



# AGENDA

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WORK SESSION  
OF MAYOR AND COUNCIL  
CITY OF SNELLVILLE, GEORGIA  
MONDAY, JULY 14, 2025

Publication Date: July 10, 2025

TIME: 6:30 p.m.

DATE: July 14, 2025

PLACE: City Hall Conference Room 145

**I. CALL TO ORDER**

**II. REVIEW REGULAR BUSINESS MEETING AND PUBLIC HEARING AGENDA ITEMS**

**III. REVIEW CORRESPONDENCE**

**IV. CITY ATTORNEY'S REPORT**

**V. DISCUSSION ITEMS**

- a) Update of Ongoing Projects [Bender]
- b) Discussion about Stormwater Detention Ponds [Warner]
- c) Review of State law, 2024 Code of Georgia, Title 16- Crimes and Offenses (SS 16-8-1 — 16-8-25) Removal or Abandonment of Shopping Carts) [Warner]

**VI. EXECUTIVE SESSION**

An Executive Session may be called:

- To discuss pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the Open Meetings Act pursuant to O.C.G.A. Section 50-14-2(1).
- To authorize negotiations to purchase, dispose of, or lease property; authorize the ordering of an appraisal related to the acquisition or disposal of real estate; enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent public vote, which is excluded from the Open Meetings Act pursuant to Section 50-14-3(b)(1)(C).
- Upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. Section 50-14-3(b)(2).

**VII. ADJOURNMENT**

## Stormwater Management Facility Screening and Location Amendment Unified Development Ordinance

### Locational Requirements –

- A registered professional shall determine availability of feasible locations based on site conditions.
- Stormwater management facility shall be located, to the greatest extent feasible, in order to minimize the amount of stormwater volume generated by the development of the subject site that bypasses the stormwater management facility

Safety – All detention ponds greater in depth than 4 feet, measured either from the toe of slope to the top of dam or from the bottom of wall to the top of wall for walled facilities, require fencing.

Fencing must be made of a low maintenance material, i.e. coated chain-link, PVC, or any other approved composite fencing material.

Screening – All stormwater management facilities shall be screened from the traveling public. Screening can be provided through landscaping or opaque fencing, or a combination of the two.

- All stormwater management facilities that can be seen from a non-local/neighborhood street must be screened with a combination of shrubs, trees, or fencing.
- Any stormwater management facility located within 50' of a non-local/neighborhood street shall be screened with a combination of trees, shrubs, or fencing to achieve 80% screening coverage at the time of final plat approval or certificate of occupancy issuance. 100% coverage shall be achieved within 24 months thereafter.



# AGENDA

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PUBLIC HEARING & REGULAR BUSINESS MEETING  
OF MAYOR AND COUNCIL  
CITY OF SNELLVILLE, GEORGIA  
MONDAY, JULY 14, 2025

Publication Date: July 10, 2025

TIME: 7:30 p.m.

DATE: July 14, 2025

PLACE: Council Chambers

**I. CALL TO ORDER**

**II. INVOCATION**

**III. PLEDGE TO THE FLAG**

**IV. CEREMONIAL MATTERS**

PRO 2025-13 – Honoring Tim VanValkenburg

**V. MINUTES**

Approve the Minutes of the June 9, 2025 Meetings

**VI. INVITED GUESTS**

**VII. COMMITTEE / DEPARTMENT REPORTS**

**VIII. APPROVAL OF THE AGENDA**

**IX. PUBLIC HEARING**

- a) 1<sup>st</sup> Reading - SUP 25-02 – Consideration and Action on application by Park Place Snellville, LLC requesting to renew a Special Use Permit approved in Nov. 2022 (case #SUP 22-06) for a 3-story, 33,000 sq. ft. climate controlled self-storage facility on the 1.82 acre site, zoned HSB (Highway Service Business) District located in the Park Place commercial development, 1915 Pharrs Road, Snellville, Georgia (Tax Parcel 5056 362)
- b) 1<sup>st</sup> Reading - SUP 25-03 – Consideration and Action on application by 2440 East Gate Place, LLC requesting a Special Use Permit for an indoor sports facility and variances from the Snellville Unified Development for an existing 12,000 sq. ft. building and adjacent undeveloped lot on a combined 1.72 acre site, zoned BG (General Business) District and

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located in the TCO (Towne Center Overlay) District, 2430-2440 Eastgate Place, Snellville, Georgia (Tax Parcels 5038 155 and 5038 156)

**X. CONSENT AGENDA (Please see \*Note)**

- a) Approval of the Flock Camera Lease Agreement for TW Briscoe Park

**XI. OLD BUSINESS**

**XII. NEW BUSINESS**

- a) Consideration and Action on RES 2025-09 - Resolution for the Municipal General Election for the City of Snellville, Georgia; to Provide for a Municipal Superintendent, Assistant Municipal Superintendents, Absentee Ballot Clerk and Deputy Absentee Ballot Clerks [Bender]
- b) 1<sup>st</sup> Reading – ORD 2025-14 - An Ordinance to Amend the Alcoholic Beverage Ordinance (Chapter 6); to Provide for and Amend Ordinances Related to Outside Consumption of Alcohol; to Provide Severability; to Repeal Conflicting Ordinances; to Provide an Effective Date; and for Other Purposes [Bender]
- c) Consideration and Action on RES 2025-11 – Supporting Amicus Brief in Chang v. Milton Certiorari Appeal [Bender]
- d) Consideration and Action on Approval of Surplus of Police Computer Equipment [Bender]

**XIII. COUNCIL REPORTS**

**XIV. MAYOR'S REPORT**

**XV. PUBLIC COMMENTS**

- Section 2-53  
Each member of the public who wishes to address the Mayor and City Council in public session must submit their name, address and the topic (be as specific as possible) of their comments to the City Clerk prior to making such comments. Individuals will be allotted five minutes to make their comments and such comments must be limited to the chosen topic. Members of the public shall not make inappropriate or offensive comments at a City Council meeting and are expected to comply with our adopted rules of decorum.
- Decorum  
You must conduct yourself in a professional and respectful manner. All remarks should be directed to the Chairman and not to individual Council Members, staff or citizens in attendance. Personal remarks are inappropriate.

