

DOWNTOWN DEVELOPMENT AUTHORITY CITY OF SNELLVILLE

Meeting Minutes

April 2, 2015

(The March 19 regularly scheduled meeting of the DDA Directors was postponed. The business was conducted at this specially called meeting held April 2, 2015.)

I. CALL TO ORDER

The meeting was called to order at 4:00PM. Directors present: Buddy Scott, Nelson Williams, Jack Poles and Tom Witts. Also present were Eric Van Otteren, Wayne Baxter, Monkey Wrench Brewery and Diane Krause.

II. MINUTES AND FINANCIAL REPORT

The minutes and financial report were postponed to a future meeting.

III. OLD BUSINESS

1. Discussion of the notes from the DDA planning session. – There was no discussion of this material.
2. Discussion of a 2015 DDA Budget. – The Directors briefly discussed budget development.
3. Discussion of Status of Master Signage project. – Buddy talked about the Wayfinding Request for Bids, its time schedule and anticipated action options. The Request for Proposals document was reviewed and the Directors asked that the final document be distributed to them.
4. Review of Monkey Wrench Brewery. – Wayne shared with the Directors an update of his process and status.
5. Update and conversation regarding the ARC Tactical Urbanism Demonstration project grant – Snellville Wisteria City Market. – Eric shared with the Directors regarding the planning underway by the Work Committee. The DDA Directors approved the purchase of one table at the Market Celebration. The cost of the table is \$200.

IV. NEW BUSINESS

1. Review and decision on signage for The Towne Green. – The Towne Green Request for Bids was discussed and the signage package that is part of the project. The DDA Directors asked for The Towne Green sign package be included in the Wayfinding Requests for Bids.

V. ANNOUNCEMENTS

1. The next regularly scheduled meeting is April 16 at 4:00PM in City Hall.

VI. PUBLIC COMMENTS

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Motion was made to adjourn by Nelson, seconded by Sam. All approved.
Meeting adjourned at 4:43PM.

DRAFT - Not for Distribution