

**DOWNTOWN DEVELOPMENT AUTHORITY DIRECTORS
SPECIAL CALLED MEETING
CITY OF SNELLVILLE, GA
MEETING MINUTES**

February 28, 2022

Members: Don Britt, Chairman; Dave Emanuel, Emmett Clower, Deborah Jones, Dan LeClair and Rafiq Ukani. Billy Franklin was absent.

Guests: Chuck Ross, City Attorney; Matthew Pepper, Assistant City Manager.

CALL TO ORDER

Mr. Britt called the meeting to order at 5:00 PM.

NEW BUSINESS

Consideration and Acton on the lease agreement for the Market Hall at the Grove

Mr. Ross presented the lease agreement for the Market Hall at the Grove. During the discussion, the Authority requested that Mr. Ross amend the agreement to allow the city complimentary use of the event space on the second floor four (4) times a year. Mr. Ross will share the Authority's proposed amendment with tenant, The Vigor Group LLC.

Mr. Clower made a motion, seconded by Mr. Emanuel, that the Authority authorize Don Britt, Chairman, to execute a lease agreement with The Vigor Group LLC, the tenant, for the use of The Hall at the Mercantile located at The Grove at Towne Center. Six (6) in favor and zero (0) opposed.

OLD BUSINESS

Discussion on Plans for Improvements to Cobblestone Property

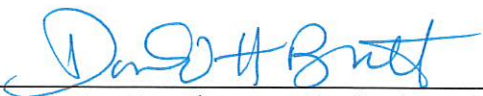
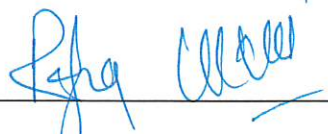
The Authority reviewed the proposal prepared by Collaborative Infrastructure Services, Inc. to hire Larry Kaiser to provide engineering services to complete the proposed improvements to the Cobblestone Property.

Mr. Clower made a motion, seconded by Mr. Emanuel, that the Authority authorize Don Britt, Chairman, to execute a contract with Collaborative Infrastructure Services, Inc., for an amount not to exceed \$33,350 to provide engineering services to complete the proposed improvements to the Cobblestone Property. Six (6) in favor and zero (0) opposed.

ADJOURNMENT

Mr. LeClair made a motion, seconded by Mr. Clower, to adjourn. Six (6) in favor and zero (0) opposed, motion approved. The meeting adjourned at 5:25 PM.

Approved as presented.

 Downtown Development Authority, Chair	 Secretary
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