

**DOWNTOWN DEVELOPMENT AUTHORITY MEETING
CITY OF SNELLVILLE, GA
SPECIAL CALLED MEETING MINUTES**

January 17, 2019

I. CALL TO ORDER

The Joint, All-Boards and Commissions planning meeting was called to order by Don Britt at 9:00 AM at the Walton EMC building on Lenora Church Road. The joint planning session was facilitated by Carrie Barnes, Georgia EMC Community Development Consultant.

The following organizations were represented by the people noted in the attendance list below:

Mayor and Council Members Mayor Barbara Bender Gretchen Schulz Dave Emanuel	Urban Redevelopment Agency Nick Kirkland	City Administration Butch Sanders Jason Thompson Austin Shelton Brian Arrington Eric Van Otteren Lisa Platt (Parks and Rec Board)
Downtown Development Authority Don Britt Matt Czarick Dan LeClair Billy Franklin Bill Kingsbury	Snellville Tourism and Trade Kelly McAloon	Walton EMC/Georgia EMC Scott Walker Carrie Barnes
Development Authority Mark Berens Tod Warner	Snellville Historical Society Grace Clower Melinda Franklin	Small Business Development Center Aysha Cooper Glenn Kruse
	Organizational Representatives and Guests Kathy Emanuel Kurt Schulz Marcie Pharris Marilyn Sweeney	

II. PLANNING SESSION WITH ALL CITY BOARDS AND COMMISSIONS

Eric Van Otteren primed the conversation with a presentation on the status of the Towne Center development. Carrie Barnes led the group through introductions and engaged the participants to review the 2018 Joint Planning Retreat and Mid-Year Check-In. Carrie then worked with the participants to develop new or extended goals for 2019. The planning session for the large group concluded at 10:30.

At 10:45 the joint meeting of the DDA, DAS and URA continued with a presentation (virtual) of the 2019 bond documents by Blake Sharpton. The Directors reviewed several documents with Blake Sharpton. The documents included a bond resolution and exhibits: (A) Series 2019 Supplemental Bond Resolution, (B) Trust Indenture, (C) Continuing Disclosure Certificate, (D) Bond Purchase Agreement, and (E) Intergovernmental Contract.

At 11:50 the group broke for lunch in the room provided by Walton EMC.

At 12:30 the group reconvened to participate in a presentation by Rich Johnson, AT&T Director of External Affairs about 5G service in the Towne Center and the city at-large.

At 1:05 the Directors returned to a more detail discussion of development authority and agency 2019 goals and action steps. The Directors worked on goals and action steps until 2 o'clock, at which time the DDA convened a Called Meeting.

The Called meeting ended at 2:06 PM.

The Directors worked until 2:40 structuring goals and actions steps for 2019. At 2:40, the meeting was adjourned. Carrie Barnes was tasked with compiling the notes and drafting an action plan summary.

III. ANNOUNCEMENTS

The next regular joint meeting is on February 21, 2019.

IV. ADJOURNMENT

Motion to adjourn was made by Matt at 2:40 PM; seconded by Dave. All approved.
Meeting adjourned at 2:40 PM.

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Approved as presented.

Cindy J. Reynolds Development Authority of Snellville, Chair	Deborah L. Jones Secretary
Dwight H. Britt Downtown Development Authority, Chair	Shelly K. King Secretary
Glenn W. Kirkland Jr. Urban Redevelopment Agency, Chair	Cindy J. Reynolds Secretary