

**DOWNTOWN DEVELOPMENT AUTHORITY DIRECTORS MEETING
CITY OF SNELLVILLE, GA
MEETING NOTICE
Agenda**

TYPE OF MEETING

- () SPECIAL CALLED
(X) REGULAR MONTHLY MEETING
() CALLED

**(X) A QUORUM OF THE MEMBERS OF THE FOLLOWING PUBLIC
AGENCIES MAY BE IN ATTENDANCE AT THIS MEETING:**

(X) MAYOR & COUNCIL

(X) DOWNTOWN DEVELOPMENT AUTHORITY OF SNELLVILLE

(X) DEVELOPMENT AUTHORITY OF SNELLVILLE

(X) URBAN REDEVELOPMENT AGENCY OF SNELLVILLE

DATE OF NOTICE: Monday, October 16, 2023

DATE OF MEETING: Wednesday, October 18, 2023

TIME OF MEETING: 4:00 PM

LOCATION: Snellville City Hall – 2nd Floor, Room 259

AGENDA:

A. CALL TO ORDER

B. MINUTES

C. REPORTS

- A. Financial, Dan LeClair
- B. Cobblestone, Angie Strickland
- C. Grove, Matthew Pepper

D. NEW BUSINESS

- A. Recommendation for the Snellville Tourism and Trade Board.

E. OLD BUSINESS

F. EXECUTIVE SESSION

G. ANNOUNCEMENTS

- The Redevelopment Peer Tour is on Thursday and Friday, October 19 – 20, 2023.
- The Metro Atlanta Redevelopment Summit is from 8 AM – 2 PM on November 2, 2023.
- The next regular meeting is on November 15, 2023 at 4 PM at City Hall.

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H. PUBLIC COMMENTS

I. ADJOURNMENT

NOTIFICATION:

GWINNETT DAILY POST

5:45 PM 10/16/2023

ATLANTA JOURNAL "GWINNETT EXTRA"

5:45 PM 10/16/2023

As set forth in the Americans with Disabilities Act of 1992, the City of Snellville does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Butch Sanders, 2342 Oak Road, Snellville, Georgia 30078 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

The City of Snellville will assist citizens with special needs given proper notice (seven working days). Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Snellville should be directed to ADA Coordinator, 2342 Oak Road, Snellville, Georgia 30078, telephone number 770-985-3503.

EXECUTIVE SESSION

An Executive session may be called to discuss pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the open meetings act pursuant to O.C.G.A. section 50-14-2-(1). Further, discussion may include future acquisition, disposition, contract to purchase, and lease of real estate, which is excluded from the open meetings act pursuant to

O.C.G.A. section 50-14-3-(4). Upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. section 50-14-3-(6).

**DOWNTOWN DEVELOPMENT AUTHORITY DIRECTORS MEETING
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MEETING MINUTES**

September 20, 2023

Members: Don Britt, Chair; Emmett Clower, Vice-Chair; Dan LeClair, Deborah Jones, and Rafiq Ukani. Dave Emanuel and Jamey Toney were absent.

Guests: Angie Strickland, Cobblestone Property Manager; Matthew Pepper, Assistant City Manager.

CALL TO ORDER

Mr. Britt called the meeting to order at 4:00 PM.

APPROVAL OF MINUTES

Mr. Clower made a motion, seconded by Ms. Jones, to approve the minutes for the meeting held on August 16, 2023. Five (5) in favor and zero (0) opposed, motion approved.

REPORTS

Financial Report

Mr. LeClair provided the financial report for August 2023.

Cobblestone Report

Ms. Strickland provided a report on Cobblestone.

The Grove Report

Mr. Pepper provided a report on the Grove project.

NEW BUSINESS

None

OLD BUSINESS

None

EXECUTIVE SESSION

None

ANNOUNCEMENTS

None

PUBLIC COMMENTS

None

ADJOURNMENT

Mr. Clower made a motion, seconded by Mr. LeClair, to adjourn. Five (5) in favor and zero (0) opposed, motion approved. The meeting adjourned at 4:18 PM.

**DOWNTOWN DEVELOPMENT AUTHORITY DIRECTORS MEETING
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Approved as presented.

_____ Downtown Development Authority, Chair	_____ Secretary

Cobblestone Meeting Notes

October 18, 2023

Old Business:

- 1) Public Works will trim the city trees on the sides of Buildings C and D.

New Business:

- 1) E-201
 - a) Staff patched and painted the remaining two-thirds of the office to make it ready for showing. We replaced bad ceiling tiles, as well.
 - b) All Star, E-200, expressed interest (again) to expanding into a larger space. Last week, staff sent an email to the DDA regarding upgrading the carpet. Staff informed All Star that we were increasing the rent with the fresh paint. They countered with a request to install flooring for a reduced rent. Staff informed them that they must use the DDA's vendor for the install as well as any work done in their office.
 - c) Last month, All State stated they wanted D-100.

Available Space/Interest:

- 1) C-201 – 1,362 sf; we have received interest from a local real estate company.
- 2) E-201 – 1,375 sf; we have had multiple viewings from E-200 tenants.
- 3) D-100 – 1,567 sf; \$4,168 – we have received no calls on this suite.

Executive Suites:

- 1) C-211 – 163 sf; we have not received any interest.
- 2) C-216/217 – 416 sf; we have received interest from a business service office.