**XVI. EXECUTIVE SESSION**

An Executive Session may be called:

- To discuss pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the Open Meetings Act pursuant to O.C.G.A. Section 50-14-2(1).

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- To authorize negotiations to purchase, dispose of, or lease property; authorize the ordering of an appraisal related to the acquisition or disposal of real estate; enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent public vote, which is excluded from the Open Meetings Act pursuant to Section 50-14-3(b)(1)(C).
- Upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. Section 50-14-3(b)(2).

**XVII. ADJOURNMENT**

**\*Note: Items on the Consent Agenda may be read by title only. Upon the request of any Council Member, any item may be removed from the Consent Agenda and placed on the Regular Agenda prior to the adoption of the Regular Agenda. The Consent Agenda, or the remainder thereof omitting the challenged items, shall be adopted by unanimous consent.**

**CITY OF SNELLVILLE  
MEETINGS AND LOCAL EVENTS  
JULY 14, 2025**

**July 14**

**Council Meeting**

**Monday, July 14, 2025**

**6:30 p.m. Work Session – Conference Room 145,  
City Hall**

**7:30 pm Meeting - Council Chambers, City Hall**

**July 16**

**Downtown Development Authority Meeting**

**Wednesday, July 16, 2025**

**4:30 p.m. – 2<sup>nd</sup> Floor Conference Room 259**

**July 16**

**Downtown Tunes – Free Concert at The Grove**

**Wednesday, July 16**

**6:00 p.m. – 9:00 p.m.**

**The Grove at Towne Center**

**July 19**

**Live on the Lawn Concert Series**

**Saturday, July 19**

**6:00 p.m. – 9:00 p.m.**

**Towne Greene**

**July 20**

**Broadcast of July 14, 2025 Council Meeting**

**Sunday, July 20, 2025**

**Watch the broadcast on Comcast Channel 25 at  
6:30 pm**

**July 22**

**Planning Commission Meeting**

**Tuesday, July 22, 2025**

**7:00 pm Work Session – Conference Room 145,**

**July 15**

**Summer Camp**

**Tuesday, July 15, 2025**

**8 a.m. until 5:30 p.m.**

**TW Briscoe Park**

**City Hall**

**7:30 pm Meeting - Council Chambers, City Hall**

**July 28**

**Council Meeting**

**Monday, July 28, 2025**

**6:30 p.m. Work Session – Conference Room 145,  
City Hall**

**7:30 pm Meeting - Council Chambers, City Hall**

**August 1**

**Food Truck Friday**

**Friday, August 1, 2025**

**4:00 pm to 8:00 pm**

**Towne Green**

**August 3**

**Broadcast of July 28, 2025 Council Meeting**

**Sunday, August 3, 2025**

**Watch the broadcast on Comcast Channel 25 at  
6:30 pm**

**August 5**

**Parks & Recreation Advisory Board Meeting**

**Tuesday, August 5, 2025**

**6:00 p.m.**

**TW Briscoe Park – Park Office**



WORK SESSION  
OF MAYOR AND COUNCIL  
CITY OF SNELLVILLE, GEORGIA  
MONDAY, JUNE 9, 2025

Present: Mayor Barbara Bender, Mayor Pro Tem Tod Warner, Council Members Norman A. Carter Jr., Kerry Hetherington, Cristy Lenski, and Gretchen Schulz. Also present City Manager Matthew Pepper, Assistant City Manager Mercy Montgomery, City Attorney Tony Powell with Powell and Crowley, Chief Greg Perry, Assistant Chief David Matson, Planning and Development Director Jason Thompson, Public Works Director David Mitchell, Parks and Recreation Director Lisa Platt, Public Information Officer Brian Arrington, Downtown Development Director Jan Harris, IT Administrator Erika Fleeman and City Clerk Melisa Arnold.

**CALL TO ORDER**

Mayor Bender called the meeting to order at 6:34 p.m.

**REVIEW REGULAR BUSINESS MEETING AND PUBLIC HEARING AGENDA ITEMS**

The agenda was reviewed. Mayor Bender said that Kelly McAloon would be doing a presentation on behalf of the Run the Regan Board to South Gwinnett Cluster during Ceremonial Matters.

**REVIEW CORRESPONDENCE**

Mayor Bender confirmed that a ribbon cutting invitation had been emailed to all of the Council.

**CITY ATTORNEY'S REPORT**

None

**DISCUSSION ITEMS**

Discussion About Security at Briscoe Park [Warner]

Mayor and Council talked about the steps that have been implemented at the Park since the two (2) shootings occurred. The measures in place are hiring extra private security for the weekends, police performing extra patrols throughout the park and getting proposals for Flock cameras and a lighting assessment.

Update of Ongoing Projects [Bender]

City Manager Pepper gave an update on the progress in the Towne Center. Assistant City Manager Montgomery gave an update on recent discussions surrounding branding and expanding the Entertainment District boundaries. She asked the Mayor and Council to review the requested code amendments and expanded boundaries so an amendment can be considered at the July 14<sup>th</sup> meeting.

