

**DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF SNELLVILLE**

**Specially Called Meeting Minutes
March 13, 2014**

I. CALL TO ORDER

Buddy Scott called the meeting to order at 4:04PM. Present: Directors: Buddy Scott, Nelson Williams, Cecil Sellers, Tom Witts, Dan, Jack Poles. A quorum was present. Others: Eric Van Otteren, Brian Arrington, Roy Whitehead, Butch Sanders and Jason Thompson.

II. Discussion regarding Wisteria property proposer

The DDA Directors conversed with proposed project team members regarding the Wisteria property RFP and future opportunities. Members present from the proposed project team were Stephen Arms, Bill de St. Aublin, Thurston Cooke, and Daniel Kim.

The concepts and ideas in the RFP response were discussed.

No action was taken.

III. Master Signage RFP discussion

The DDA Directors discussed the proposal submitted by SkyDesign. Buddy shared the discussion from a March 11 meeting with Todd Vaught and Eric Van Otteren. The purpose of the March 11 meeting was to create a common understanding of the intent for both the proposer, SkyDesign, and the DDA for the Master Public Signage Plan. The discussion revealed that an expansion of the proposed scope of work was needed to include a branding review. Todd Vaught is to revise is cost and submit it to Eric Van Otteren.

IV. ADJOURNMENT

The meeting adjourned at 5:15PM.