Deck				102,000	25,615	(72,694)	29,306
Public Information Officer							
100 540	1570	511100	Salaries	68,500	68,600	100	68,600
100 540	1570	512100	Group Insurance	25,500	22,743	(2,500)	23,000
100 540	1570	512200	Social Security	4,300	3,638		4,300
100 540	1570	512300	Medicare	1,000	850		1,000
100 540	1570	512400	Retirement Contr	4,200	4,098		4,200
100 540	1570	512700	Workers' Comp	300	209		300
100 540	1570	512900	Long Term Disability	400	315		400
100 540	1570	523200	Communications	20,000	8,929	(10,000)	10,000
100 540	1570	523400	Printing	1,500	0	(1,500)	0
100 540	1570	523500	Travel	200	399	199	399
100 540	1570	523600	Dues and Fees	100	145	45	145
100 540	1570	523700	Education and Training	500	0	(500)	0
100 540	1570	531100	Supplies & Materials	500	236	(200)	300
100 540	1570	542400	Computer Expense	1,000	494	(475)	525
Total Public Information Officer				128,000	110,656	(14,831)	113,169
Total General Government				2,768,970	2,836,342	101,775	2,870,745

Municipal Court

City of Snellville
Amended Budget
General Fund
FY2025

				Actual			
				Current Budget	Adjusted Balance	Budget Amendment	Final Budget
100	541	2550	511100 Salaries	275,000	250,396	(20,000)	255,000
100	541	2550	511300 Overtime	500	0	(500)	0
100	541	2550	512100 Group Insurance	50,000	23,211	(25,000)	25,000
100	541	2550	512200 Social Security	17,500	15,034	(2,000)	15,500
100	541	2550	512300 Medicare	4,000	3,516		4,000
100	541	2550	512400 Retirement Contr	9,000	3,752	(5,000)	4,000
100	541	2550	512700 Workers' Comp	1,000	798		1,000
100	541	2550	512900 Long Term Disability	1,000	553		1,000
100	541	2550	521103 Court Related Services	10,000	6,172	(3,500)	6,500
100	541	2550	521201 Indigent Defense	5,000	4,553		5,000
100	541	2550	522200 Maintenance	1,500	1,133		1,500
100	541	2550	523200 Communications	1,500	1,216		1,500
150	541	2550	523300 Advertising	200	0		200
100	541	2550	523500 Travel	1,500	1,855	355	1,855
100	541	2550	523605 Bank Card Fees	0	0		0
100	541	2550	523700 Education and Training	800	780		800
100	541	2550	531100 Supplies & Materials	3,500	4,307	807	4,307
100	541	2550	531400 Books & Periodicals	300	39	(200)	100
100	541	2550	542000 Equipment	1,500	0	(1,500)	0
100	541	2550	542400 Computer Expense	2,000	1,079	(900)	1,100
100	541	2550	571000 POPIDF	190,000	227,787	37,787	227,787
100	541	2550	571010 Gwinnett County Jail	90,000	115,051	25,051	115,051
100	541	2550	571015 Peace Officers Annuity	112,500	149,319	36,819	149,319
100	541	2550	571020 County Drug Abuse	13,500	5,266	(8,000)	5,500
100	541	2550	571025 Local Victims Assistance	46,800	57,121	10,321	57,121
100	541	2550	571030 Ga Crime Victims DUI	2,000	658	(1,300)	700
100	541	2550	571035 Crime Lab Fees	1,600	553	(1,000)	600
100	541	2550	571040 Brain Spinal Injury	5,000	2,202	(2,700)	2,300
100	541	2550	571045 Courtware Maintenance	45,000	70,596	25,596	70,596
100	541	2550	571050 Joshua's Law	15,000	28,169	13,169	28,169
100	541	2550	571060 Ga State Indemnification	0	1,147	1,147	1,147
Total Municipal Court				907,200	976,263	79,452	986,652

