



PUBLIC HEARING & REGULAR BUSINESS MEETING
OF MAYOR AND COUNCIL
CITY OF SNELLVILLE, GEORGIA
MONDAY, OCTOBER 13, 2025

Present: Mayor Barbara Bender, Mayor Pro Tem Tod Warner, Council Members Norman A. Carter Jr., Kerry Hetherington, Cristy Lenski, and Gretchen Schulz. Also present City Manager Matthew Pepper, Assistant City Manager Mercy Montgomery, City Attorney Tony Powell with Powell and Crowley, Chief Greg Perry, Code Enforcement Officer Johnny Greene, Public Information Officer Brian Arrington, IT Administrator Erika Fleeman and City Clerk Melisa Arnold.

CALL TO ORDER

Mayor Bender called the meeting to order at 7:30 p.m.

INVOCATION

City Attorney Powell gave the invocation.

PLEDGE TO THE FLAG

Council Member Carter led the Pledge of Allegiance.

CEREMONIAL MATTERS

None

MINUTES

Approve the Minutes of the September 22, 2025 Meetings

Council Member Schulz made a motion to approve the minutes of the September 22, 2025 meetings, 2nd by Council Member Carter; voted 6 in favor and 0 opposed, motion approved.

INVITED GUESTS

Interim Chief Operations Officer Patrick Burke with Gwinnett County Public Schools

Mr. Burke gave a presentation on E-SPLOST and the capital plan that is funded by the sales tax.

Ann Mills with Overcomer's House

Overcomer's House members Ann Mills, Okema Williams, and Steve Willis each talked about different facets of the programs offered.

COMMITTEE / DEPARTMENT REPORTS

None

City of Snellville Administration Department

2342 Oak Road Snellville, GA 30078 770-985-3500 770-985-3525 Fax www.snellville.org

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APPROVAL OF THE AGENDA

Council Member Lenski made a motion to approve the agenda as published, 2nd by Council Member Hetherington; voted 6 in favor and 0 opposed, motion approved.

PUBLIC HEARING

None

CONSENT AGENDA

None

OLD BUSINESS

None

NEW BUSINESS

Consideration and Action on Approval of Real Estate Purchase [Bender]

Council Member Lenski made a motion to approve the purchase the property parcel R5026 236 and a portion of R5026 284, .08 acres located off Oak Road in the amount of \$161,286.98 and allow Mayor Bender to execute the contract, 2nd by Mayor Pro Tem Warner.

Mayor Bender explained that the property being purchased does not have a physical address but is in the middle of the tract of land the City has already purchased.

The motion was voted 6 in favor and 0 opposed, motion approved.

Consideration and Action on Approval the Updated Americans with Disabilities Act (ADA) Transition Plan [Bender]

City Manager Pepper explained that State law requires that Cities file the report with the Georgia Department of Transportation to verify their compliance with ADA.

Council Member Schulz made a motion to approve the updated Americans with Disabilities Act (ADA) Transition Plan, 2nd by Council Member Lenski; voted 6 in favor and 0 opposed, motion approved. (A copy of the plan is attached to and made a part of these minutes.)

COUNCIL REPORTS

Council Members Carter, Hetherington, Lenski, Schulz and Mayor Pro Tem Warner each gave a report.

MAYOR'S REPORT

Mayor Bender gave a report.

PUBLIC COMMENTS

The following people spoke:

Pieter Friedrich, 1905 Pharrs Road, Snellville.

Kurt Schulz, 2027 Tanglewood Drive, Snellville.

Janelle Capello, 2263 Ivy Mountain Drive, Snellville.

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EXECUTIVE SESSION

None

ADJOURNMENT

Council Member Carter made a motion to adjourn, 2nd by Council Member Hetherington; voted 6 in favor and 0 opposed, motion approved. The meeting adjourned at 8:46 p.m.



