



PUBLIC HEARING & REGULAR BUSINESS MEETING
OF MAYOR AND COUNCIL
CITY OF SNELLVILLE, GEORGIA
MONDAY, DECEMBER 11, 2023

Present: Mayor Barbara Bender, Mayor Pro Tem Tod Warner, Council Members Dave Emanuel, Kerry Hetherington, Cristy Lenski, Gretchen Schulz and Council Member-Elect Norman Carter. Also present Assistant City Manager Matthew Pepper, City Attorney Chuck Ross with Powell and Edwards Attorneys at Law, Chief Greg Perry, Planning and Development Director Jason Thompson, Interim Public Works Director David Mitchell, Parks and Recreation Director Lisa Platt, Public Information Officer Brian Arrington, IT Administrator Erika Fleeman and City Clerk Melisa Arnold. (City Manager Butch Sanders was absent.)

CALL TO ORDER

Mayor Bender called the meeting to order at 7:30 p.m.

INVOCATION

Chaplain Cathy Hardin gave the invocation.

PLEDGE TO THE FLAG

Council Member Emanuel led the Pledge of Allegiance.

CEREMONIAL MATTERS

Administer Oath of Office to Norman A. Carter Jr. for City Council Post 1

Judge Carla Brown administered the Oath of Office to Council Member Carter.

Mayor Bender recognized outgoing Council Member Dave Emanuel for his twelve (12) years of service. Mr. Emanuel stepped down from the dais and Council Member Carter took his seat.

Senior Center Volunteer of the Year Award

Mayor Bender recognized Ms. Joyce Green as the Senior Center Volunteer of the year for 2023 and presented her with the Volunteer of the Year Award.

MINUTES

Approve the Minutes of the November 15, 2023 Special Called Meetings and the November 27, 2023 Work Session

Council Member Lenski made a motion to approve the minutes of the November 15, 2023 Special Called Meetings and the November 27, 2023 Work Session, 2nd by Council Member Hetherington; voted 6 in favor and 0 opposed, motion approved.

City of Snellville Administration Department

2342 Oak Road Snellville, GA 30078 770-985-3500 770-985-3525 Fax www.snellville.org

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INVITED GUESTS

Adelma Stamford Brown

Ms. Brown, President of the Alpha Alpha Pi Omega chapter, spoke about the sorority and its mission.

COMMITTEE / DEPARTMENT REPORTS

Snellville Youth Commission

The following students spoke about the past months events as well as upcoming:
Abdul Kolawole, Daye Kebe, Mohamed Berte, and Intern Esther Ndewa.

APPROVAL OF THE AGENDA

Council Member Schulz made a motion to approve the agenda with the addition of New Business item "h" Confirmation of Mayor Bender as the City Representative on the Evermore Community Improvement District Board, 2nd by Council Member Lenski; voted 6 in favor and 0 opposed, motion approved.

PUBLIC HEARING

None

CONSENT AGENDA

None

OLD BUSINESS

None

NEW BUSINESS

Consideration and Action on Ratification of the December 5, 2023 General Runoff Election

Results:

Mayor Bender announced that Gwinnett County Voter Registration and Elections advised the provisional ballot was eligible to be counted so the final official election results are as follows:

Council Post 1:

Norman A. Carter - 749

Catherine Hardrick - 688

Council Member Lenski made a motion to approve ratification of the December 5, 2023 Runoff Election results, 2nd by Council Member Hetherington; voted 6 in favor and 0 opposed, motion approved.

Consideration and Action on Surplus of City Park and Police Vehicles [Bender]

Council Member Schulz made a motion to approve the surplus of the City Park and Police vehicles, 2nd by Mayor Pro Tem Warner; voted 6 in favor and 0 opposed, motion approved.

The following vehicles are surplus:

Police Unit 190 - 2011 Dodge Charger - 2B3CL1CT8BH579240

Park 2007 Ford F240 Truck - 1FTSW20518EC76619

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Consideration and Action on Award of Bid for Engineering and Architecture Firm for the Community Recreation Center at TW Briscoe Park [Bender]

Mayor Bender talked about the Park Master Plan that began back in early 2000's that has been implemented in phases. She advised that the Community Center is Phase 3 and gave a brief overview of the bid process used to arrive at the chosen firm.