Parks and Recreation

Administration

100	560	6110	511100 Salaries	129,000	128,850		129,000
100	560	6110	512100 Group Insurance	9,500	7,881	(1,200)	8,300
100	560	6110	512200 Social Security	8,000	7,825		8,000
100	560	6110	512300 Medicare	2,000	1,830		2,000
100	560	6110	512400 Retirement Contr	7,800	7,711		7,800

City of Snellville
Amended Budget
General Fund
FY2025

				Actual			
				Current Budget	Adjusted Balance	Budget Amendment	Final Budget
100	560	6110	512700 Workers' Comp	2,000	1,201	(700)	1,300
100	560	6110	512900 Long Term Disability	600	594		600
100	560	6110	522200 Repairs and Maintenance	600	8,335	7,735	8,335
100	560	6110	522201 Trade Services	5,000	25,470	20,470	25,470
100	560	6110	522205 Building Maintenance	5,000	4,249	(650)	4,350
100	560	6110	523200 Communications	0	41,584	41,584	41,584
100	560	6110	523300 Advertising	3,000	3,086	86	3,086
100	560	6110	523310 Special Events	2,000	622	(1,000)	1,000
100	560	6110	523500 Travel	600	1,010	410	1,010
100	560	6110	523600 Dues & Fees	8,500	9,559	1,059	9,559
100	560	6110	523605 Bank Card Charges	0	735	735	735
100	560	6110	523700 Education & Training	500	682	182	682
100	560	6110	531100 Supplies	25,000	25,834	834	25,834
100	560	6110	531230 Utilities	145,000	165,039	20,039	165,039
100	560	6110	531270 Gasoline	9,500	5,398	(4,000)	5,500
100	560	6110	531700 Uniforms	3,000	3,396	396	3,396
100	560	6110	542400 Computer Expense	3,000	0	(3,000)	0
Total Administration				369,600	450,891	82,980	452,580
Participant Recreation							
100	560	6120	523900 Contract Labor	18,000	53,881	35,881	53,881
Total Recreation Participants				18,000	53,881	35,881	53,881
Park Supervisor							
100	560	6121	511100 Salaries	44,000	118,744	74,744	118,744
100	560	6121	511200 Salaries Temps	15,000	1,954	(13,000)	2,000
100	560	6121	511300 Salaries-Overtime	0	159	159	159
100	560	6121	512100 Group Insurance	25,000	14,735	(10,000)	15,000
100	560	6121	512200 Social Security	7,000	7,215	215	7,215
100	560	6121	512300 Medicare	2,000	1,687	(300)	1,700
100	560	6121	512400 Retirement Contr	2,800	2,706		2,800
100	560	6121	512700 Workers' Comp	2,500	1,393	(1,000)	1,500
100	560	6121	512900 Long Term Disability	400	203	(100)	300
100	560	6121	523500 Travel	600	1,046	446	1,046
100	560	6121	523600 Dues & Fees	100	0	(100)	0
100	560	6121	523700 Education & Training	350	225	(100)	250
100	560	6121	523900 contract Labor	0	250	250	250
100	560	6121	531100 Supplies	9,000	13,492	4,492	13,492
Total Park Supervisor				108,750	163,809	55,706	164,456
Park Areas							
100	560	6220	511100 Salaries	264,000	220,068	(42,000)	222,000

