



**CITY OF SNELLVILLE
PLANNING COMMISSION**

**REGULAR MEETING MINUTES
May 23, 2023**

Council Chambers, City Hall, 2342 Oak Road, Snellville, Georgia

Members present: Kerry Hetherington; Michael Kissel; Terry Kori; Ann Sechrist; and new member to Post 1 Charles Williams.

Member absent: Antonio Jones.

Planning and Development Department staff present: Jason Thompson, Planning Director; and John Dennis, Zoning Administrator.

CALL TO ORDER

Chairwoman Hetherington called the regular meeting to order at 7:32 p.m.

APPROVAL OF AGENDA

Ann Sechrist made a motion to approve the agenda.

Terry Kori made a second to the motion.

A vote was taken; voted five (5) in favor and zero (0) opposed; motion approved.

APPROVAL OF MINUTES

Michael Kissel made a motion to approve the minutes from the April 25, 2023 regular meeting.

Ann Sechrist made a second to the motion.

A vote was taken; voted four (4) in favor, zero (0) opposed, one (1) abstention by Kerry Hetherington; motion approved.

OLD BUSINESS

None.

NEW BUSINESS

#UDO 23-01 – Consideration and Recommendation on amendment to the text of The Unified Development Ordinance (“UDO”) for the City of Snellville, Georgia to be consistent with the updated Zoning Procedures Act as passed by the Georgia General Assembly for the administrative and Board of Appeals review of variances and waivers of the UDO, as follows: Article 3 (Administration) of Chapter 100; Article 5 (Special and Overlay Districts), Article 6 (Use Provisions) and Article 7 (Site Development) of Chapter 200; and Article 1 (Streets and Public Improvements) of Chapter 400.

Planning Director Jason Thompson gave an overview of proposed amendment, which is to update the city’s UDO to be consistent with the updated Zoning Procedures Act as passed by the Georgia General Assembly relating to administrative variance applications considered by the Planning Director and appeal, variance and waiver applications considered by the Snellville Board of Zoning Appeals.

Administrative variance applications will now be considered at a public hearing with the Planning Director; require a minimum 30-day public notification of the meeting date, time and location. Public notification to include legal ad publication, posting of a public notice sign, and letters mailed to adjoining property owners.

The proposed text amendment moves much of the variance authority to the six-member Board of Appeals.

Terry Kori asked about amendment item #5 and removal of the internet sales ability.

Mr. Thompson stated that is to remove internet sales ability on the sale of boats, RV’s and utility trailers, instead allow them per the use provisions and use standards requiring Special Use Permit approval. Internet auto sales is not affected by this change.

Kerry Hetherington asked about the change in the application submittal deadline.

Mr. Thompson said that was done to allow time to prepare and order the public notifications, i.e. legal ad and public notice signs in order to be compliant with the new minimum 30-day public notification requirement.

Michael Kissel made a motion to approve #UDO 23-02 as presented and recommended by staff.

Ann Sechrist made a second to the motion.

A vote was taken; voted five (5) in favor and zero (0) opposed; motion approved.

ANNOUNCEMENTS

There will be two cases on the June 27th agenda for Planning Commission consideration.

ADJOURNMENT

Terry Kori made a motion to adjourn.

Michael Kissel made a second to the motion.

A vote was taken; voted five (5) in favor and zero (0) opposed; motion approved.

The Regular Meeting was adjourned at 7:40 p.m.

Kerry Hetherington, Chairwoman

John Dennis, Secretary

THESE DRAFT MINUTES ARE SUBJECT TO CORRECTION AND APPROVAL BY THE PLANNING COMMISSION AT THE NEXT PLANNING COMMISSION REGULAR MEETING.