WORK SESSION OF MAYOR AND COUNCIL  
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City Manager Pepper continued his update on sidewalks, the recycling program, and he said that Planning and Development Director Thompson would be bringing some code amendments forward at the July 14<sup>th</sup> meeting. He also talked about the information that will be included on a new City FAQ page that will have a QR code published on the tax bills for easy access by the citizens.

He discussed funding of the Community Center and asked about using the Georgia Municipal Association's Brick and Mortar finance program to help alleviate some stress on the General Fund. After discussion the consensus was to explore the funding idea.

Discussion About Transitioning from Snellville.org to Snellville.gov [Warner]

Mayor Pro Tem Warner said he thought having a .gov website would be more secure than the .org site. More information will be gathered and sent to the Mayor and Council.

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Mayor Pro Tem Warner made a motion to adjourn, 2<sup>nd</sup> by Council Member Carter; voted 6 in favor and 0 opposed, motion approved. The meeting adjourned at 7:29 p.m.

Barbara Bender, Mayor

Melisa Arnold, City Clerk





PUBLIC HEARING & REGULAR BUSINESS MEETING  
OF MAYOR AND COUNCIL  
CITY OF SNELLVILLE, GEORGIA  
MONDAY, JUNE 9, 2025

Present: Mayor Barbara Bender, Mayor Pro Tem Tod Warner, Council Members Norman A. Carter Jr., Kerry Hetherington, Cristy Lenski, and Gretchen Schulz. Also present City Manager Matthew Pepper, Assistant City Manager Mercy Montgomery, City Attorney Tony Powell with Powell and Crowley, Assistant Chief David Matson, Public Information Officer Brian Arrington, IT Administrator Erika Fleeman and City Clerk Melisa Arnold.

**CALL TO ORDER**

Mayor Bender called the meeting to order at 7:37 p.m.

**INVOCATION**

Bobby Howard gave the invocation.

**PLEDGE TO THE FLAG**

CJ Pitt led the Pledge of Allegiance.

**CEREMONIAL MATTERS**

Mayor Bender recognized Kelly McAloon and CJ Pitt with the Run the Regan Board. Mrs. McAloon recognized Greg Bender with the South Gwinnett Cluster and announced that the Board is giving them a \$15,000 donation.

PRO 2025-12 – Recognizing Shaunte Pitt

Mayor Bender read the proclamation into the record recognizing Shaunte CJ Pitt and Antonio Brito for their life saving actions during an incident at TW Briscoe Park and presented it to Mr. Pitt.

**MINUTES**

Approve the Minutes of the May 27, 2025 Special Called Meetings

Mayor Pro Tem Warner made a motion to approve the minutes of the May 27, 2025 meetings, 2<sup>nd</sup> by Council Member Hetherington; voted 6 in favor and 0 opposed, motion approved.

**INVITED GUESTS**

None

**COMMITTEE / DEPARTMENT REPORTS**

None

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**APPROVAL OF THE AGENDA**

Council Member Lenski made a motion to approve the agenda as presented, 2<sup>nd</sup> by Council Member Hetherington; voted 6 in favor and 0 opposed, motion approved.

**PUBLIC HEARING**

None

**CONSENT AGENDA**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

2<sup>nd</sup> Reading – ORD 2025-11 – Adoption of the Fiscal Year 2025-2026 Budget for Each Fund of the City of Snellville, Georgia, Appropriating the Amounts Shown in Each Budget as Expenditures/Expenses, Adopting the Several Items of Revenue anticipations, and Prohibiting Expenditures or Expenses from Exceeding the Actual Funding Available [Bender]

Mayor Pro Tem Warner made a motion to approve ORD 2025-11 Adoption of the Fiscal Year 2025-2026 Budget, 2<sup>nd</sup> by Council Member Carter; voted 6 in favor and 0 opposed, motion approved.

Mayor Pro Tem Warner thanked staff for their work on the budget.

City Manager Pepper gave a brief overview of the budget and explained there would be no transfers from the General Fund this year.

Mayor Bender explained that the General Fund has been covering a shortfall in the sanitation account for many years. The shortfall this year is around \$1.3 million dollars which is no longer sustainable. The City has to implement a solid waste collection fee of \$20 per month or an annual cost of \$240 that will appear on everyone's tax bill starting this year. She went on to explain other increases in the budget such as The Grove and salaries to assist with employee retention in the Police, Park and Public Works Departments. (A copy of ORD 2025-11 is attached to and made a part of these minutes.)

2<sup>nd</sup> Reading – ORD 2025-12 - An Ordinance to Amend the Solid Waste Ordinance (Chapter 46); to Provide for and Amend Procedures Establishing Fees for Solid Waste; to Provide Severability; to Repeal Conflicting Ordinances; to Provide an Effective Date; and for Other Purposes [Bender]

Council Member Hetherington made a motion to approve ORD 2025-12, 2<sup>nd</sup> by Council Member Schulz; voted 6 in favor and 0 opposed, motion approved. (A copy of ORD 2025-12 is attached to and made a part of these minutes.)

Consideration and Action on RES 2025-08 - Resolution by City of Snellville, Georgia Establishing Fees for Standard Residential Weekly Collection of Refuse and Recyclables [Bender]

Council Member Lenski made a motion to approve RES 2025-08, 2<sup>nd</sup> by Mayor Pro Tem Warner. Mayor Bender explained this resolution sets the solid waste fee at \$20 per month or an annual cost of \$240. Council Member Lenski spoke about user fees.

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**COUNCIL REPORTS**

Council Members Carter, Hetherington, Lenski, Mayor Pro Tem Warner, and Schulz each gave a report.

**MAYOR'S REPORT**

None

**PUBLIC COMMENTS**

The following people came forward to speak:

Tricia Rawlins, 2088 Harbour Oaks Drive, Snellville.