City of Snellville
Amended Budget
General Fund
FY2025

				Actual			
				Current Budget	Adjusted Balance	Budget Amendment	Final Budget
100	560	6220	511300 Overtime	500	2,147	1,647	2,147
100	560	6220	512100 Group Insurance	65,000	46,088	(17,000)	48,000
100	560	6220	512200 Social Security	16,500	13,317	(3,000)	13,500
100	560	6220	512300 Medicare	3,900	3,114	(700)	3,200
100	560	6220	512400 Retirement Contr	15,000	9,312	(5,300)	9,700
100	560	6220	512700 Workers' Comp	5,800	2,817	(2,500)	3,300
100	560	6220	512900 Long Term Disability	1,200	885	(300)	900
100	560	6220	522140 Contract Lawn Care	38,000	40,943	2,943	40,943
100	560	6220	523500 Travel	200	0	(200)	0
100	560	6220	523700 Education & Training	800	0	(800)	0
100	560	6220	523900 Contract Labor	0	3,150	3,150	3,150
100	560	6220	531100 Supplies & Materials	35,000	33,840	(1,000)	34,000
100	560	6220	542100 Machinery	9,000	9,568	568	9,568
Total Park Areas				454,900	385,249	(64,492)	390,408
Senior Participants							
100	560	6149	511100 Salaries	107,000	140,685	33,685	140,685
100	560	6149	511200 Salaries-Temp	36,500	0	(36,500)	0
100	560	6149	512100 Group Insurance	25,000	22,043	(2,500)	22,500
100	560	6149	512200 Social Security	8,900	8,124	(700)	8,200
100	560	6149	512300 Medicare	2,100	1,900	(200)	1,900
100	560	6149	512400 Retirement Contr	6,400	6,384		6,400
100	560	6149	512700 Workers' Comp	3,200	1,815	(1,000)	2,200
100	560	6149	512900 Long Term Disability	700	491	(150)	550
100	560	6149	522200 Repairs and Maintenance	1,500	841	(600)	900
100	560	6149	522201 Trade Services	2,000	582	(1,200)	800
100	560	6149	522205 Building Maintenance	8,000	13,565	5,565	13,565
100	560	6149	523200 Communications	3,500	768	(2,500)	1,000
100	560	6149	523500 Travel	600	332	(200)	400
100	560	6149	523520 Travel -Day Trips	20,000	16,176	(3,400)	16,600
100	560	6149	523600 Dues & Fees	50	0	(50)	0
100	560	6149	523605 Bank Fees	0	318	318	318
100	560	6149	523700 Education & Training	400	225	(175)	225
100	560	6149	523900 Contract Labor	9,000	7,969	(1,000)	8,000
100	560	6149	531100 Supplies & Materials	10,000	13,139	3,139	13,139
100	560	6149	531230 Utilities	20,000	21,897	1,897	21,897
100	560	6149	531270 Gasoline	0	808	808	808
100	560	6149	542400 Computer Expense	2,000	630	(1,200)	800
Total Senior Participants				266,850	258,692	(5,963)	260,887

City of Snellville
Amended Budget
General Fund
FY2025

				Actual			
				Current Budget	Adjusted Balance	Budget Amendment	Final Budget
Contracted Pool Services							
100	560	6124	521000 Contracted Pool Services	57,000	70,294	13,294	70,294
Total Contracted Pool Services				57,000	70,294	13,294	70,294
Total Parks and Recreation				1,275,100	1,382,816	117,406	1,392,506

Community Development

				Actual		
				Current Budget	Adjusted Balance	Budget Amendment
Planning and Zoning						
100	570	7400	511100 Salaries	365,000	416,163	51,163
100	570	7400	511300 Overtime	0	134	134
100	570	7400	512100 Group Insurance	80,000	85,687	5,687
100	570	7400	512200 Social Security	23,000	24,211	1,211
100	570	7400	512300 Medicare	5,300	5,662	362
100	570	7400	512400 Retirement Contr	22,000	25,005	3,005
100	570	7400	512700 Workers' Comp	6,300	2,966	(3,300)
100	570	7400	512900 Long Term Disability	1,800	1,908	108
100	570	7400	521003 Consultant	100,000	134,421	34,421
100	570	7400	522200 Maintenance Contracts	1,800	128	(1,400)
100	570	7400	523200 Communications	10,000	12,023	2,023
100	570	7400	523300 Advertising	2,600	3,757	1,157
100	570	7400	523500 Travel	500	2,163	1,663
100	570	7400	523600 Dues & Fees	100	2,641	2,541
100	570	7400	523605 Bank Card Fees	12,000	8,287	(3,500)
100	570	7400	523700 Education & Training	2,000	2,838	838
100	570	7400	531100 Supplies	5,000	14,436	9,436
100	570	7400	531270 Gasoline	0	3,025	3,025
100	570	7400	531400 Books & Periodicals	100	0	(100)
100	570	7400	542300 Office Equipment	500	0	(500)
100	570	7400	542400 Computer Expense	0	20,839	20,839
Total Planning And Zoning				638,000	766,294	128,813
Total Parks and Recreation				1,275,100	1,382,816	117,406
Total Community Development				1,913,100	2,151,110	21,210

