

DOWNTOWN DEVELOPMENT AUTHORITY CITY OF SNELLVILLE

Meeting Minutes June 18, 2015

I. CALL TO ORDER

The meeting was called to order at 4:03PM. Directors present: Buddy Scott, Nelson Williams, Sam Roper and Tom Witts. Also present were Eric Van Otteren and Dexter Harrison. The Directors unanimously voted to add a discussion of appointments for Directors whose terms end June 30, 2015. The discussion item was added as item number three under New Business.

II. MINUTES AND FINANCIAL REPORT

Minutes were approved for the Specially Called meeting on April 2. The March 19 meeting was postponed to April 2. The Treasurer submitted a working copy of transactions from the Community and Southern Bank Account. The treasurer did not have the CD statements and therefore the position and balance of the account were not available.

III. OLD BUSINESS

1. Discussion of ARC Technical Assistance Project – The Directors briefly discussed the presentation by Stephen Causby to the Board at the previous meeting and to Mayor and Council at the last Regular Meeting. A suggestion was made to encourage the researchers to seek examples similar to Snellville and our Towne Center project.
2. Discussion of Status of Master Signage project – There was a discussion of next steps for the Wayfinding proposals. The directors proposed inviting a preferred three companies each for a one-hour conversation about their bid. These sessions are to be scheduled for the July 16 meeting. Eric was directed to ask Todd Vaught to identify his top three recommendations. The three recommended proposers are to be invited to the interview sessions after the list is reviewed.
3. Discussion of next steps related to the Snellville Wisteria City Market - The Wisteria City Market was affirmed as a success. There was a broad discussion of possible next steps and options. The Directors agreed that the next step was to wait for the research that is currently being undertaken by the Atlanta Regional Commission.

IV. NEW BUSINESS

1. Regal Theatre Introduction – Eric shared a recent contact with Regal Theaters and their interest in The Towne Center @ Snellville. Regal is waiting for a formal announcement from Carmike's Theater regarding their move to Snellville Exchange.
2. Memorial/Labyrinth Park plan sign – Eric reviewed the Memorial Park bid process that will be initiated in August. Nelson proposed that the DDA pay to have one additional temporary sign built. Sam seconded the expenditure of \$750. The vote was unanimous.
3. Discussion of Director's terms that are ending June 30, 2015. The terms of Buddy Scott and Sam Roper end June 30, 2015. After some discussion, the Directors affirmed the reappointment of Buddy and Sam to their respective posts for a new term.

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V. ANNOUNCEMENTS

1. Next Meeting: June 18 at 4:00PM in City Hall.

VI. PUBLIC COMMENTS

Motion was made to adjourn by Nelson, seconded by Sam. All approved.
Meeting adjourned at 5:18 PM.