

DOWNTOWN DEVELOPMENT AUTHORITY CITY OF SNELLVILLE

Meeting Minutes October 16, 2014

I. CALL TO ORDER

The meeting was called to order at 4:03PM. Directors present: Buddy Scott, Nelson Williams, Tom Witts, Sam Roper, Dan Leclair and Jack Poles. Buddy Scott added to the agenda a discussion of Monkey Wrench Brewery, a discussion of the Lynwood Proposed Development and the reappointment of Don Britt as the DDA's representative to Snellville Tourism and Trade Board. The agenda additions were approved by the DDA Directors present.

II. MINUTES AND FINANCIAL REPORT

Approval of the minutes was postponed to the November meeting. There was no financial report.

III. OLD BUSINESS

1. The 2014 action plan-The directors briefly discussed the overall action plan of the DDA. The Directors generally expressed satisfaction with the progress and initiatives underway in the DDA.
2. Discussion of Master Signage project next steps-The Directors talked about the drawings that will be provided by SkyDesign. The DDA will develop a list of potential bidders. Eric is to reach out to Mr. Jon Davis to gain input regarding additional contractors. Eric appraised the Directors of SkyDesign's work on designing a sign for the east side of Oak Road that will complement but not necessarily match the sign on the west side of Oak Road. Director Witts made a motion to put the sign project out to bid. Director Williams seconded the motion. The vote was unanimously approved.
3. Discussion of Monkey Wrench Brewery-The Directors discussed a proposed site for Monkey Wrench Brewery and potential options for assisting with landing the project in Snellville. No action was taken.
4. Discussion of Wisteria property and LCI grant opportunity-The Directors discussed the status of the Wisteria property and then transitioned into a discussion of a new grant opportunity available, Livable Centers Initiative, to the DDA. The LCI grant opportunity presents the DDA with an opportunity to continue to move The Towne Center @ Snellville forward. The City has offered to provide the matching funds required for the grant application and has asked the DDA to submit an application. Director Williams moved to approve submission and affirm the submission of a Livable Centers Initiative. The motion was seconded by Dan Leclair. Discussion ensued regarding the details of the grant opportunity. City staff will prepare the grant for submission. Sam Roper was designated as the DDA's contact regarding the LCI application. Discussion closed and there was a unanimous vote in favor of submitting an application and for the projects the grant will fund.
5. Lynwood Development-There was a discussion regarding the Lynwood development. No action was taken.
6. The motion was made by Director Williams to reappoint Don Britt as the DDA representative to the STAT (Snellville Tourism and Trade Board. The motion was

seconded by Director Leclair. There was a brief discussion. The Directors unanimously approved of Don Britt.

IV. NEW BUSINESS

1. Discussion of a 2015 DDA Budget-The Directors generally discussed creating a budget. There was no action.

The Directors held a brief executive session to discuss property and other issues.

V. ANNOUNCEMENTS

Next Meeting: December 18, 2014 at 4:00PM in City Hall.

VI. PUBLIC COMMENTS

Motion was made to adjourn by Nelson, seconded by Jack. All approved.
Meeting adjourned at 5:20PM.