

**DOWNTOWN DEVELOPMENT AUTHORITY DIRECTORS MEETING  
CITY OF SNELLVILLE, GA  
MEETING MINUTES**

Wednesday, May 21, 2025

Members: Don Britt, Chair; Norman Carter, Jr., Emmett Clower, and Jamey Toney were present. Dan LeClair, Deborah Jones, and Rafiq Ukani were absent.

Guests: Matt Pepper, City Manager; Mercy Montgomery, Assistant City Manager; Jan Harris, Downtown Development Director; Angie Strickland, Cobblestone Office Park Property Manager; Jay Crowley, City Attorney; and Ramon Gonzalez, Thrive Co-Founder and CEO

**CALL TO ORDER**

Mr. Britt called the meeting to order at **4:00 PM**.

**MINUTES**

Mr. Clower made a motion, seconded by Mr. Carter, to approve the minutes for the meeting held on April 16, 2025. Four (4) in favor and zero (0) opposed, motion approved.

**REPORTS**

- A. Financial Report Ms. Montgomery provided the financial report for April, 2025.
- B. Cobblestone Report Ms. Strickland provided a report on the Cobblestone Property.
- C. The Grove Report Ms. Montgomery provided a report on the Grove project.

**NEW BUSINESS**

None

**OLD BUSINESS**

None

**EXECUTIVE SESSION**

Mr. Britt read the closed meeting notice into the record as follows:

- To authorize negotiations to purchase, dispose of, or lease property; authorize the ordering of an appraisal related to the acquisition or disposal of real estate; enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or enter into an option to purchase, dispose of, or lease real estate subject to approval in a subsequent public vote, which is excluded from the Open Meetings Act pursuant to Section 50-14-3(b)(1)
- Upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. Section 50-14-3(b)(2).

Mr. Clower made a motion, seconded by Mr. Toney to enter the Executive Session. Four (4) in favor and zero (0) opposed.

The board entered into Executive Session at 4:20 PM.

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Mr. Clower made a motion, seconded by Mr. Toney to exit the Executive Session. Four (4) in favor and zero (0) opposed.

The board exited Executive Session at 4:47 PM.

Mr. Toney made a motion, seconded by Mr. Clower to amend the agenda to add two items: (1) discussion of a request by Thrive OC Snellville, LLC for a first amendment to the lease agreement, and (2) discussion of a salary increase for an employee. Four (4) in favor and zero (0) opposed.

Mr. Clower made a motion, seconded by Mr. Toney, to approve the first amendment to the lease agreement with Thrive OC Snellville, LLC. Four (4) in favor and zero (0) opposed.

Mr. Toney made a motion, seconded by Mr. Clower to approve a 9% increase to Cobblestone Office Park Property Manager Angie Strickland's base salary. Four (4) in favor and zero (0) opposed.

**ANNOUNCEMENTS**

The next regular meeting is scheduled for Wednesday, June 18<sup>th</sup> at 4 PM at City Hall.

**PUBLIC COMMENTS**


None

**ADJOURNMENT**

Mr. Carter made a motion, seconded by Mr. Toney, to adjourn. Four (4) in favor and zero (0) opposed, motion approved.

The meeting adjourned at **4:55 PM**.

Approved as presented.

 Downtown Development Authority, Chair	 Secretary
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