Barbara Bender, Mayor



Melisa Arnold, City Clerk



City of Snellville
Americans with Disabilities Act
Transition Plan

ADOPTED OCTOBER 13, 2025

Submitted by:

Melisa Arnold

City Clerk/Administrative Manager

ADA Coordinator

marnold@snellville.org

(770) 985-3500

AMERICANS WITH DISABILITIES ACT TRANSITION PLAN

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City of Snellville, Georgia
Americans with Disabilities Transition Plan
OCTOBER 13, 2025

The City of Snellville is located in the Metro-Atlanta area in Gwinnett County, the fastest growing county in the state of Georgia with a population of over 1 million residents. The population of Snellville is estimated at around 22,000 and has grown significantly over the city's 100 year history, especially in recent years. The City is governed by a Mayor and five councilmembers who hire a City Manager as executive of the City's staff.

The City of Snellville was incorporated in 1923 by Gladstone Snell, the nephew of one of the two founders, Thomas Snell, and James Sawyer. In 1879, Snell and Sawyer opened a mercantile business and the successful entrepreneurs further established Snellville as a retail center with the opening of additional stores. Since then, Snellville has experienced significant growth in residential construction as well as expanded retail and a focus on a newly created downtown center that includes partnership with public and private collaborators to create community green space and a splash pad, as well as experiential retail facilities and a new branch of the Gwinnett County Library. A self-evaluation of all City facilities, new and existing, was conducted by the City's building inspector to ensure continued compliance with federal regulation and provide a road map to addressing any potential barriers to accessing public spaces managed by the City of Snellville.

The City of Snellville's Transition Plan illustrates the City's approach to compliance with the Americans with Disabilities Act of 1990 and the Rehabilitation Act of 1973 as amended. These legislative acts prohibit discrimination on the basis of disability and require that no qualified individual with a disability shall, on the basis of that disability, be denied the benefits of City of Snellville services, programs, activities or employment with the City of Snellville.

The purpose of the plan is to ensure that the citizens of Snellville are provided full access to the City's properties, programs, and services.

In compliance with Section 35, 106 of the ADA's Title II regulations, all applicants, participants, beneficiaries and other interested individuals may obtain more information at www.ada.gov.

STATEMENT OF ACCESSIBILITY

The City of Snellville's elected officials and staff are committed to accommodating disabled persons to ensure customer service, quality of life for all residents and visitors of Snellville, and effective governance.

ADA COORDINATOR

The City Clerk/Administrative Manager serves as the designated ADA Coordinator for the City of Snellville. The ADA Coordinator is responsible for the coordination, development and implementation of the Transition Plan. The ADA Coordinator completes relevant and required ADA training. The ADA Coordinator will also provide necessary internal training and information sharing to departmental representatives and members of the ADA panel.

ADDRESS OF GRIEVANCE

Any person with a disability or any parent or guardian who represents a minor person with a disability who believes that they have been the subject of disability related discrimination on the basis of the denial of access to facilities, programs, or services, may file a grievance with the ADA Coordinator.

In compliance with the above requirements, the Snellville City Council has adopted and published on the official website (www.snellville.org) the City of Snellville Grievance Policy and Procedure for Disabled Individuals, located in Exhibit A.

SELF EVALUATION OF BASELINE CONDITIONS

To develop this updated plan, the City of Snellville conducted an evaluation of ADA compliance for all City-owned facilities that provide public services. This evaluation was conducted during the Spring of 2025 and will be updated as needed in the future. The evaluation was completed based on the ADA Checklist for Existing Facilities provided by the Georgia Department of Community Affairs.

The following areas were inspected and evaluated:

1. City Hall - 2342 Oak Road
2. Senior Center - 2350 Oak Road
3. Police Department - 2315 Wisteria Drive
4. Public Works Department and Recycling Center -2491 Marigold St
5. Parks and Recreation Department - T. W. Briscoe Park - 2500 Sawyer Parkway
6. Sikes Concession and Restrooms – T.W. Briscoe Park – Sawyer Parkway
7. Lakeside Restrooms – T.W. Briscoe Park – Snell Drive
8. Williams Restrooms - T.W. Briscoe Park – Sawyer Parkway
9. Softball Concession and Restrooms - T.W. Briscoe Park – Sawyer Parkway
10. Courtland Williams Pavilion - T.W. Briscoe Park – Snell Drive
11. Courtland Williams Restrooms - T.W. Briscoe Park – Snell Drive
12. Pool House and Restrooms - T.W. Briscoe Park – Sawyer Parkway
13. Marigold Building @ Briscoe Park – 2740 Lenora Church Road
14. Oak Road Passive Park – 1925 Oak Road, Snellville, GA 30078
15. The Grove Parking Deck - 2204 North Road
16. The Grove Restrooms – Thomas Snell Way

Limited deficiencies in physical features or facilities that may diminish the ability of disabled persons to benefit from the City's programs, service and activities were identified. Each facility was reviewed in light of several "baseline" conditions, including:

- A. Access to parking and entry into the facilities themselves
- B. Access to a clear and distinct path of travel
- C. Access to programs and services themselves
- D. Access to public restrooms
- E. Access to related amenities.

