

**DOWNTOWN DEVELOPMENT AUTHORITY DIRECTORS MEETING  
CITY OF SNELLVILLE, GA  
MEETING MINUTES**

May 18, 2022

Members: Billy Franklin, Vice Chairman; Dave Emanuel, Dan LeClair, and Deborah Jones. Don Britt, Rafiq Ukani, and Emmet Clower were absent.

Guests: Angie Strickland, Cobblestone Property Manager; Larry Kaiser, Project Engineer with Collaborative Infrastructure Services; Matthew Pepper, Assistant City Manager.

**CALL TO ORDER**

Mr. Franklin called the meeting to order at 4:05 PM.

**APPROVAL OF MINUTES**

Mr. LeClair made a motion, seconded by Ms. Jones, to approve the minutes for the meeting held on April 20, 2022. Four (4) in favor and zero (0) opposed, motion approved.

**REPORTS**

Financial Report

Mr. LeClair provided a financial report for April 2022.

Cobblestone Report

Ms. Strickland provided a report on the Cobblestone Office Park.

The Grove Report

Mr. Pepper provided a report on the Grove project.

**NEW BUSINESS**

Consideration and Action on the Contract with Multiplex to Complete the Capital Improvements on the Cobblestone Properties

The Authority reviewed the bid proposal from Multiplex. During the discussion, Mr. Kaiser reviewed the contract and scope of work with the Authority. In addition, Mr. Kaiser explained that, if the Authority approved the contract, he would organize a preconstruction meeting with Multiplex. He invited Authority members to attend the meeting. Mr. Franklin agreed to attend on behalf of the Authority.

*Mr. Emanuel made a motion, seconded by Mr. LeClair, that the Authority approve, and authorize Mr. Britt to sign, the contract with Multiplex for \$799,668.66 to complete the capital improvements at Cobblestone as outlined in the scope of work. Four (4) in favor and zero (0) opposed.*

**OLD BUSINESS**

Consideration and Action on the Proposed Entrance Concepts for Cobblestone

The Authority reviewed the proposed entrance concepts for Cobblestone prepared by Root Design Studio. During the review, the Authority discussed taking a phased approach to completing the entrance improvements as part of the overall landscape plan.

*Mr. Emanuel made a motion, seconded by Ms. Jones, that the Authority approve the proposed entrance concepts as prepared by Root Design Studio. Four (4) in favor and zero (0) opposed.*

**DOWNTOWN DEVELOPMENT AUTHORITY DIRECTORS MEETING  
CITY OF SNELLVILLE, GA  
MEETING MINUTES**

Report on the Closing for Phase II

Mr. Pepper reported to the DDA that closing for Phase II had taken place earlier that day.

**EXECUTIVE SESSION**

None

**ANNOUNCEMENTS**

None

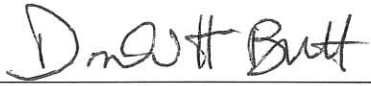
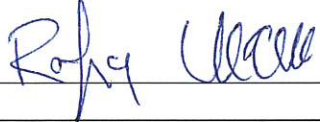
**PUBLIC COMMENTS**

None

**ADJOURNMENT**

Mr. Emanuel made a motion, seconded by Mr. LeClair, to adjourn. Four (4) in favor and zero (0) opposed, motion approved. The meeting adjourned at 5:01 PM.

Approved as presented.

 _____ Downtown Development Authority, Chair	 _____ Secretary
--	---