Suzanne Krieger, 2612 Lake Street, Snellville.

Cat Hardrick, 2280 Buckley Trail, Snellville.

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Council Member Hetherington made a motion to adjourn, 2<sup>nd</sup> by Council Member Carter; voted 6 in favor and 0 opposed, motion approved. The meeting adjourned at 8:32 p.m.

Barbara Bender, Mayor

Melisa Arnold, City Clerk

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## Agenda Item Summary

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**TO:** The Mayor and Council

**FROM:** Jason Thompson, Director  
Department of Planning and Development

**DATE:** July 14, 2025

**CASE:** #SUP 25-02 – Indoor Self-Storage Facility, 1915 Pharrs Road, Snellville

**STATUS:** 1<sup>st</sup> Reading

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Application by Park Place Snellville, LLC requesting to renew the special use permit that contained a 12-month sunset clause that was approved in November 2022 for a 3-story 100,149 sq. ft. indoor climate controlled self-storage facility on a 1.82± acre site in the Park Place commercial outparcel development, 1915 Pharrs Road, Snellville.

**Financial Impact:** Site Development and Building Permit Fees; Real Property Taxes; and Stormwater Utility Fees

**Planning Department Recommendation:** Approval with Conditions

**Planning Commission Meeting  
And Recommendation:** June 24, 2025 (Approval with Conditions)

**Mayor and Council Meetings:** July 14, 2025 (1<sup>st</sup> Reading)  
July 28, 2025 (2<sup>nd</sup> Reading & Public Hearing)

**Action Requested:** Consideration and Waive the 1<sup>st</sup> Reading

**Draft Ordinance:** Attached

**Case Documents (website link):**

- [Letter of Intent \(4-11-2025\)](#)
- [#SUP 25-02 Special Use Permit Application \(4-11-2025\)](#)
- [Nov 28 2022 M&C Approved Conceptual Building Renderings \(4-11-2025\)](#)
- [1-7-2025 ALTA Land Survey \(4-11-2025\)](#)
- [2-14-2025 Conceptual Site Plan \(4-11-2025\)](#)
- [2-13-2025 Conceptual Building Elevations \(4-11-2025\)](#)
- [Jun 24 2025 Planning Department Case Summary & Analysis \(6-19-2025\)](#)

- Jun 24 2025 Planning Commission Report (6-25-2025)
- *Unofficial* July 24 2025 Planning Commission Regular Meeting Minutes (6-27-2025)
- Jun 25 2025 Planning Commission Case Summary & Analysis with Planning Commission Report (6-25-2025)

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## Agenda Item Summary

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**TO:** The Mayor and Council

**FROM:** Jason Thompson, Director  
Department of Planning and Development

**DATE:** July 14, 2025

**CASE:** #SUP 25-03 – Evolution Sports & Fitness, 2430-2440 Eastgate Pl., Snellville

**STATUS:** 1<sup>st</sup> Reading

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Application by 2440 East Gate Place, LLC requesting a Special Use Permit to allow the existing 12,000 sq. ft. building within the TCO (Towne Center Overlay) District for single use/tenant for a gym (Evolution Sports & Fitness) and variances from the Snellville Unified for an existing 12,000 sq. ft. building and adjacent undeveloped lot for a combined 1.72± acre site, zoned BG (General Business) District and located in the TCO (Towne Center Overlay) District, 2430-2440 Eastgate Place, Snellville, Georgia (Tax Parcels 5038 155 and 5038 156).

**Financial Impact:** Site Development Fees; Real Property Taxes;  
and Stormwater Utility Fees

**Planning Department Recommendation:** Approval with Conditions

**Planning Commission Meeting  
And Recommendation:** June 24, 2025 (Approval with Conditions)

**Mayor and Council Meetings:** July 14, 2025 (1<sup>st</sup> Reading)  
July 28, 2025 (2<sup>nd</sup> Reading & Public Hearing)

**Action Requested:** Consideration and Waive the 1<sup>st</sup> Reading

**Draft Ordinance:** Attached

**Case Documents (website link):**

- [Letter of Intent \(4-15-2025\)](#)
- [#SUP 25-03 Special Use Permit Application \(4-15-2025\)](#)
- [9-26-2024 As-Built Property Survey \(4-15-2025\)](#)
- [4-3-2025 Concept Plan \(4-15-2025\)](#)
- [Jun 24 2025 Planning Department Case Summary & Analysis \(6-19-2025\)](#)

- Jun 24 2025 Planning Commission Case Report (6-25-2025)
- *Unofficial* July 24 2025 Planning Commission Regular Meeting Minutes (6-27-2025)
- Jun 25 2025 Planning Department Case Summary & Analysis with Planning Commission Report (6-25-2025)

STATE OF GEORGIA

CITY OF SNELLVILLE

**RESOLUTION 2025-09**

**A RESOLUTION FOR THE MUNICIPAL GENERAL ELECTION FOR THE CITY OF SNELLVILLE, GEORGIA; TO PROVIDE FOR A MUNICIPAL SUPERINTENDENT, ASSISTANT MUNICIPAL SUPERINTENDENTS, ABSENTEE BALLOT CLERK AND DEPUTY ABSENTEE BALLOT CLERKS.**

**WHEREAS,** the City of Snellville will hold a General Election on Tuesday, November 4, 2025, for the purpose of electing three (3) members of City Council. The Council Posts to be voted on are Post 3, Post 4, and Post 5; and

**WHEREAS,** this General Election will be held in the Snellville City Hall, located at 2342 Oak Road. The polls will open at 7:00 a.m. and close at 7:00 p.m.; and