A plan of correction is noted in the Action Plan (Exhibit C) for each deficiency. An inventory of locations for self-evaluation is listed in Exhibit B.

ACTION PLAN

The Action Plan for ADA compliance includes detailed notation of actions to be taken in addressing compliance and ensuring access to public facilities and programs in Snellville. Information about current conditions was obtained by field inspection in Spring 2025 and is updated based on staff evaluation and citizen input, including the submission of concerns through the grievance process.

The Action Plan defines specific steps in updating operations and facilities to ensure ADA compliance and access to public services and spaces. The Action Plan is located in Exhibit C.

The City of Snellville will, from time to time and as required by relevant authorities, reassess facilities, services and programs to ensure continued compliance with the regulations of the Americans with Disabilities Act.

EXHIBIT A

CITY OF SNELLVILLE GRIEVANCE POLICY AND PROCEDURE FOR DISABLED INDIVIDUALS ADOPTED PURSUANT TO THE AMERICANS WITH DISABILITIES ACT

I. CITY OF SNELLVILLE GRIEVANCE POLICY AND PROCEDURE FOR DISABLED INDIVIDUALS ADOPTED PURSUANT TO THE AMERICANS WITH DISABILITIES ACT

II. POLICY

In compliance with the Americans with Disabilities Act, 42 U.S.C. 12101, et seq, 1990, and 28 C.F.R. 35.107 (B), the City of Snellville establishes a policy to provide disabled individuals with a local grievance procedure for resolution of complaints lodged under the Act. It is the Council's stated intention that this policy is intended to assist disabled individuals in accessing the programs, services, and facilities of the City of Snellville government.

III. ADMINISTRATION

The City Council, as creator and executor of this policy and procedure, has established several administrative positions with certain responsibilities related to compliance and administration of accessibility programs:

1. ADA Coordinator. The City Manager shall designate an individual to serve as ADA Coordinator until their successor is appointed. It shall be the duty and responsibility of this individual to maintain all files and records of the City of Snellville relating to records, grievances, and audits pursuant to the Americans With Disabilities Act. In addition, the coordinator shall be responsible for ensuring that the provisions of this Grievance Policy are implemented and conducted fairly under the terms of the Americans with Disabilities Act and 28 C.F.R. 35.107 (B), and as these may be amended from time to time. The Coordinator's name shall be posted on notices and other relevant documentation as required by the Act.
2. ADA Department Representatives. Each City Department shall designate an individual within the department to serve as the ADA Representative. Departmental representatives are responsible for serving as the organizational lead for providing responses and coordination of information related to the processing of any grievances relevant to the department's operational function
3. ADA Committee. The City Manager is hereby authorized to select, in coordination with the City ADA Coordinator, a panel of not less than three (3) people to hear appeals or grievances filed pursuant to this policy. It shall be the duty of the panel to render timely recommendations and to utilize its best efforts to resolve any disputes presented regarding matters under the Americans With Disabilities Act and 28 C.F.R. 35.107 (B), and as these may be amended from time to time.

