

**DOWNTOWN DEVELOPMENT AUTHORITY DIRECTORS MEETING
CITY OF SNELLVILLE, GA
MEETING MINUTES**

May 17, 2023

Members: Don Britt, Chairman; Emmett Clower, Vice-Chairman; Dan LeClair, Jamey Toney, Deborah Jones, and Rafiq Ukani. Dave Emanuel was absent.

Guests: Tod Warner, Mayor Pro Tem; Angie Strickland, Cobblestone Property Manager; Matthew Pepper, Assistant City Manager.

CALL TO ORDER

Mr. Britt called the meeting to order at 4:02 PM.

APPROVAL OF MINUTES

Mr. Clower made a motion, seconded by Mr. LeClair, to approve the minutes for the meeting held on April 19, 2023. Six (6) in favor and zero (0) opposed, motion approved.

REPORTS

Financial Report

Mr. LeClair provided the financial report for April 2023.

Cobblestone Report

Ms. Strickland provided a report on the Cobblestone Office Park. During the report, Ms. Strickland requested the Authority's direction on waiving the Personal Guaranty requirement for the tenant in G-201/2. During the discussion, the Authority reached a consensus to offer two (2) options to the tenant:

1. Sign a one-year lease for \$2,300 per month. The lease will include the Personal Guaranty.
2. Sign a month-to-month lease for \$2,500 per month, without the Personal Guaranty.

Ms. Strickland will present these two (2) options to the tenant.

The Authority continued the discussion on combining the common space in D-100.

Ms. Strickland reported that a new tenant has signed a two-year lease for F-200.

The Grove Report

Mr. Pepper provided a report on the Grove project.

NEW BUSINESS

None.

OLD BUSINESS

Discussion on Progress of Cobblestone Capital Improvement Project

Mr. Pepper reported that Multiplex needs to complete the replacement of a few doors and thresholds. The Authority briefly discussed the plans for landscape improvements at Cobblestone.

EXECUTIVE SESSION

None

**DOWNTOWN DEVELOPMENT AUTHORITY DIRECTORS MEETING
CITY OF SNELLVILLE, GA
MEETING MINUTES**

ANNOUNCEMENTS

None


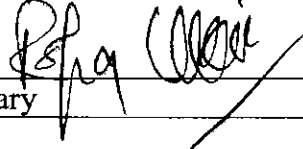
PUBLIC COMMENTS

None

ADJOURNMENT

Mr. Toney made a motion, seconded by Ms. Jones, to adjourn. Six (6) in favor and zero (0) opposed, motion approved. The meeting adjourned at 4:42 PM.

Approved as presented.

 _____ Downtown Development Authority, Chair	 _____ Secretary
---	--