

**DOWNTOWN DEVELOPMENT AUTHORITY DIRECTORS MEETING  
CITY OF SNELLVILLE, GA  
MEETING NOTICE**

**Agenda**

TYPE OF MEETING

- SPECIAL CALLED  
 REGULAR MONTHLY MEETING  
 CALLED

**(X) A QUORUM OF THE MEMBERS OF THE FOLLOWING PUBLIC AGENCIES MAY BE IN ATTENDANCE AT THIS MEETING:**

- (X) MAYOR & COUNCIL**  
**(X) DOWNTOWN DEVELOPMENT AUTHORITY OF SNELLVILLE**  
**(X) DEVELOPMENT AUTHORITY OF SNELLVILLE**  
**(X) URBAN REDEVELOPMENT AGENCY OF SNELLVILLE**

DATE OF NOTICE: Friday, May 14, 2021  
DATE OF MEETING: Wednesday, May 19, 2021  
  
TIME OF MEETING: 4:00 PM  
LOCATION: Snellville City Hall – 2<sup>nd</sup> Floor, Room 259

**AGENDA:**

**I. CALL TO ORDER**

**II. MINUTES AND FINANCIAL REPORT**

**III. NEW BUSINESS**

- A. Discussion of Request for Qualifications/Proposals for Building Renovation and Landscape Installation.
- B. Conversation and Designation of a Bylaws review committee.

**IV. OLD BUSINESS**

- A. Consideration regarding Creative Sign Designs proposal for Cobblestone Signage.
- B. Consideration regarding MOSA Design Studio proposal for Cobblestone Building Refresh.
- C. Consideration regarding Root Design proposal for Contract Services.
- D. Discussion of Management and Leasing Issues for Cobblestone Office Park.
  - 1. Budget for Cobblestone/DDA and building repair.
  - 2. Discussion Regarding Executive Director.
- E. The Grove Update and Progress Reports.
- F. Update Regarding Bond Funds.
- G. Director's Retreat and Discussion of Future Involvements.
  - 1. Schedule Joint Meeting with Mayor and Council Members
- H. Consideration and Action on Draft Purchasing Policy

**V. EXECUTIVE SESSION**

**VI. ANNOUNCEMENTS**

The next regular meeting is on June 16, 2021 at 4 o'clock in City Hall.

**VII. PUBLIC COMMENTS**

**VIII. ADJOURNMENT**

**NOTIFICATION:**

GWINNETT DAILY POST	10:30 AM	05/14/2021
ATLANTA JOURNAL "GWINNETT EXTRA	10:30 AM	05/14/2021

As set forth in the Americans with Disabilities Act of 1992, the City of Snellville does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Butch Sanders, 2342 Oak Road, Snellville, Georgia 30078 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

The City of Snellville will assist citizens with special needs given proper notice (seven working days). Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Snellville should be directed to ADA Coordinator, 2342 Oak Road, Snellville, Georgia 30078, telephone number 770-985-3503.

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**EXECUTIVE SESSION**

An Executive session may be called to discuss pending and/or potential litigation, settlement claims, administrative proceedings or other judicial actions, which is exempt from the open meetings act pursuant to O.C.G.A. section 50-14-2-(1). Further, discussion may include future acquisition, disposition, contract to purchase, and lease of real estate, which is excluded from the open meetings act pursuant to O.C.G.A. section 50-14-3-(4). Upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee, which is excluded pursuant to O.C.G.A. section 50-14-3-(6).