IV. PROCEDURE FOR FILING AND CONSIDERING A GRIEVANCE OF AN EMPLOYEE

- a. Any individual desiring to file a grievance shall complete the City of Snellville Employee Discrimination Complaint Form, which is adopted in the form attached hereto. The completed form shall be submitted by the affected City staff to the ADA Coordinator no later than five (5) working days after the grievant becomes aware of the alleged violation or questioned activity.
- b. Thereafter, the ADA Coordinator shall investigate and review the grievant complaint in coordination with the relevant department's ADA Representative. The ADA Coordinator shall meet with the grievant within three (3) working days of receiving a complaint. Certain specific and rare cases, such as pre-scheduled use of paid time off or medical leave by the grievant, may impact the timeline for a meeting between the grievant and the ADA Coordinator. Resolution through written proposal of action by the ADA Coordinator and signed agreement by the grievant is the encouraged method for addressing grievances.
- c. However, if no satisfactory resolution can be reached through this process, then it shall be the responsibility of the ADA Coordinator at the request of the grievant to schedule a grievance hearing before the ADA Committee not later than two (2) weeks following the receipt by the ADA Coordinator of written request for a hearing from the grievant. At the hearing, the ADA Coordinator, the department's ADA Representative, and the grievant shall be given the opportunity to submit pertinent information to the panel.
- d. Thereafter, the panel shall submit a written recommended resolution to the City Manager not later than ten (10) working days following the hearing by the panel, unless otherwise agreed upon by the grievant and panel. The determination made by the City Manager shall be issued within three (3) working days and deemed the final determination.

V. PROCEDURE FOR FILING AND CONSIDERING A GRIEVANCE OF THE PUBLIC

- a. Any individual desiring to file a grievance shall complete the Discrimination Complaint Form, which is adopted in the form attached herein. The completed form should be submitted to the ADA Coordinator no later than five (5) working days after the grievant becomes aware of the alleged violation or questioned activity.
- b. The ADA Coordinator will meet with the complainant within five (5) working days and attempt to resolve the grievance. The ADA Coordinator will provide a written response in appropriate format to the complainant within fifteen (15) calendar days of the meeting.
- c. If the response of the ADA Coordinator is not acceptable to the complainant, the complainant may within 10 calendar days of receiving the written response from the ADA Coordinator request in writing to the ADA Coordinator that the grievance be elevated to the ADA Committee.

- d. The committee along with the City Manager shall schedule a public meeting within ten (10) working days from receipt of request for hearing. Adequate public notice of the meeting must be given. The committee and City Manager shall issue a written decision within thirty (30) days of the public meeting. The decision made by the committee and City Manager is final.
-



TITLE II of the Americans with Disabilities Act

Section 504 of the Rehabilitation Act of 1973

City of Snellville Employee Discrimination Complaint Form

Complainant: _____

Address: _____

City, State, Zip: _____

Department: _____

When did the discrimination occur? Date: _____

Describe the acts of discrimination providing the name(s) (when possible) of the individuals who discriminated:

Signature: _____ Date: _____

ADA REPRESENTATIVE

Date Received: _____ By: _____

Department: _____

Departmental ADA Representative: _____

Date interview conducted with employee: _____

Investigative process and findings:

Proposed Resolution: _____

Accepted as resolution by complainant.

Date: _____

Name: _____

Signature: _____

ADA Coordinator Signature: _____

Date: _____

if necessary Date Referred to ADA Committee: _____

SECOND LEVEL - ADA COMMITTEE

Date received: _____

Members of the Review Panel:

Date hearing conducted: _____

Comments:

Action Taken and Documentation:

Attach any supporting documentation.

Provide to: City ADA Coordinator



TITLE II of the Americans with Disabilities Act

Section 504 of the Rehabilitation Act of 1973

Discrimination Complaint Form

Instructions: Please fill out this form completely, sign and return to:

City of Snellville

ADA Coordinator

2342 Oak Road

Snellville, GA 30078

marnold@snellville.org

Complainant:

Address: _____

City, State _____

Telephone: Home: _____ Business: _____

Cell: _____

Person Discriminated Against (if other than complainant) _____

Address: _____

City, State _____

Telephone: Home: _____ Business: _____

Cell: _____

City government department, facility, or program which you believe has discriminated:

Name: _____

Address: _____

City, State: _____

Telephone: _____

When did the discrimination occur? Date: _____

Describe the acts of discrimination providing the name(s) (when possible) of the individuals who discriminated:

Have efforts been made to resolve this complaint before submission of this form?

YES _____ NO _____

If yes, please provide details.

Signature: _____ Date: _____

ADA REPRESENTATIVE *For internal use and completion by the City of Snellville.*

Date Received: _____ By: _____

Investigative process and findings:

Proposed Resolution: _____

☐ Accepted as resolution by complainant.