				Actual		
				Current Budget	Adjusted Balance	Budget Amendment
Code Enforcement						
100	570	7420	511100 Salaries	172,000	112,666	(59,000)
100	570	7420	511300 Overtime	0	1,224	1,224
100	570	7420	512100 Group Insurance	45,000	41,339	(3,500)
100	570	7420	512200 Social Security	11,000	6,337	(4,500)
100	570	7420	512300 Medicare	2,500	1,482	(1,000)
100	570	7420	512400 Retirement Contr	10,500	6,528	(3,900)
100	570	7420	512700 Workers' Comp	4,000	2,742	(1,200)
Total Code Enforcement				1,000,000	766,813	21,210

City of Snellville
Amended Budget
General Fund
FY2025

				Actual			
				Current Budget	Adjusted Balance	Budget Amendment	Final Budget
100	570	7420	512900 Long Term Disability	0	514	514	514
100	570	7420	512901 Uniforms	1,500	1,549	49	1,549
100	570	7420	531270 Gasoline	5,000	4,255	(700)	4,300
100	570	7420	542405 Software Maintenance	7,000	0	(7,000)	0
				258,500	178,636		179,487
Economic Development Manager							
100	570	7500	511100 Salaries	78,500	15,907	(62,000)	16,500
100	570	7500	512100 Group Insurance	23,500	315	(23,000)	500
100	570	7500	512200 Social Security	4,900	865	(4,000)	900
100	570	7500	212300 Medicare	1,200	202	(950)	250
100	570	7500	512400 Retirement Contr	4,700	0	(4,700)	0
100	570	7500	212700 Workers' Comp	300	0	(300)	0
100	570	7500	523200 Long Term Disability	400	15	(300)	100
100	570	7500	523200 Communications	1,000	115	(800)	200
100	570	7500	523500 Travel	500	0	(500)	0
100	570	7500	523600 Dues & Fees	500	0	(500)	0
100	570	7500	523661 Shark Tank	2,000	2,248	248	2,248
100	570	7500	523661 Excise Tas Transfer	90,000	114,898	24,898	114,898
100	570	7500	523700 Education & Training	500	0	(500)	0
100	570	7500	523910 Economic & Dev Activities	2,500	12,010	9,510	12,010
100	570	7500	531100 Supplies	500	1,209	709	1,209
100	570	7500	531400 Books & Periodicals	100	0	(100)	0
Total Economic Development				211,100	147,784	(62,285)	148,815
Youth Commission							
100	570	7510	511100 Salaries	11,700	19,879	8,179	19,879
100	570	7510	512200 Social Security	725	1,203	478	1,203
100	570	7510	512300 Medicare	160	282	122	282
100	570	7510	512700 Workers' Comp	50	30	(20)	30
100	570	7510	523705 Activities	15,000	7,342	(7,650)	7,350
100	570	7510	523710 Events	5,000	10,391	5,391	10,391
100	570	7510	531100 Supplies	0	648	648	648
				32,635	39,775	7,148	39,783
Total Community Development				1,140,235	1,132,489	73,676	1,134,898
Capital Outlay							
100	578	7800	542010 Boom Bucket Truck	150,000	144,014	(5,986)	144,014

**City of Snellville
Amended Budget
General Fund
FY2025**

100 578	7800	542022	Property Acquisition
100 578	7800	542500	Capital Outlay Lease Activities

Total Capital Outlay

			Actual			
			Current Budget	Adjusted Balance	Budget Amendment	Final Budget
			0	3,868,460	3,868,460	3,868,460
			0	0		0
			150,000	4,012,474	3,862,474	4,012,474

Debt Service

100 580	8000	581200	Debt Service Principal-Subscriptions
100 580	8000	582200	Debt Service-Interest-Subscriptions
100 580	8000	581000	Debt Service Principal-Subscriptions

