

**DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF SNELLVILLE**

**Meeting Minutes
February 18, 2016**

I. CALL TO ORDER

The meeting was called to order at 4:06PM. This meeting was a joint meeting of the Downtown Development Authority and the Development Authority of Snellville. Downtown Development Authority Directors present: Buddy Scott, Nelson Williams, Jack Poles and Tom Witts. Also present were Eric Van Otteren, and Dave Emanuel.

III. OLD BUSINESS

1. Status of Phase 1 Wayfinding project. Location of Primary Gateway. –The Directors talked about the ongoing wayfinding project. Eric reported that while the installation of the Towne Green signs has been delayed, the Towne Green construction is moving ahead quickly. The Directors also talked about the challenge of obtaining an easement for the primary gateway on the west side of the city.
2. Discussion of 2016 actions. –Eric shared with the Directors the potential of submitting a Livable Centers initiative (LCI). An LCI planning grant would allow the DDA to build a plan for the 124 commercial corridor that would support The Towne Center @ Snellville master plan. Tom motioned and Jack seconded a motion to approve the preparation of an LCI grant application. The vote was unanimously in favor of applying for the grant.

IV. NEW BUSINESS

1. Introduction of the Snellville Development Authority. –Eric introduced the intention of Mayor and Council to re-establish the Development Authority of Snellville and have the sitting Directors of the DDA serve as the Directors for the DAS.

V. ANNOUNCEMENTS

1. Next Meeting: March 17 at 5:00PM in City Hall.

Motion was made to adjourn by Nelson, seconded by Dan. All approved.
Meeting adjourned at 4:32 PM.