Date: _____

Name: _____

Signature: _____

ADA Coordinator Signature: _____

Date: _____

if necessary Date Referred to ADA Committee: _____

SECOND LEVEL - ADA COMMITTEE

Date received: _____

Members of the Review Panel:

Date hearing conducted: _____

Comments:

Action Taken and Documentation:

Attach any supporting documentation.

EXHIBIT B

SELF – EVALUATION REPORT

City Hall - 2342 Oak Road, Snellville, GA 30078

The Snellville City Hall houses the offices of the City Manager and City Clerk, Administration Department, Planning and Development, Communications, and the Municipal Court. Services provided at City Hall include the majority of city informational and cashier services. Municipal Court, business licenses, occupational permits, and building permits are all processed in person at City Hall. Council Meetings of the Mayor and Council of the City of Snellville are held at City Hall as well as public events.

The building was constructed and dedicated in 2005 and complies with the requirements of the ADA. Most services can be accessed on the first floor of the building and an elevator is available for services requiring access to the second floor.

Senior Center for Active Adults - 2350 Oak Road, Snellville, GA 30078

The Snellville Senior Center for Active Adults is located in the City Center on Oak Road adjacent to City Hall. Services are provided for individuals ages 50 and older. All programs and services are designed to be accessed by individuals with varying levels of ability and can accommodate individuals with disabilities as well as center members with limited mobility. An elevator is available for access to the second floor.

Handicap accessible buses are utilized for any day trips or overnight travel excursions.

The building was constructed, along with City Hall, in 2005 and complies with the requirements of the ADA.

Police Department - 2315 Wisteria Drive, Snellville, GA 30078

The Police facility was constructed and dedicated in 2010 and was designed and built in compliance with all requirements of the ADA. Most services administrative, informational, and investigative are accessible on the first floor. An elevator is available for access to the second floor.

Public Works Department and Recycling Center -2491 Marigold St., Snellville, GA 30078

The Public Works facility was constructed and dedicated in 2011. It houses the street and roads department, sanitation, storm water maintenance and city automotive departments. All facilities were built according to standards set out in the ADA.

The City of Snellville's state of the art Recycling Center is adjacent to the Public Works facility and was completed in 2004.

It allows access to all aspects of the recycling center via a paved drive through design and staff is available to assist citizens in accessing recycling bins and services.

Parks and Recreation Department - T. W. Briscoe Park - 2500 Sawyer Parkway, Snellville, GA 30078

T.W. Briscoe Park includes nearly 100 acres of land for various active and passive recreation opportunities.

The park office was constructed in 1995 and is used for various programs as well as event rental. Walking trails, the swimming pool, and restroom facilities were renovated in 2004 and comply with ADA building standards.

No organized program provided by the Parks and Recreation Department denies access to any person wishing to participate. Most programming is offered in partnership with private professional instructors. The city requires that any event or program hosted in partnership with the City of Snellville be operated in compliance with ADA requirements.

Walking trails, the swimming pool, and restroom facilities were renovated in 2004 and comply with ADA building standards.

Sikes Concession/Restrooms – Sawyer Parkway - T.W. Briscoe Park

This concession stand and restroom offer improved comfort and convenience for visitors thereby increasing park usage. Proper restroom facilities reduce the likelihood of unsanitary conditions and promote better public hygiene. This location is essential for hosting special events and sports programs.

The building complies with ADA accessibility standards.

Lakeside Restrooms – Snell Drive - T.W. Briscoe Park

T.W. Briscoe Park offers several restroom locations throughout the Park. These restrooms offer improved comfort and convenience for visitors thereby increasing park usage. Proper restroom facilities reduce the likelihood of unsanitary conditions and promote better public hygiene. These restrooms are essential for hosting special events and sports programs.

The public restrooms comply with ADA accessibility standards.

Williams Restrooms – Sawyer Parkway - T.W. Briscoe Park

T.W. Briscoe Park offers several restroom locations throughout the Park. These restrooms offer improved comfort and convenience for visitors thereby increasing park usage. Proper restroom facilities reduce the likelihood of unsanitary conditions and promote better public hygiene. These restrooms are essential for hosting special events and sports programs.