Total Capital Outlay

		0	24,871	24,871	24,871
		0	2,040	2,040	2,040
			0		0
		0	26,911	26,911	26,911

Transfers

100 590	9000	611000	Subsidy to Sanitation Fund
100 590	9000	611300	Transfer to Stormwater
100 590	9000	612000	Transfers to Hotel/Motel
100 590	9000	61800	Transfer to DDA Bond Shortfall

Total Transfers

		1,309,300	989,215	(315,000)	994,300
		0	0		0
		0	0		0
		100,000	89,584	(10,000)	90,000
		1,409,300	1,078,799	(325,000)	1,084,300

Total Expenditures

16,421,455	20,013,297	3,720,586	20,063,028
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**City of Snellville
Amended Budget
Confiscated Assets
FY2025**

				Current Budget	Actual Adjusted Balance	Budget Amendment	Final Budget
Revenues							
210	310	351320	Confiscations	30,000	14,380	(48)	29,952
210	310	351325	Confiscations DEA	0	0	30	30
210	310	361000	Interest	100	118	18	118
Total Revenues				30,100	14,498	0	30,100
Expenditures							
State							
210	515	3227	522455 Capital Expenditures	5,000	30	5,000	
210	515	3227	522456 Capital Expenditures-DEA	5,000	0	5,000	
210	515	3227	523700 Training	2,000	0	2,000	
210	515	3227	531100 Supplies & Materials DEA	0	30	30	30
210	515	3227	542000 Machinery & Equipment	10,000	8,141	(1,850)	8,150
210	515	3227	542500 Supplies & Equipment	8,100	0	(6,675)	1,425
210	515	3227	Debt Service Principal	0	8,288	8,288	8,288
210	515	3227	Debt Service Interest	0	207	207	207
Total Expenditures				30,100	16,696	0	30,100

**City of Snellville
Amended Budget
School Zone Safety
FY2025**

				Actual			
				Current	Adjusted	Budget	Final
				Budget	Balance	Amendment	Budget
Revenue							
215	311		134150 Prior Year Surplus	0		209,517	209,517
215	311		351320 Red Speed Revenue	1,600,000	931,876	(668,124)	931,876
215	310		316000 Interest	1,500	1,564	64	1,564
			Total Revenues	1,601,500	933,440	(458,543)	1,142,957
Expenditures							
215	511	3228	523605 Bank Fees	100	72	0	100
215	511	3228	513000 Recruitment	94,000	14,532	(79,000)	15,000
215	511	3228	522455 Capital Expenditures	772,000	1,038,454	266,454	1,038,454
215	511	3228	523700 Education Training	25,000	4,019	(20,000)	5,000
215	511	3228	531100 Supplies	10,000	24	(9,900)	100
215	511	3228	542405 Software Maintenance	0	6,799	6,799	6,799
			Debt Service Principal	0	66,655	66,655	66,655
			Debt Service Interest	0	10,849	10,849	10,849
			Total Expenditures	901,100	1,141,404	241,857	1,142,957

**City of Snellville
Amended Budget
LCI Fund
FY2025**

				Actual			
				Current Budget	Adjusted Balance	Budget Amendment	Final Budget
Revenues							
220	370	134150	Prior Year Surplus	0	0		0
220	370	361000	Investment Income	0	382		0
			Total Revenues	0	382	0	0
Expenditures							
220	571	7223	521003 Consultant	35,000	20		35,000
220	570	7323	531100 Supplies		0		0
220	571	7323	541200 Construction	430,000	0		430,000
			Total Expenditures	465000	20	0	465,000

