

**DOWNTOWN DEVELOPMENT AUTHORITY  
CITY OF SNELLVILLE**

**Agenda**

**TYPE OF MEETING**

- (    ) SPECIALLY CALLED  
( X ) REGULAR MONTHLY MEETING  
(    ) CALLED

DATE OF NOTICE:            Tuesday, November 17, 2015  
DATE OF MEETING:           Thursday, November 19, 2015

TIME OF MEETING:           4:00 PM  
LOCATION:                      Snellville City Hall –Conference Room 145

**AGENDA:**

**I.        CALL TO ORDER**

**II.       MINUTES AND FINANCIAL REPORT**

**III.      OLD BUSINESS**

1.    Update and Discussion of Phase 1 status report for the wayfinding program.

**IV.      NEW BUSINESS**

1.    Consideration of Butler Snow LLP Ad Hoc Engagement Letter.
2.    Review of IMG Invoice no. 3326.1, Progress Billing.

**V.       ANNOUNCEMENTS**

1.    Next Meeting: December 17 at 5:00PM in City Hall.

**VI.      PUBLIC COMMENTS**

**VII.     EXECUTIVE SESSION**

**VIII.    ADJOURNMENT**

Executive session to discuss pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the open meetings act pursuant to O.C.G.A. section 50-14-2-(1).

To discuss future acquisition of real estate, which is excluded from the open meetings act pursuant to O.C.G.A. section 50-14-3-(4).

Upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. section 50-14-3-(6).

**NOTIFICATION:**

|                                 |         |            |
|---------------------------------|---------|------------|
| GWINNETT DAILY POST             | 2:00 PM | 11/17/2015 |
| ATLANTA JOURNAL "GWINNETT EXTRA | 2:00 PM | 11/17/2015 |

As set forth in the Americans with Disabilities Act of 1992, the City of Snellville does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Butch Sanders, 2342 Oak Road, Snellville, Georgia 30078 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

The City of Snellville will assist citizens with special needs given proper notice (seven working days). Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Snellville should be directed to ADA Coordinator, 2342 Oak Road, Snellville, Georgia 30078, telephone number 770-985-3503.