

**DOWNTOWN DEVELOPMENT AUTHORITY DIRECTORS MEETING
CITY OF SNELLVILLE, GA
MEETING MINUTES**

November 15, 2023

Members: Emmett Clower, Vice-Chair; Deborah Jones, Jamey Toney, and Rafiq Ukani. Don Britt, Dave Emanuel, and Dan LeClair were absent.

Guests: Angie Strickland, Cobblestone Property Manager; Matthew Pepper, Assistant City Manager.

CALL TO ORDER

Mr. Clower called the meeting to order at 4:02 PM.

APPROVAL OF MINUTES

Mr. Toney made a motion, seconded by Mr. Ukani, to approve the minutes for the meeting held on October 18, 2023. Four (4) in favor and zero (0) opposed, motion approved.

REPORTS

Financial Report

The Authority did not review a financial report.

Cobblestone Report

Ms. Strickland provided a report on Cobblestone. During the report, the Authority members discussed the interior design standard for the office suites at Cobblestone.

The Grove Report

Mr. Pepper provided a report on the Grove project.

NEW BUSINESS

Consideration and Action on Amended Sub-Lease Agreement with THRIVE Coworking

Mr. Pepper presented to the Authority the proposed minor changes from Gwinnett County on the sub-lease agreement between the Authority and THRIVE Coworking.

Mr. Toney made a motion, seconded by Ms. Jones, to approve the amended sub-lease with THRIVE Coworking and authorize Don Britt as Chair of the Downtown Development Authority to execute the lease. Four (4) in favor and zero (0) opposed, motion approved.

Consideration and Action on Assignment of Lease

Mr. Pepper presented to the Authority the Intergovernmental Contract and Assignment of Lease between the City and the Authority for the second floor library space.

Mr. Toney made a motion, seconded by Ms. Jones, to approve the Intergovernmental Contract and Assignment of Lease and authorize Don Britt as Chair of the Downtown Development Authority to execute the contract. Four (4) in favor and zero (0) opposed, motion approved.

OLD BUSINESS

None

EXECUTIVE SESSION

None

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ANNOUNCEMENTS

The Authority reached a consensus to cancel the Wednesday, December 20 meeting.


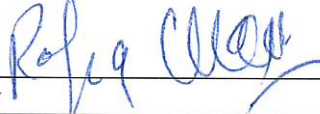
PUBLIC COMMENTS

None

ADJOURNMENT

Mr. Toney made a motion, seconded by Mr. Ukani, to adjourn. Four (4) in favor and zero (0) opposed, motion approved. The meeting adjourned at 4:45 PM.

Approved as presented.

 _____ Downtown Development Authority, Chair	 _____ Secretary
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