

**DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF SNELLVILLE, GA
SPECIALLY CALLED MEETING**

Meeting Minutes
September 15, 2016

I. CALL TO ORDER

The meeting was called to order at 5:01 PM. Directors present: Buddy Scott, Nelson Williams, Matt Czarick, Dan LeClair and Gary Parker. Also present were Eric Van Otteren and Dave Emanuel.

II. APPROVAL OF MINUTES and FINANCIAL REPORT

The Directors unanimously approved the August 1 Specially Called meeting minutes and the August 18 Regular meeting minutes. Dan shared a verbal financial report.

III. NEW BUSINESS

None

IV. NEW BUSINESS

A. Discussion of potential retreat and update session with Carrie Barnes. Eric shared November 30 as the potential planning retreat date. The proposed timing is from 9:00 AM to 3:00 PM. The proposed location is the Walton EMC facility on Lenora Church Road. The Directors approved. Eric asked that the Directors affirm their schedules and send an email.

B. Consideration and Action on Primary Gateway sign at 2992 Main Street. Eric affirmed the demolition and repair cost of \$12,000. Buddy affirmed the expenditure which was approved by the Directors at the August meeting. Eric is to confirm with IMG that they may move forward. IMG is to erect a mock-up of the primary gateway sign. Eric will let the Directors know when it is erected.

V. ANNOUNCEMENTS

Next Meeting: October 20 at 5:00 PM in City Hall.

VI. ADJOURNMENT

Motion to adjourn was made by Dave, seconded by Nelson. All approved.
Meeting adjourned at 5:35 PM.