The public restrooms comply with ADA accessibility standards.

Softball Concession and Restroom – Sawyer Parkway - T.W. Briscoe Park

T.W. Briscoe Park offers several restroom locations throughout the Park. These restrooms offer improved comfort and convenience for visitors thereby increasing park usage. Proper restroom facilities reduce the likelihood of unsanitary conditions and promote better public hygiene. These restrooms are essential for hosting special events and sports programs.

The public restrooms comply with ADA accessibility standards.

Courtland Williams Pavilion – Snell Drive - T.W. Briscoe Park

T.W. Briscoe Park offers this pavilion as a rental to the general public. It is a versatile space that holds 35 people and is located in the rear of the Park property and offers easy access to the lake and a playground

The pavilion complies with ADA accessibility standards.

Courtland Williams Restrooms – Snell Drive - T.W. Briscoe Park

T.W. Briscoe Park offers several restroom locations throughout the Park. These restrooms offer improved comfort and convenience for visitors thereby increasing park usage. Proper restroom facilities reduce the likelihood of unsanitary conditions and promote better public hygiene. These restrooms are essential for hosting special events and sports programs.

The public restrooms comply with ADA accessibility standards.

Pool House and Restrooms – Sawyer Parkway - T.W. Briscoe Park

Having the pool house and restroom promotes health and hygiene as well as helps prevent accidents in the pool which can compromise water quality and increase the need for chemical treatments. and after swimming, reducing the spread of bacteria and germs.

The swimming pool is equipped with a lift for ADA accessibility and the public restrooms comply with ADA standards.

Marigold Building @ Briscoe - 2740 Lenora Church Road

This was a Gwinnett County Library constructed in 1988 that the City purchased in 2024. The old library building has been repurposed for temporary use for recreational activities with plans for a larger renovation in the future. Instead of letting the space go unused, it now serves the community in a new way—offering a welcoming environment for group gatherings, classes, workshops, and other events.

The public building complies with ADA accessibility standards.

Oak Road Passive Park – 1925 Oak Road, Snellville, GA 30078

The park and pavilion were constructed in 2017. This park is accessed via pedestrian access only and includes paved trails.

The Grove Parking Deck, 2204 North Road, SW, Snellville GA 30078

The parking deck was constructed in 2022 and opened in 2023. It is used by the public, with spaces accessible to general visitors as well as residents of the adjacent apartment complex, Gwinnett County library patrons, and customers of local businesses. in the Towne Center area, locally known as The Grove. Elevators are available for access to each level.

The recently constructed facility was built in compliance with current ADA standards.

The Grove Restrooms – Thomas Snell Way

The restrooms were constructed in 2024 to provide a clean, convenient place for people to use the restroom while they enjoy the open areas in The Grove. Having a restroom nearby makes the space more comfortable and accessible for everyone—including families, older adults, and people with health needs.

The recently constructed facility was built in compliance with current ADA standards.

EXHIBIT C

ACTION PLAN

City of Snellville ADA Accessibility Action Plan to Remediate Deficiencies

LOCATION	DEFICIENCIES	COST TO REPAIR	ESTM. COMPLETION DATE
City Hall	Inaccessible front entrance (facing Highway 78) needs a sign directing people to parking lot entrance. Need to add signage.	Unknown	June 30, 2026
City Hall	Entranceway mats – maximum height of ½ inch – Order mat that meets specifications	\$293 each	June 30, 2026
Senior Center	Compliant	N/A	N/A
Police Department	Entranceway mats – maximum height of ½ inch – Order mat that meets specifications	Remeasured – mats are compliant.	September 1, 2025
Public Works	No drinking fountain with its spout no higher than 36 inches from the ground, and another with a standard height spout (or a single “hi-lo” fountain – will provide a cup dispenser	\$135	June 30, 2026
Parks & Recreation Office	Entranceway mats – maximum height of ½ inch – Order mat that meets specifications	\$293 each	June 30, 2026
Sikes Restrooms	Doorways and Passages – Tactile signage identifying restrooms - Add accessible signage to the side of the door, 60 inches to centerline. Not on the door itself	\$18-\$20 each	June 30, 2026

