

# **DOWNTOWN DEVELOPMENT AUTHORITY CITY OF SNELLVILLE**

## **Meeting Minutes August 21, 2014**

### **I. CALL TO ORDER**

The meeting was called to order at 4:22PM. Directors present: Buddy Scott, Nelson Williams, Tom Witts, and Jack Poles. Buddy Scott added to the agenda the discussion of a vacant Director post and the potential nomination of Sam Roper to the empty Director position for Post 5. The agenda addition was approved by the DDA Directors present.

### **II. MINUTES AND FINANCIAL REPORT**

Minutes were approved as presented. No Financial Report.

### **III. OLD BUSINESS**

1. The 2014 action plan. There was a general discussion of the action plan.
2. Update Report on the Master Signage Project. Director Scott shared the August 13 Master Signage presentation with the directors. He also provided an update on the status of the project.
3. Discussion of Wisteria property. The Directors talked about the status and next steps related to the ongoing discussion with Stephen Arms.

### **IV. NEW BUSINESS**

1. A discussion of the vacant post 5 position was introduced by Buddy. He explained the vacancy is created by the resignation of Cecil Sellers, a longtime member of the DDA. Prior to this meeting, Buddy review several applications for the post including an application from Sam Roper. Buddy proposed affirming Sam Roper as the nominee candidate to be put forth by the DDA to Mayor and Council at the next regularly scheduled meeting. Nelson nominated Sam to be recommended to Mayor and Council to fill the vacancy in Post 5. Jack seconded the nomination. The vote was unanimously affirmed.
2. Discussion of a 2015 DDA Budget. Buddy led a discussion of the need to develop a budget for the DDA. The Mayor and Council have designated line item funding to the DDA in the amount of \$55,062 for the 2015 City Fiscal Year. A budget committee was designated by Buddy consisting of the following Directors: Don LeClair, Jack Poles, and Dan Goldsmith. Don was designated as the budget committee chair.

### **V. ANNOUNCEMENTS**

Next Meeting: October 16, 2014 at 4:00PM in City Hall.

### **VI. PUBLIC COMMENTS**

Motion was made to adjourn by Nelson, seconded by Jack. All approved.  
Meeting adjourned.