



TREE REMOVAL PERMIT APPLICATION

INSTRUCTIONS

1. Accurately measure all trees to be removed using Diameter at Breast Height (DBH). To calculate the DBH of each tree, measure the circumference of the trunk at 4.5 feet above ground level. Be sure to physically mark each tree on-site as well.
2. Sketch the property, showing locations of trees to be removed as well as any existing structures, driveways and proposed improvements. Please number the trees to be removed on the sketch to correspond with the list on the application. Also show replacement trees on property sketch.
 - a. Verification of property lines and tree ownership is the responsibility of the property owner. Homeowner Association (HOA) approval is also the responsibility of the property owner.
3. Submit the completed **Tree Removal Permit Application**, accompanied by a **Tree Replacement Plan** that demonstrates how the total Tree Density Units (TDUs)* removed will be replaced .

THINGS TO KNOW

1. The removal of ANY healthy trees on a commercial property requires a **Tree Removal Permit Application** and **Tree Replacement Plan** first be submitted to City of Snellville Planning & Development for review and approval.
2. Tree Removal Permits are valid for a period of **90 days** from date of issuance.
3. TDUs may be replaced in one of the following ways, in order of preference: (1) by replanting on the same property, (2) replanted on a city-approved alternate site, or (3) payment into the Tree Bank of \$1000 per TDU.
 - a. Payment into the Tree Bank can only occur in instances where, due to some (non-financial) hardship, replacement trees cannot be planted on the subject property or a city-approved offsite location.
4. **Replacement trees** must be a minimum 2-inch caliper size.* Replacement trees shall not be planted in utility or drainage easements or on public rights-of-way.
5. **Specimen trees** removed must be replaced with species with potential for comparable size and quality at twice their TDUs. Reasonable effort must be made to preserve specimen trees. Removal without a permit may result in additional penalties.
 - a. The following minimum sizes are required to qualify as specimen trees: Small native flowering trees – 12” DBH; Overstory hardwoods – 28” DBH; Softwood evergreens – 30” DBH.*

* Please see the chart on the next page to calculate the TDU value of existing, specimen or replacement trees.

TREE DIAMETER IN INCHES CONVERSION TO TREE DENSITY UNITS (TDU)

EXISTING TREES		SPECIMEN TREES		REPLACEMENT TREES	
INCHES	UNITS	INCHES	UNITS	INCHES	UNITS
3	.5	12	3.2	2	.5
4	.6	13	3.6	3	.6
5	.7	14	4.4	4	.7
6	.9	15	4.8	5	.9
7	1.0	16	5.6	6	1.0
8	1.1	17	6.4	7	1.2
9	1.2	18	7.2	8	1.3
10	1.3	19	8.0	9	1.5
11	1.4	20	8.8	10	1.7
12	1.6	21	9.6	11	1.9
13	1.8	22	10.4	12	2.1
14	2.2	23	11.6	13	2.3
15	2.4	24	12.4	14	2.5
16	2.8	25	13.6	15	2.7
17	3.2	26	14.8		
18	3.6	27	16.0		
19	4.0	28	17.2		
20	4.4	29	18.4		
21	4.8	30	19.6		
22	5.2	31	20.8		
23	5.8	32	22.4		
24	6.2	33	23.6		
25	6.8	34	25.2		
26	7.4	35	26.8		
27	8.0	36	28.4		
28	8.6	37	30.0		
29	9.2	38	31.6		
30	9.8	39	33.2		
31	10.4	40	34.8		
32	11.2	41	36.8		
33	11.8	42	38.4		
34	12.6	43	40.4		
35	13.4	44	42.4		
36	14.2	45	44.0		
37	15.0	46	46.0		
38	15.8	47	48.0		
39	16.6	48	50.4		
40	17.4	49	52.4		
41	18.4	50	54.4		
42	19.2	51	56.4		
43	20.2	52	58.4		
44	21.2	53	60.4		
45	22.0	54	62.4		
46	23.0	55	64.4		
47	24.0	56	66.4		
48	25.2	57	68.4		
49	26.2	58	70.4		
50	27.2	59	72.4		

PROPERTY INFORMATION

OWNER'S NAME			
EMAIL		PHONE	
MAILING ADDRESS		CITY	STATE ZIP

TREE REMOVAL CONTACT INFORMATION

CONTACT NAME			
COMPANY NAME			
EMAIL		PHONE	
MAILING ADDRESS		CITY	STATE ZIP

TREE REMOVAL INFORMATION

#	Botanical or Common Name	DBH	TDU	Reason for Removal
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

CERTIFICATION

I understand that the City of Snellville's Tree Preservation and Replacement Ordinance requires that I maintain the existing tree density by replacing the equivalent TDU value of trees removed. I certify that the information contained in or submitted with this application is true and correct. I guarantee the maintenance of replacement trees planted for a period of two (2) years.

Please refer to **Section 19-117** of the **Snellville Tree Ordinance** regarding tree maintenance requirements.

OWNER'S

SIGNATURE _____ DATE _____

PRINTED

NAME _____

OFFICE USE ONLY

FEE _____ CHECK # _____ TDUS not replanted x \$1000 = _____ payment to Tree Bank.

PERMIT

NUMBER _____ DATE ISSUED _____ EXP. DATE _____

ISSUED BY _____