**City of Snellville
Amended Budget
American Rescue
FY2025**

				Current Budget	Actual Adjusted Balance	Budget Amendment	Final Budget	
Revenue								
230	340	134150	Prior Year Surplus	2,713,779	0	(2,713,779)	0	
230	340	331105	Intergovernmental Revenue	0	387,120	387,120	387,120	
230	340	331106	Grant Revenue	0	1,540,291	1,540,291	1,540,291	
230	340	331115	Federal Transfer	0	0		0	
230	340	316000	Interest	0	1,064	1064	1,064	
		Total Revenues		2,713,779	1,928,475	(785,304)	1,928,475	
Expenditures								
230	540	1500	523605	Bank Fees	0	126	126	
230	540	1500	541445	Recreation	1,000,000	527,325	(472,675)	527,325
230	540	1500	541450	Sidewalks	0	431,324	431,324	431,324
230	540	1500	541460	Resurfacing	26,044	16,620	(9,424)	16,620
230	540	1500	541465	North/Wisteria	1,000,000	723,519	(276,481)	723,519
230	540	1500	541470	Stormwater	175,735	191,308	16,636	192,371
230	540	1500	541480	Planning Truck	0	25,942	25,942	25,942
230	540	1500	541495	Park Zero Turn Mower	12,000	11,248	(752)	11,248
230	590	9000	611100	Transfer to General Fund	500,000	0	(500,000)	0
		Total Expenditures		2,713,779	1,927,412	(785,304)	1,928,475	

**City of Snellville
Amended Budget
URA
FY2025**

Revenue

270	375	361000	Interest
270	390	391100	Transfers From General Fund
Total Revenues			

				Actual Adjusted Balance	Over Under	Cross Check	Budget Amendment	Final Budget
	Current Budget	Actual	Audit AJEs					
	0	9			0		9	9
	0	0			0		0	0
	0	9	0	0	0	0	9	9

Expenditures

270	575	7321	531100	Supplies
270	580	8000	582100	Rev Bonds Principal
270	580	8000	582200	Rev Bonds Interest
Total Expenditures				

			30		0		30	30
			0		0		0	0
			0		0		0	0
			0	30	0	0	30	30

**City of Snellville
Amended Budget
Hotel/Motel Tax Fund
FY2025**

				Actual			
				Current	Adjusted	Budget	Final
				Budget	Balance	Amendment	Budget
Revenue							
275	370	134150	Prior Year Surplus	44,568	0	(44,568)	0
275	370	314100	Hotel/Motel Tax	475,000	526,503	51,503	526,503
275	370	361000	Interest	100	190	90	190
		Total Revenues		519,668	526,693	7,025	526,693
Expenditures							
275	570 7520	521220	City of Snellville	0	0		0
275	570 7520	531120	Supplies	92,078	70,346	(21,732)	70,346
275	570 7520	572000	STAT Contract	427,590	473,852	46,262	473,852
275	580 8000	581000	Debt Service Principal	0	56,107	56,107	56,107
275	580 8000	582000	Debt Service Interest	0	4,578	4,578	4,578
		Total Expenditures		519,668	604,883	85,215	604,883

**City of Snellville
Amended Budget
Tree Bank
FY2025**

				Actual			
				Current Budget	Adjusted Balance	Budget Amendment	Final Budget
Revenues							
290	370		134150 Prior Year Surplus	249,700	0	(249,700)	0
290	370		343902 Tree Bank Revenue	0	0		0
290	370		361000 Interest	300	203	(97)	203
			Total Revenues	250,000	203	(249,797)	203
Expenditures							
290	570	7400	552145 Tree Bank Expenditures	250,000	5,200	(244,800)	5,200
290	570	7400	531100 Supplies	50,000	20	(49,980)	20
			Total Expenditures	300,000	5,220	(294,780)	5,220