Mayor Pro Tem Warner made a motion to award the contract for Engineering and Architecture to Goodwyn Mills Cawood, 2nd by Council Member Carter; voted 6 in favor and 0 opposed, motion approved.

Consideration and Action on Approval of the Intergovernmental Contract and Assignment of Lease for the Second Floor of the Gwinnett County Library [Bender]

Mayor Bender advised the City already has an agreement with Gwinnett County for use of the second floor of the library and that the Downtown Development Authority (DDA) has a lease for that space with Thrive Coworking. This contract will assign the lease for the second floor to the DDA.

Council Member Lenski made a motion to approve the Intergovernmental Contract and Assignment of Lease for the Second Floor of the Gwinnett County Library, 2nd by Mayor Pro Tem Warner; voted 6 in favor and 0 opposed, motion approved.

Consideration and Action on Award of Bid for the Annual Resurfacing & Paving Bid PW231018 [Bender]

Council Member Lenski made a motion to approve award of the bid to ER Snell Contractors in the amount of \$1,471,983.64, 2nd by Council Member Schulz.

Mayor Bender gave a brief overview of the annual bid process for paving.

The motion was voted 6 in favor and 0 opposed, motion approved.

Consideration and Action on Award of Bid for the Traffic Calming Project on Tanglewood Drive [Bender]

Mayor Bender said Tanglewood Drive would be a test case for the new small traffic-calming island because the grade of the roadway makes it impossible to install speed humps or for the Police to run radar on the road. If this project is successful then the City will explore other locations in the future.

Council Member Schulz made a motion to approve award of the bid to Backbone Infrastructure in the amount of \$348,213.60, 2nd by Council Member Lenski; voted 6 in favor and 0 opposed, motion approved.

Consideration and Action on RES 2023-13 - Transmittal of the Draft Snellville 2045 Comprehensive Plan to the Atlanta Regional Commission for Regional and State Review [Bender]

Mr. Jim Summerbell with Jacobs gave an overview of the adoption timeline and the process used to create the 2045 Comprehensive Plan.

Mayor Pro Tem Warner made a motion to approve RES 2023-13 for the transmittal of the draft Snellville 2045 Comprehensive Plan to the Atlanta Regional Commission for Regional and State Review, 2nd by Council Member Lenski.

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Mayor Bender opened the floor to public comments and no one came forward.

The motion was voted 6 in favor and 0 opposed, motion approved. (A copy of RES 2023-13 is attached to and made a part of these minutes.)

Confirmation of Mayor Bender as the City Representative on the Evermore Community Improvement District (CID) Board

Mayor Bender explained that former Council Member Emanuel was the City Representative on the Board and a new person is needed to fill his empty seat.

Council confirmed Mayor Bender as the City Representative on the Evermore CID board 6 in favor and 0 opposed, confirmation approved.

COUNCIL REPORTS

Council Members Carter, Hetherington, Lenski, Schulz, and Mayor Pro Tem Warner each gave a report.

MAYOR'S REPORT

Mayor Bender gave a report.

PUBLIC COMMENTS

The following citizen spoke:

Kurt Schulz, 2027 Tanglewood Drive, Snellville.

EXECUTIVE SESSION

None

ADJOURNMENT

Council Member Schulz made a motion to adjourn, 2nd by Council Member Carter; voted 6 in favor and 0 opposed, motion approved. The meeting adjourned at 8:31 p.m.



Barbara Bender, Mayor



Melisa Arnold, City Clerk

RESOLUTION NO. 2023-13

TRANSMITTAL RESOLUTION
CITY OF SNELLVILLE 2045 COMPREHENSIVE PLAN

WHEREAS, the governing authority of the City of Snellville, Georgia is the Mayor and Council thereof; and

WHEREAS, the Georgia Planning Act of 1989 authorizes local governments throughout the State to prepare Comprehensive Plans to be used in guiding their future growth and development; and

WHEREAS, the preparation of the City of Snellville 2045 Comprehensive Plan was initiated in July 2023 with the assistance of Jacobs Engineering Group, Inc. of Atlanta, Georgia; and

WHEREAS, the City of Snellville has prepared and updated its existing Comprehensive Plan that covers the period through the year 2045; and