**WHEREAS,** the qualifying period for candidates opens Monday, August 18, 2025, at 8:30 a.m. and closes on Wednesday, August 20, 2025, at 4:30 p.m. The hours of qualifying each day shall be from 8:30 a.m. until 4:30 p.m. Any person desiring to run for this office shall qualify in the office of the City Clerk by filing a Notice of Candidacy; and

**WHEREAS,** the qualifying fee for Council Post 3, Council Post 4 and Council Post 5 is two hundred, forty dollars (\$240.00); and

**WHEREAS,** Due to Monday, October 13, 2025 being a State Holiday, Advance Voting for the November 4, 2025, election will start Tuesday, October 14, 2025, and run through Friday, October 31, 2025, with Saturday voting on October 18, 2025, and October 25, 2025. The hours of voting each day shall be 9:00 a.m. until 5:00 p.m.; and

**WHEREAS,** the voter registration deadline for this election is October 6, 2025; and



**WHEREAS**, if no candidate receives a majority vote, then a run-off election will be held on Tuesday, December 2, 2025, at the same location; and

**WHEREAS**, O.C.G.A. § 21-2-70.1 requires all municipal elections to be conducted by a municipal superintendent; and

**WHEREAS**, O.C.G.A. § 21-2-380.1 requires the governing authority of a municipality to appoint an absentee ballot clerk; and

**WHEREAS**, the Mayor and Council of the City of Snellville, Georgia, wish to appoint a municipal superintendent, assistant municipal superintendents, absentee ballot clerk and deputy absentee ballot clerks;

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the City of Snellville as follows:

**Section 1.** City Clerk Melisa Arnold is hereby appointed as Municipal Superintendent and Absentee Ballot Clerk. Regina Hart is appointed as Assistant Municipal Superintendent and Deputy Absentee Ballot Clerk and Marquita White and Gabriela Downs are appointed as Deputy Absentee Ballot Clerks; and

**Section 2.** City Clerk Melisa Arnold is hereby directed to publish an advertisement in the legal organ notifying the citizens of the qualifying period and the qualifying fee.

**Section 3.** All notices, signage, instructions, ballots, and any other materials related to the elections referenced above shall be provided in the Spanish language as well as English.

**IT IS SO RESOLVED**, this \_\_\_\_\_ day of July, 2025.

[SIGNATURES FOLLOW ON THE NEXT PAGE]

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Barbara Bender, Mayor

*ATTEST:*

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Tod Warner, Mayor Pro Tem

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Melisa Arnold, City Clerk

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Cristy Lenski, Council Member

*APPROVED AS TO FORM:*

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Gretchen Schulz, Council Member

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Anthony O.L. Powell, City Attorney  
Powell & Crowley, LLP

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Kerry Hetherington, Council Member

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Norman Carter, Council Member

PUBLIC NOTICE  
QUALIFYING PERIOD FOR MUNICIPAL ELECTION  
CITY OF SNELLVILLE, GEORGIA

Notice is hereby given that the City of Snellville will hold a General Election on Tuesday, November 4, 2025 for the purpose of electing three (3) members of City Council. The posts to be voted on are Post 3, currently held by Cristy Lenski, Post 4 currently held by Gretchen Schulz, and Post 5 currently held by Tod Warner.

The qualifying period for candidates opens Monday, August 18, 2025 at 8:30 a.m. and closes Wednesday, August 20, 2025 at 4:30 p.m. The hours of qualifying each day shall be from 8:30 a.m. until 4:30 p.m. Any person desiring to run for office shall qualify in the office of the City Clerk by filing a Notice of Candidacy. Candidates must pay to the City a qualifying fee of \$240.00 (two hundred forty dollars) for the office of City Councilmember.

Advance Voting for the November 4, 2025, election will be Monday through Friday starting on Tuesday October 14, 2025 through Friday, October 31, 2025, with Saturday voting on October 18, 2025, and October 25, 2025. The hours of voting each day shall be 9:00 a.m. until 5:00 p.m. There will be no advance voting on Monday, October 13, 2025 due to Columbus day.

The voter registration deadline is October 6, 2025 for persons to be eligible to vote in the Municipal General Election and, if necessary, Runoff.

This election will be held in the Snellville City Hall, located at 2342 Oak Road, Snellville, Georgia. The polls will open for the November 4, 2025 General Election at 7:00 a.m. and will close at 7:00 p.m. If no candidate receives a majority vote, then a runoff election will be held on Tuesday, December 2, 2025, at the same location.

Filed this \_\_\_\_ day of July, 2025  
Melisa Arnold  
City Clerk

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NOTA INFORMATIVA  
PERIODO DE CALIFICACION PARA ELECCION MUNICIPAL  
CIUDAD DE SNELLVILLE, GEORGIA

Se pone en conocimiento del publico que la Ciudad de Snellville llevara a cabo una Eleccion General el martes, 4 de Noviembre 2025 para el proposito de elegir tres (3) miembros de Concejo municipal. Los puestos que seran votados son para el Puesto 3 de momento ocupado por Cristy Lenski, el Puesto 4, de momento ocupado por Gretchen Schulz, y el Puesto 5 de momento ocupado por Tod Warner.

El periodo de calificación abre el lunes, 18 de Agosto 2025 a las 8:30 a.m. y cierra el miércoles, 20 de Agosto 2025 a las 4:30 p. m. Las horas de calificación cada día serán de las 8:30 a.m. hasta las 4:30 p.m. Cualquier persona que desea presentarse como candidato debe calificar en la oficina del Secretario Municipal de la Ciudad con un Anuncio de la Candidatura. Los candidatos deben pagar a la Ciudad una tarifa de doscientos cuarenta dólares (\$240.00) para calificar para el puesto de Concejo.