**City of Snellville
Amended Budget
2023 SPLOST
FY2025**

				Actual				
				Current Budget	Adjusted Balance	Cross Check	Budget Amendment	Final Budget
Revenues								
325	340	134150	Prior Year Surplus	600,000	0		(600,000)	0
325	340	313200	23 SPLOST Revenue	4,500,000	5,154,413		654,413	5,154,413
325	340	313215	LMIG Grant	229,000	537,296		308,296	537,296
325	340	313250	County Grant	0	241,929		241,929	241,929
325	340	316100	Interest	5,000	2,634			5,000
Total Revenues				5,334,000	5,936,272	(602,272)	604,638	5,938,638
Expenditures								
325	532	4100	541400 Transportation	1,000,000	472,935		(10,488)	989,512
325	540	1500	523605 Bank Fees	0	5,488		5,488	5,488
325	540	1500	541410 LMIG Transportation	229,000	0			229,000
325	540	4300	541000 Water & Sewer Improvements	300,000	0			300,000
325	560	6100	541200 Recreation	2,500,000	0			2,500,000
325	580	8000	581300 Debt Service Principal	785,000	790,000		5,000	790,000
325	580	8000	582300 Debt Service Interest	501,504	498,835			501,504
Total Expenditures				5,315,504	1,767,258	3,548,246	0	5,315,504

**City of Snellville
Amended Budget
2017 SPLOST
FY2025**

				Actual			
				Current Budget	Adjusted Balance	Budget Amendment	Final Budget
Revenues							
	329	340	134150	Prior Year Surplus		3400000	0
	329	340	361000	Interest		0	2,152
			Total Reveues			2,152	2,152
					3,400,000	2,152	(3,397,848)
Expenditures							
	329	532	4100	541438	TC Lib/Bus Ctr Construction	0	142,370
	329	532	4100	541601	TC Roads/Utilities Construction	300,000	2,551
	329	560	6100	541225	Park Facility Needs	3,100,000	532,820
			Total Expenditures			(297,449)	2,551
					3,400,000	677,741	(2,567,180)
						(2,722,259)	532,820
							677,741

**City of Snellville
Amended Budget
Sanitation Fund
FY2025**

Revenues

Charges for Services

				Current Budget	Actual Adjusted Balance	Budget Amendment	Final Budget
540	350	344110	Residential Income	5,000	15,733		5,000
540	350	344111	Commercial Income	1,850,000	2,151,833	108,326	1,958,326
540	350	344191	Postage	3,000	2,837		3,000
540	350	344193	Commercial Penalty	35,000	31,296		35,000
540	350	349300	Return Check Service C	0	27		0
540	351	344130	Recycling Program	150,000	208,152		150,000
540	351	344131	Aluminum Scrap	2,000	0		2,000
540	351	344132	Aluminum - Cans	1,000	2,820		1,000
540	351	344133	Newspapers	500	0		500
540	351	344134	Paper	2,000	1,880		2,000
540	351	344135	Cardboard	32,000	42,650		32,000
540	351	344136	Batteries	150	869		150
540	351	344138	Metals	40,000	35,225		40,000
540	351	344139	Glass	2,000	4,798		2,000
540	351	344140	Plastics	500	1,761		500
540	351	344141	Electronics	1,500	5,515		1,500
540	351	344160	Appliances	5,000	8,796		5,000
540	351	344161	Misc Revenue	1,000	1,200		1,000
540	351	344165	Yard Debris	2,000	1,830		2,000
540	351	382001	Rents -American Kidney	20,000	4,452		20,000
Total Operating Income				2,152,650	2,521,674	108,326	2,260,976

Investment Income

540	350	361000	Interest Received	0	186	186	186
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Other Financing Sources

540	390	391200	Transfers From General Fund	1,309,300	989,215		1,309,300
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Total Revenues

3,461,950 3,511,075 108,512 3,570,462

Expenditures

Recycling Admin

540	550	4510	511100 Salaries and Wages	38,000	37,939	38,000
540	550	4510	512100 Group Insurance	18,500	1,163	18,500
540	550	4510	512200 Social Security	2,400	2,226	2,400
540	550	4510	512300 Medicare	600	521	600
540	550	4510	512400 Retirement Contribut	2,300	0	2,300
540	550	4510	512700 Worker's Compensatio	200	121	200
540	550	4510	512900 Long Term Disability	200	149	200
540	550	4510	523200 Communications	2,800	3,099	299
540	550	4510	523600 Dues & Fees	250	0	250
540	550	4510	523605 Bank Card Charges	25,000	69,988	44,988
540	550	4510	542400 Computer Expense	7,500	3,796	7,500
Total Recycling Admin				97,750	119,002	45,287
Total Recycling Admin						143,037