WHEREAS, the City of Snellville appointed a nineteen-member Community Task Force to champion the project within the community and assist in the development of the City of Snellville 2045 Comprehensive Plan; and

WHEREAS, the Community Task Force met four times over the course of four months; and

WHEREAS, in August 2023 the City's Project Team conducted a variety of stakeholder interviews meeting with local experts in all things Snellville, including business owners, nonprofit leaders, neighborhood organizers, real estate professionals, City staff, and elected officials to help identifying the key issues and opportunities to be addressed in the plan; and

WHEREAS, the City of Snellville employed a variety of community outreach efforts including posted website information, surveys, questionnaires, social media, public meeting announcements, and press releases to facilitate and encourage discussion and community input; and

WHEREAS, the document was prepared by Jacobs Engineering Group, Inc. in accordance with the Standards and Procedures for Local Comprehensive Planning established by the Georgia Planning Act of 1989, and the required public hearings were held on August 14, 2023, November 28, 2023 and December 11, 2023; and


WHEREAS, the City of Snellville held an Open House on November 16, 2023 in the Community Room at Snellville City Hall; and,

WHEREAS, the Mayor and City Council gratefully acknowledges the extensive community input that has been incorporated into the plan by stakeholders, residents, business owners and others that have been involved in the plan preparation process.

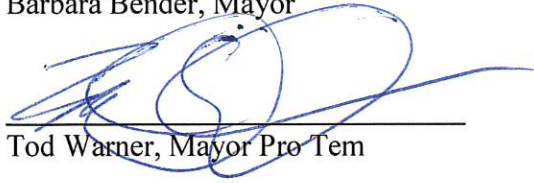
NOW THEREFOR BE IT RESOLVED that the Mayor and City Council of the City of Snellville, Georgia does hereby authorize the transmittal of the draft City of Snellville 2045 Comprehensive Plan to the Atlanta Regional Commission for Regional and State review, pursuant to the Georgia Planning Act of 1989.

RESOLVED this 11th day of December, 2023.

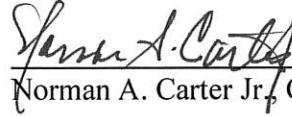
[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Barbara Bender, Mayor



Tod Warner, Mayor Pro Tem



Norman A. Carter Jr., Council Member



Kerry Hetherington, Council Member

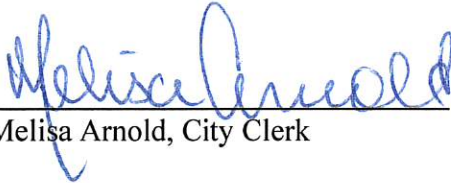


Cristy Lenski, Council Member



Gretchen Schulz, Council Member

ATTEST:



Melisa Arnold, City Clerk

APPROVED AS TO FORM:



W. Charles Ross, City Attorney
Powell & Edwards, Attorneys at Law, P.C.



December 12, 2023

Mr. Donald P. Shockley, AICP, LEED GA
Plan Review Manager, Community Development
Atlanta Regional Commission
229 Peachtree Street NE, Ste 100
Atlanta, Georgia 30303

RE: SNELLVILLE 2045 COMPREHENSIVE PLAN SUBMITTAL FOR REGIONAL AND STATE REVIEW

Dear Mr. Shockley,

The City of Snellville, Georgia has completed its five-year update of its comprehensive plan and is submitting it with this letter for regional and state review by the Atlanta Regional Commission and the Georgia Department of Community Affairs.

I certify that we have held the required public hearings and have involved the public in development of the plan in a manner appropriate to our community's dynamics and resources. Evidence of this has been included with our submittal.

I certify that Jacobs Engineering Group, Inc. and City of Snellville decision-makers have reviewed both the Regional Water Plan covering our area and the Rules for Environmental Planning Criteria (O.C.G.A. 12-2-8) and taken them into consideration in formulating our plan.

If you have any questions concerning our submittal, please contact Butch Sanders, City Manager at 770-985-3500 or BSanders@snellville.org.

Sincerely,

THE CITY OF SNELLVILLE, GEORGIA

Barbara Bender
Mayor

Enclosures: Snellville 2045 Comprehensive Plan (November 2023 DRAFT)
Technical Addendum (November 2023 DRAFT)

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