La votación avanzada para las elecciones del 4 de noviembre 2025 será de lunes a viernes, comenzando el martes 14 de Octubre 2025 hasta el viernes 31 de Octubre 2025, con votación los sábados 18 de Octubre 2025 y 25 de Octubre 2025. El horario de votación cada día será de 9:00 a.m. a 5:00 p.m. No habrá votación avanzada el lunes 13 de Octubre 2025 debido al Día de Colón.

La fecha tope para inscripción de votantes es el 6 de Octubre 2025 para toda la persona elegible para votar en la Elección Municipal General y, si es necesario, la segunda vuelta.

Esta elección se celebrará en el Palacio Municipal de Snellville, localizado en el 2342 Oak Road, Snellville, Georgia. Las urnas se abrirán para la Elección General 4 de Noviembre 2025 a las 7:00 a.m. y cierran a las 7:00 p.m. Si ningún candidato recibe el voto mayoritario una segunda vuelta se tomará el martes, 2 de Diciembre 2025 en el mismo lugar.

Presentado el día \_\_\_\_ de Julio, 2025  
Melisa Arnold  
Secretario Municipal de la Ciudad

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## Agenda Item Summary

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Date: July 14, 2025

Prepared by: Mercy Montgomery, Assistant City Manager

Agenda Item: 1<sup>st</sup> Reading-Chapter 6-Alcoholic Beverage Ordinance

Background: An update to the Alcoholic Beverage Ordinance was made in 2020 to establish an Entertainment District that allows for the consumption of alcoholic beverages (sold only by licensed businesses within the district) outside of the physical space of the establishment. Snellville's Entertainment District centers around The Grove and will soon be served by multiple restaurants as well as a brewery and food hall.

Existing policy and the proposed changes mirror best practices across other municipalities with entertainment districts, including several other cities in Gwinnett County.

Recommended changes included in the ordinance update are:

- Update from only paper or plastic containers to “non-glass containers”
- Additional requirement that before sale, establishments in the Entertainment District must affix a specialty sticker (to be designed and managed by the City) indicating the beverage was purchased lawfully for consumption in the district

An amendment to the Entertainment District boundaries to include Greenway Trail: Downtown Loop (or portion) will be considered alongside second read of the proposed ordinance updates.

Financial Impact: None

Recommendation: Approve the Resolution.

Action requested: VOTE to approve the proposed Resolution

Attachment: ORD 2025-14 – Amendment to Chapter 6 - ABO

**STATE OF GEORGIA**

**CITY OF SNELLVILLE**

**ORDINANCE NO. 2025-14**

**AN ORDINANCE TO AMEND THE ALCOHOLIC BEVERAGE ORDINANCE  
(CHAPTER 6); TO PROVIDE FOR AND AMEND ORDINANCES RELATED TO  
OUTSIDE CONSUMPTION OF ALCOHOL; TO PROVIDE SEVERABILITY; TO  
REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND  
FOR OTHER PURPOSES.**

**WHEREAS**, the duly elected governing authority of the City of Snellville, Georgia (the “City”) is the Mayor and Council; and

**WHEREAS**, the Mayor and the Council of the City of Snellville, Georgia, desire to amend portions of its alcoholic beverages ordinance; and

**WHEREAS**, the Mayor and Council have determined that the health, safety, and welfare of the citizens of the City to ordain certain zoning rules and regulations to be consistent with updated legislation regarding the zoning procedures act; and

**WHEREAS**, the Mayor and Council of the City of Snellville, Georgia deem such amendment to be for the betterment and general welfare of the City of Snellville and its inhabitants; and,

**IT IS HEREBY ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF SNELLVILLE, GEORGIA**, and by the authority thereof:

**Section 1.** Section 6-195 of Article 6 of Chapter 6 of the Ordinance of the City of Snellville, Georgia is hereby deleted and replaced with the following:

**“Sec. 6-195. - No outside consumption of alcohol; outdoor alcohol drinking areas.**

(a) Except as provided in this section, it shall be unlawful for any person to consume any alcoholic beverage or possess any alcoholic beverage in an open container in or upon any street, alley, sidewalk or other public way or place in the city or within any public building.

(b) Except as provided in this section, it shall be unlawful for any licensed establishment to dispense any alcoholic beverage in an open container for removal from the premises, and it shall be unlawful for any person to remove any open container of an alcoholic beverage from an alcoholic beverage establishment. It shall be the licensee's responsibility to ensure that no open beverages are sold and carried out.

(c) Except as provided in this section, it is prohibited for customers to gather outside an alcoholic beverage establishment and consume alcoholic beverages.

(d) Consumption of alcohol in an open container outside of a licensed establishment shall be allowed only in the locations specified below:

(1) On the patio of a licensed establishment which meets all of the requirements and is specifically licensed for patio sales in accordance with [section 6-197](#) of this Code;

(2) In a designated special event outdoor alcohol drinking area as defined by and in accordance with [section 6-196](#) of this Code.