Solid Waste Collection

540	550	4520	344113 Refunds-Commercial	500	45	500
540	550	4520	521304 Sanitation Residential	1,400,000	1,443,985	43,985
540	550	4520	521305 Contractor-Commercial	1,700,000	1,714,967	14,967
Total Solid Waste Collection				3,100,500	3,158,997	58,952
Total Solid Waste Collection						3,159,452

CFC Removal

540	551	4540	523901 CFC Removal	4,000	5,213	1,213
Total CFC Removal						5,213

Recycling Operations

540	551	4550	511100 Salaries and Wages	125,000	115,629	125,000
540	551	4550	512100 Group Insurance	28,000	22,246	28,000
540	551	4550	512200 Social Security	8,000	6,943	8,000
540	551	4550	512300 Medicare	2,000	1,624	2,000
540	551	4550	512400 Retirement Contribut	6,000	4,493	6,000
540	551	4550	512700 Worker's Compensatio	9,500	7,246	9,500
540	551	4550	512900 Long Term Disability	500	425	500
540	551	4550	512901 Uniforms-Recycle	500	495	500
540	551	4550	522110 Yard Waste	60,000	30,450	60,000
540	551	4550	522201 Trade Services	2,000	0	2,000
540	551	4550	522205 Building Maintenance	4,300	1,360	4,300
540	551	4550	523700 Education & Training	500	0	500
540	551	4550	531100 General Supplies	2,000	1,636	2,000
540	551	4550	531230 Energy	10,000	14,273	4,273
540	551	4550	531240 Bottled Gas	1,000	484	1,000
540	551	4550	542100 Machinery	400	0	400
540	590	9000	611000 Subsidy from Gen Fund	0	0	0
Total Recycling Department				259,700	207,304	4,273
Total Recycling Department						263,973

Total Expenditures

3,461,950 3,490,516 108,512 3,570,462

**City of Snellville
Amended Budget
Stormwater Fund
FY2025**

				Current Budget	Actual Adjusted Balance	Budget Amendment	Final Budget
Revenues							
560	330	319110	Penalties	3,000	7,447	4,447	7,447
560	330	344260	SW Fees	850,000	1,927,095	1,077,095	1,927,095
560	330	361000	Interest	1,000	149		1,000
560	330	391200	Transfers from Gen Fund	0	0		0
				854,000	1,934,691	1,081,542	1,935,542
Expenditures							
560	535	4320	511100 Salaries and Wages	98,000	82,107		98,000
560	535	4320	511300 Overtime	500	446		500
560	535	4320	512100 Group Insurance	19,000	13,992		19,000
560	535	4320	512200 Social Security	6,100	4,853		6,100
560	535	4320	512300 Medicare	1,500	1,135		1,500
560	535	4320	512400 Retirement Contribut	5,900	4,810		5,900
560	535	4320	512700 Worker's Compensatio	9,500	7,093		9,500
560	535	4320	512900 Long Term Disability	500	371		500
560	535	4320	521003 Consultant	28,500	35,662	7,162	35,662
560	535	4320	522140 Storm Water Maintenance	85,000	14,753		85,000
560	535	4320	523200 Communications	200	130		200
560	535	4320	523300 Advertising	300	0		300
560	535	4320	523600 Stormwater Fees	16,500	15,986		16,500
560	535	4320	523700 Education & Training	1,000	303		1,000
560	535	4320	523900 Contract Labor	45,000	21,765		45,000
560	535	4320	531100 Supplies	500	0		500
560	535	4320	531150 SW Education Supplies	1,000	763		1,000
560	535	4320	531230 Utilities	2,500	0		2,500
560	535	4320	531270 Gasoline	750	0		750
				322,250	204,169	7,162	329,412
560	578	7800	521003 Capital Improvements	850,000	0	(850,000)	0
560	578	7800	521005 Cap Impr-Debris Catcher		0		0
				850,000	0	(850,000)	0
Total Expenditures				1,172,250	204,169	(842,838)	329,412