Lakeside Restrooms	Doors equipped with accessible handles (operable with a closed fist), 48 inches high or less. - Handles need to be lowered to 48 inches or less	None – Internal Fix can be done	June 30, 2026
Lakeside Restrooms	No drinking fountain with its spout no higher than 36 inches from the ground, and another with a standard height spout (or a single “hi-lo” fountain – will provide a cup dispenser	\$135	When restrooms reopen to the public
Williams Restrooms	Directional and Informational signage – If mounted above 80 inches do they have letters at least 3 inches high with high contrast and non-glare finish. - Review requirements, and replace signs as needed, meeting the requirements for character, size, contrast, and finish.	Unknown	June 30, 2026
Williams Restrooms	Doorways and Passages – Tactile signage identifying restrooms - Add accessible signage to the side of the door, 60 inches to centerline. Not on the door itself	\$18-\$20 each	June 30, 2026
Williams Restrooms	Doors equipped with accessible handles (operable with a closed fist), 48 inches high or less. - Handles need to be lowered to 48 inches or less	None – Internal Fix can be done	June 30, 2026
Softball Concession and Restrooms	Compliant	N/A	N/A
Courtland Williams Pavilion	Compliant	N/A	N/A
Courtland Williams Restrooms	Directional and Informational signage – If mounted above 80 inches	Unknown	June 30, 2026

	do they have letters at least 3 inches high with high contrast and non-glare finish. - Review requirements, and replace signs as needed, meeting the requirements for character, size, contrast, and finish.		
Courtland Williams Restrooms	Doors equipped with accessible handles (operable with a closed fist), 48 inches high or less. - Handles need to be lowered to 48 inches or less	None – Internal Fix can be done	June 30, 2026
Pool House and Restrooms	Entrance – If there are stairs at the main entrance, is there also a ramp or lift, or is there an alternative accessible entrance.	Ramp is in an accessible location right next to the stairs	September 1, 2025
Marigold Building @ Briscoe Park	Directional and Informational signage – If mounted above 80 inches do they have letters at least 3 inches high with high contrast and non-glare finish. - Review requirements, and replace signs as needed, meeting the requirements for character, size, contrast, and finish.	Unknown	June 30, 2026
Marigold Building @ Briscoe Park	Doorways & Passages – Are pictograms or symbols used to identify restrooms and if so are raised characters and braille included. (If symbols used, add supplementary verbal signage with raised characters and braille below pictogram symbol.	\$18-\$20 each	June 30, 2026
Marigold Building @ Briscoe Park	Directional and Informational Signage – If mounted above 80 inches, do they have letters at least	Unknown	June 30, 2026

	3 inches high, with high contrast and non-glare finish. (Note – Parking lot H/C signs – should be 7 ft reflective - Review requirements, and replace signs as needed, meeting the requirements for character, size, contrast, and finish.)		
The Grove Parking Deck	Compliant	N/A	N/A
The Grove Restrooms	Compliant	N/A	N/A

*Funds for actions to address deficiencies will be paid for out of the General Fund as well as other relevant and appropriate funding opportunities.

All existing ramps, sidewalks, and crossings built prior to implementation of ADA legislation will be brought to ADA standards when improved in the future.

EXHIBIT D

NOTIFICATION OF AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Snellville will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The City of Snellville, Georgia does not discriminate on the basis of disability in the admission or access to, or employment in, its programs and activities. Melisa Arnold, 2342 Oak Road, Snellville, GA 30078 has been appointed to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations and is designated as the ADA Coordinator for the City of Snellville. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided there under, are available from the ADA Coordinator.

Effective Communication: The City of Snellville will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in City of Snellville programs, services, and activities, including qualified sign language interpreters, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The City of Snellville will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

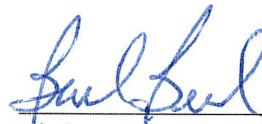
Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the City of Snellville should contact Melisa Arnold, City Clerk/Administrative Manager as soon as possible but no later than 48 hours before the scheduled event. The ADA does not require the City of Snellville to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of the City of Snellville is not accessible to persons with disabilities should be directed to the City Clerk/Administrative Manager at 770-985- 3503 or via email at marnold@snellville.org.

