

**DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF SNELLVILLE**

**Meeting Minutes
December 17, 2015**

I. CALL TO ORDER

The meeting was called to order at 5:00PM. Directors present: Buddy Scott, Nelson Williams, Jack Poles, and Tom Witts. Also present was Eric Van Otteren.

II. MINUTES AND FINANCIAL REPORT

No minutes or financial report were available.

III. OLD BUSINESS

1. Update and Discussion of Phase 1 status report for the wayfinding program and consideration of invoice. –Eric share the second invoice from IMG with the Directors and provided an update on the progress.

IV. NEW BUSINESS

1. Discussion of 2016 activity. –The Directors talked about the upcoming year. The discussion focused on continuing the wayfinding initiative.

V. ANNOUNCEMENTS

1. Next Meeting: January 21 at 4:00PM in City Hall.

VI. PUBLIC COMMENTS

VII. ADJOURNMENT

Motion was made to adjourn by Nelson, seconded by Dave. All approved.
Meeting adjourned at 5:25 PM.