

**DOWNTOWN DEVELOPMENT AUTHORITY DIRECTORS MEETING
CITY OF SNELLVILLE, GA
MEETING MINUTES**

July 20, 2022

Members: Don Britt, Chairman; Billy Franklin, Vice Chairman; Rafiq Ukani, Dave Emanuel, Deborah Jones, Emmet Clower, and Dan LeClair.

Guests: Angie Strickland, Cobblestone Property Manager; Larry Kaiser, Project Engineer with Collaborative Infrastructure Services; Collaborative Matthew Pepper, Assistant City Manager.

CALL TO ORDER

Mr. Britt called the meeting to order at 4:00 PM.

APPROVAL OF MINUTES

Mr. Clower made a motion, seconded by Mr. Emanuel, to approve the minutes for the meeting held on June 15, 2022. Seven (7) in favor and zero (0) opposed, motion approved.

REPORTS

Financial Report

Mr. LeClair provided the financial report for June 2022.

Cobblestone Report

Ms. Strickland provided a report on the Cobblestone Office Park.

The Grove Report

Mr. Pepper provided a report on the Grove project.

NEW BUSINESS

Consideration and Action on Potential Lease for D-102

Ms. Strickland shared with the Authority that some individuals have expressed an interest in leasing D-102. She shared the terms with the Authority. She will update the Authority on the outcome of the negotiation with the potential tenant.

Consideration and Action on Renter's Insurance Requirement

The Authority discussed whether they should approve a provision to require tenants to possess renter's insurance prior to signing a lease. During the discussion, the Authority reached a consensus that each tenant will have the opportunity to sign a waiver for renter's insurance. In addition, the Authority agreed that all tenants must possess liability insurance.

OLD BUSINESS

Discussion on Progress of Cobblestone Capital Improvement Project

Mr. Kaiser presented the project engineer's monthly progress report on the Cobblestone Capital Improvement Project.

EXECUTIVE SESSION

None

ANNOUNCEMENTS

None

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PUBLIC COMMENTS

None


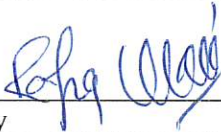
**VISIT TO THE COBBLESTONE PROPERTY WITH COLLOBORATIVE
INFRASTRUCTURE SERVICES**

During site visit, Larry Kaiser led the Authority on a site visit of the Cobblestone property. During the site visit, the Authority selected the paint color for the sideboards, soffit, and fascia.

ADJOURNMENT

Mr. Ukani made a motion, seconded by Mr. Emanuel, to adjourn. Seven (7) in favor and zero (0) opposed, motion approved. The meeting adjourned at 5:30 PM.

Approved as presented.

 _____ Downtown Development Authority, Chair	 _____ Secretary
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