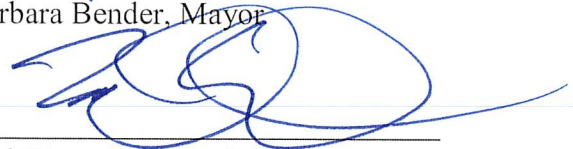
The City of Snellville will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable accommodations, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

[SIGNATURES APPEAR ON THE NEXT PAGE]

APPROVED AND ADOPTED THIS 13 DAY OF Oct. 2025.

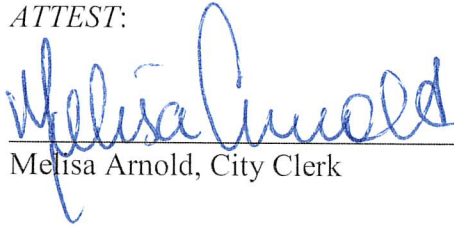


Barbara Bender, Mayor



Tod Warner, Mayor Pro Tem

ATTEST:



Melisa Arnold, City Clerk

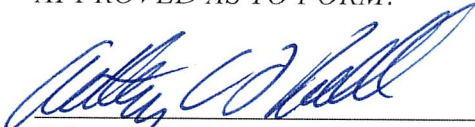


Norman A. Carter Jr., Council Member



Kerry Hetherington, Council Member

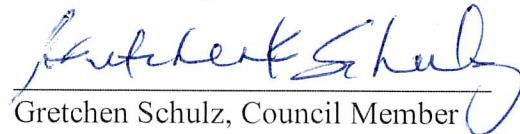
APPROVED AS TO FORM:



John J. Crowley, City Attorney
Powell & Edwards, Attorneys at Law, P.C.



Cristy Lenski, Council Member



Gretchen Schulz, Council Member

EXHIBIT E

PROCEDURES FOR CONSTRUCTION OF ROADWAYS, STREETS, AND SIDEWALKS

The City of Snellville applies ADA accessibility requirements to construction and repair of roadways, streets, and sidewalks during implementation.

Infrastructure completed prior to adoption of ADA legislation is updated to standards as areas are prioritized for repair and replacement.

EXHIBIT F

LONG-RANGE PLAN FOR CONSTRUCTION OF ROADWAYS, STREETS, AND SIDEWALKS

The City of Snellville Public Works Department designs and maintains a program of repairs and updates to roads, streets, and sidewalks and related infrastructure based on condition of the infrastructure and available funding.

All construction and repair must comply with ADA accessibility requirements.

Infrastructure completed prior to adoption of ADA legislation is updated to standards as areas are prioritized for repair and replacement.

EXHIBIT G

PROCEDURE FOR CURB RAMP REQUESTS, MODIFICATIONS, AND MAINTENANCE

Requests for updates and enhancements to infrastructure, including curb ramps, modifications, and maintenance, are managed in the context of available resources for such projects.

Requests should be submitted to info@snellville.org and are routed to the appropriate staff, including City Manager, Public Works Director, and ADA Coordinator as appropriate.

Note, roadways and other infrastructure within the City are associated with a range of jurisdictions, including the Gwinnett County and Georgia Departments of Transportation.

EXHIBIT H

SURVEY OF PEDESTRIAN CROSSINGS

The City of Snellville has limited resources for infrastructure survey and repair. However, staff are regularly in the field and identify needed repairs and upgrades, including pedestrian crossing improvements.

Note, roadways and other infrastructure within the City are associated with a range of jurisdictions, including the Gwinnett County and Georgia Departments of Transportation.

All infrastructure projects implemented by the City include crossings that comply with ADA accessibility requirements.

Infrastructure completed prior to adoption of ADA legislation is updated to standards as areas are prioritized for repair and replacement.

EXHIBIT I

DOCUMENTATION OF COMMUNITY INPUT AND IMPACT ON PLAN

The City of Snellville receives community input via the grievance process documented earlier in the document. These cases, though rare, are used to update the transition plan and identify necessary changes.

Information about the process for submitting concerns or cases of potential discrimination is listed online on the City of Snellville's website www.snellville.org.

EXHIBIT J

ADA RESOLUTIONS HISTORY

No cases have been submitted to the City of Snellville in the last several years. Zero cases have been submitted in the last two (2) years.