(3) Within the Snellville Towne Center Entertainment District in accordance with the following provisions:

a. The boundaries of the Snellville Towne Center Entertainment District are established by a map adopted by resolution of the mayor and city council. A copy of said map is attached hereto and shall be maintained in the office of the city clerk. If no such resolution and map has been adopted or if such resolution and map are repealed, there shall be no area in the city to which this subsection applies.

b. The alcoholic beverage shall be purchased from an establishment licensed for consumption on the premises and located within the Snellville Towne Center Entertainment District. Any establishment licensed to sell alcoholic beverages by the drink for consumption on the premises located within the Snellville Towne Center Entertainment District is authorized to dispense alcoholic beverages in a non-glass container bearing a special city sticker allowing the consumption of the alcohol outside of the premises ("specialty stickers").

c. The alcoholic beverage shall be in a non-glass container and shall not be larger than 16 ounces.

d. Only one drink at a time per person may be carried out of an establishment.

e. It shall be unlawful for any person to drink or attempt to drink any alcoholic beverage from a glass container or to possess an open glass container containing any alcoholic beverage in the Snellville Towne Center Entertainment District.

f. It shall be unlawful for any person to take an alcoholic beverage served in the designated Snellville Towne Center Entertainment District outside of the designated area or into any vehicle.

g. Alcohol may not be carried onto any street except during the temporary period of crossing a street inside designated crosswalks, or if the Snellville Police Department closes a street to vehicular traffic specifically for the purpose of

accommodating an outdoor event. Alcoholic beverages served in the designated Snellville Towne Center Entertainment District may be carried upon the sidewalk.

h. It shall be unlawful for any person to purchase, distribute or consume alcoholic beverages outside of the timeframes provided in [sections 6-90, 6-187](#) and [6-190](#) of this Code.

i. The alcoholic beverage cannot be carried into an establishment that does not serve alcohol unless permitted by the establishment.”

**Section 2.** (a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and



sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

**Section 3.** All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

**Section 4.** This Ordinance was adopted \_\_\_\_\_, 2025. The effective date of this Ordinance shall be the date of adoption unless otherwise stated herein.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

**ORDAINED** this \_\_\_\_ day of \_\_\_\_, 2025.

\_\_\_\_\_  
Barbara Bender, Mayor

*ATTEST:*

\_\_\_\_\_  
Kerry Heatherington, Council Member

\_\_\_\_\_  
Melisa Arnold, City Clerk

\_\_\_\_\_  
Cristy Lenski, Council Member

*APPROVED AS TO FORM:*

\_\_\_\_\_  
Norman Carter, Council Member

\_\_\_\_\_  
John J. Crowley City Attorney  
Powell & Crowley, LLP.

\_\_\_\_\_  
Gretchen Schulz, Council Member

\_\_\_\_\_  
Tod Warner, Mayor Pro Tem

**RESOLUTION OF THE CITY OF SNELLVILLE GEORGIA (the “CITY”) AUTHORIZING PARTICIPATION  
IN AN AMICUS BRIEF IN THE CHANG V. CITY OF MILTON APPEAL PENDING BEFORE THE GEORGIA  
SUPREME COURT**

**WHEREAS**, the Chang v. Milton litigation involves a claim of liability against the City of Milton, Georgia, for personal injuries due to a 2016 vehicle collision with a fixed obstruction (a masonry planter) located on City-owned right of way where the obstruction was outside the motoring lanes of travel;

**WHEREAS**, the masonry planter had been at the same location since 1992 and had never been the subject of a complaint or prior accident;

**WHEREAS**, at the trial court, the City of Milton was found to be partially at fault and a jury awarded money damages against the City of Milton of \$35,000,000;

**WHEREAS**, on September 16, 2024, the Court of Appeals affirmed the findings of the trial court, City of Milton v. Chang, et. al., 373 Ga. App. 667 (2024) (Court of Appeals ruling);

**WHEREAS**, on June 24, 2025, the Supreme Court of Georgia granted certiorari, Supreme Court docket number S25G0476;

**WHEREAS**, the Georgia Supreme Court identified three issues upon which it wanted the Parties to focus in their appellate briefing:

1. Is the design and placement of objects on a shoulder of a roadway part of the ministerial duty of a municipality to keep its “streets and sidewalks in a reasonably safe condition” or is it a governmental function? Compare Mayor, Etc., of Dalton v. Wilson, 118 Ga. 100 (44 SE 830) (1903) with Town of Fort Oglethorpe v. Phillips, 224 Ga. 834 (165 SE2d 141) (1968). See generally OCGA § 36-33-1.
2. Is the placement of a planter on the shoulder of a roadway a “defect[] in the public roads of [the municipality’s] municipal street system”? See OCGA § 32-4-93 (a).
3. For municipal immunity to be waived under the circumstances of this case, must the plaintiff show that the municipality violated its ministerial duty to keep its “streets and sidewalks in a reasonably safe condition” and that the planter on the shoulder of the roadway is a “defect[] in the public roads of [the municipality’s] municipal street system”? Please address the interplay between OCGA § 36-33-1 and OCGA § 32-4-93 (a).

**WHEREAS**, the CITY believes that answers to the above legal questions are of significant value to its citizens and residents;

**WHEREAS**, the CITY believes that Supreme Court guidance on such questions may lead to the Court of Appeals ruling being overturned

**WHEREAS**, the CITY believes the Court of Appeals ruling is inconsistent with existing legal precedent; and,

**WHEREAS**, the CITY believes that it is in the best interests of the health, welfare, and safety of its citizens that the Court of Appeals ruling be reversed and that the questions presented by the Supreme Court be answered in a way that benefits Georgia’s cities.

**NOW THEREFORE BE IT RESOLVED**, that the CITY does hereby authorize participation in an amicus brief before the Georgia Supreme Court asking that the Court of Appeals ruling be reversed and that the Supreme Court’s three proffered questions be answered in a way that is legally advantageous to Georgia’s cities. An amicus brief so tendered may include the City’s name as a participating party.

This \_\_\_\_\_, day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Barbara Bender, Mayor

*ATTEST:*

\_\_\_\_\_  
Tod Warner, Mayor Pro Tem

\_\_\_\_\_  
Melisa Arnold, City Clerk

\_\_\_\_\_  
Norman A. Carter Jr., Council Member

*APPROVED AS TO FORM:*

\_\_\_\_\_  
Kerry Hetherington, Council Member

\_\_\_\_\_  
John J. Crowley, City Attorney  
Powell & Edwards, Attorneys at Law, P.C.

\_\_\_\_\_  
Cristy Lenski, Council Member

\_\_\_\_\_  
Gretchen Schulz, Council Member

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## Agenda Item Summary

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**Date:** July 14, 2025

**Prepared by:** Lt. Ray Gunter

**Agenda item:**

Consideration and Action on Surplus of City Equipment

1. 49 Laptop Computers
2. 28 Desk Top Computers with Monitors
3. Miscellaneous computer peripherals

**Background:**

These Items were purchased over the last 5 years and are no longer needed or maintained.

**Financial Impact:**

There is no cost to list the items on GovDeals, the buyer pays the commission.

**Recommendation:**

Approve the surplus of the equipment for disposal.

**Action requested:**

Motion and affirmative vote to approve the listed vehicles and equipment for surplus.

**Attachments:**

- List of Items with serial Numbers

## Computer Equipment for Surplus

July 14, 2025

Serial number	Model	Maker
3LTSA77059	CF-31WBL441M	Panasonic
5AKYA09135	CF-31WBL441M	Panasonic
8IKYB92426	CF-30FQHADAM	Panasonic
4HTYA25306	CF-31WBG15LM	Panasonic
8IKYB88360	CF-30FCDALAM	Panasonic
4ETSA08406	CF-31WBL441M	Panasonic
2LTYA12871	CF-31SALGB1M	Panasonic
4LKYA03131	CF-31WBL441M	Panasonic
1HTSA09140	CF-31JEGAX1M	Panasonic
0JKYA31745	CF-31AAB702M	Panasonic
1CKYA58315	CF-31AAB702M	Panasonic
4ETSA08386	CF-31WBL441M	Panasonic
4ETSA08387	CF-31WBL441M	Panasonic
4ETSA08321	CF-31WBL441M	Panasonic
1GTSA04319	CF-31Q5AAX1M	Panasonic
4HTYA22399	CF-31WBG15LM	Panasonic
0JKYA31641	CF-31AAB702M	Panasonic
2LTYA12603	CF-31SALGB1M	Panasonic
1GKYB76907	CF-31AGAEA1M	Panasonic
4LKYA02910	CF-31WBL441M	Panasonic
4ETSA08405	CF-31WBL441M	Panasonic
1HTSA08967	CF-31JEGAX1M	Panasonic
5AKYA10791	CF-31WBL441M	Panasonic
3LTSA77022	CF-31WBL441M	Panasonic
1CKYA58037	CF-31AAB702M	Panasonic
0JKYA31733	CF-31AAB702M	Panasonic
8AKYA02709	CF-30FWSAZAM	Panasonic
4LKYA02888	CF-31WBL441M	Panasonic
4ETSA08381	CF-31WBL441M	Panasonic
3LTSA77035	CF-31WBL441M	Panasonic
3LTSA77117	CF-31WBL441M	Panasonic
8IKYB93199	CF-30FQHADAM	Panasonic
1HTSA08356	CF-31JEGAX1M	Panasonic
4HTYA25534	CF-31WBG15LM	Panasonic
4LKYA03089	CF-31WBL441M	Panasonic
4ETSA08366	CF-31WBL441M	Panasonic
4HTYA25559	CF-31WBG15LM	Panasonic

# Computer Equipment for Surplus

July 14, 2025

SNSCD44733FJ	15-U010DX	HP
bj20gs1	LATITUD	Dell
C96NCG1	CN0XM0064864384	Dell
GPC18K1	LATITUD 2100	Dell
2UA9140609	DC7900	HP
2UA9070NH3	DC7900	HP
CKJ2W91	OPTIPLEX GX620	DELL
2UA9070NJ5	D9000	HP
2CE2261M9M	PAVILION DV6	HP
4ETSA08358	CF-31WBL441M	Panasonic
1DKYB62151	CF-31AGAEA1M	Panasonic
1FKYB70432	CF-31AAB702M	Panasonic
H9WCN61	INSPIRON	DELL
67155911K	Satellite a135	TOSHIBA
5CD44733GL	15-U010DX	SAMSUNG
5CD4473GQ	15-U010DX	SAMSUNG
BSGLNC1	PRECISION 390	DELL
7M6VMS1	OPTIPLEX 990	DELL
5DYQNW1	OPTIPLEX 7010	DELL
CCXGYV1	OPTIPLEX 3010	DELL
8Y8WJ81	OPTIPLEX GX620	DELL
H1N18V1	OPTIPLEX 7010	DELL
8LWD3F1	PRECISION 390	DELL
H3H7X12	OPTIPLEX 7010	DELL
MXL0161L2H	COMPAQ 8000	DELL
86D0491	OPTIPLEX GX620	DELL
7TDKQG1	OPTIPLEX 755	DELL
CCXHYV1	OPTIPLEX 3010	DELL
CAG4C10015711	T5026	EMACHINES
9GTTC61301	CF54	Panasonic
9HTTC75527	CF54	Panasonic
9HTTC75582	CF54	Panasonic
9HTTC75652	CF54	Panasonic
9HTTC75636	CF54	Panasonic
9HTTC75613	CF54	Panasonic
1DTTA27602	FZ-55	Panasonic
4HTYA25678	CF-31	Panasonic
CMHC8V1	Optiplex 9010	Dell

Computer Equipment for Surplus

July 14, 2025

C37C8C2	XPS	Dell
5AKYA09233	CF-31	Panasonic
Misc Computer peripherals		